



**CITY OF DOVER**

## COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Rotary Trailhead, Chestnut Street, Dover, NH**  
Meeting Date: **Tuesday, August 6, 2019**  
Meeting Time: **5:30 PM**

**\*\*This was a outside meeting so no audio recorder was available\*\***

**Members Present:** Bryant Hardwick (Chair), Jacqueline Finnerty, Patrick Manning, Jon Niehof, Liz Wilber, Tom Ryde, Deb Clough, and Bill Stafford.

**Staff Present:** City Planner Donna Benton

B. Hardwick opened the meeting at 5:30 pm.

1. Introductions
2. Approval of June 4, 2019 Minutes
  - Motion to approve made by J. Niehof. Seconded by P.Manning. Vote U/A.
3. Apple Harvest Day
  - Apple Harvest Day is October 5<sup>th</sup>. P. Manning and J.Finnerty volunteered to help staff the Planning Department booth to answer questions about the trail.
  - D.Benton will make new bookmarks and get a poster board up of the trail and the extensions. If there are any other ideas to help promote the trail or if anyone else would like to volunteer, let D.Benton know.
4. Update on TAP Extension Phase III
  - D.Benton explained that Downeast Energy is the last party needed to sign off on the trail easements for Phase III. The other three property owners have signed the easement documents. Once the final easement is obtained, the City can go out to bid for construction. A meeting has been scheduled for August 9<sup>th</sup> onsite with Downeast Energy to discuss their safety concerns.
5. Update on TAP Extension Phase IV
  - D.Benton explained that the preferred consultant revised their scope and fees, that the City Council approved the additional funding and that the request to award the bid for the contract should occur at the August 14 City Council meeting.
6. Trail Clean-up/Projects Planning
  - D.Benton thanked those who helped during the last trail clean up in early June.
  - Northeast Color will be doing a volunteer event for the trail for projects like the log train, painting the Silver Street tunnel, etc. in September or October. Other ideas that came up were building benches, cutting back Whittier Falls way section, fixing the fence that has been torn down near the Spaulding Turnpike.
  - D.Benton thanked P.Manning for redoing the stencils at the staggered fence and B.Stoddard for painting the Rotary Trailhead a few times since the last meeting.
7. Update on Promotion/Adopt-A-Trail Section/Goals
  - D.Benton thanked B.Hardwick for sending her the revised map.
  - D.Benton updated the Committee on the adopt-a-trail section program.



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- J.Niehof discussed a draft letter to the Transportation Advisory Committee regarding Washington Street and how to increase the safety of the trail users. He will revise and send to D.Benton and the CTAC will ask to be put on the next TAC agenda. The focus will be to increase general traffic calming measures on Washington Street rather than specifically asking for a crosswalk.
8. Other Business
- D.Benton discussed the Recreation Chapter of the Master Plan and the press release sent out looking for volunteers for the steering committee. She explained that it will have a large arts component.
  - SRPC set up two counting machines on the trail to get a better idea of trail usage.
  - J.Finnerty has some historic markers to discuss at the October meeting.
9. Next meeting: Tuesday October 1, 2019 at 5:30pm in the First Floor Conference Room of City Hall.
10. The meeting adjourned at 6:11 pm on a motion made by J.Niehof and seconded by P.Manning. Vote: U/A.