



CITY OF DOVER

COMMUNITY TRAIL COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall, 288 Central Ave, Dover**
Meeting Date: **Tuesday, October 10, 2019**
Meeting Time: **5:30 PM**

Members Present: Bryant Hardwick (Chair), Jacqueline Finnerty, Patrick Manning, Tom Ryde, Mike Shannon, Steve Oman, and Shayna Sylvia.

Staff Present: City Planner Donna Benton and Officer Joe Caproni

B. Hardwick opened the meeting at 5:30 pm.

1. Introductions
2. Approval of August 6, 2019 Minutes
 - Motion to approve made by P.Manning. Seconded by S.Oman. Vote U/A.
3. Apple Harvest Day
 - Apple Harvest Day is October 5th. P. Manning and J.Finnerty volunteered to help staff the Planning Department booth to answer questions about the trail. S.Sylvia asked if they would help with SRPC/Recreation's booth about the Master Plan so they will split their time. S.Oman also volunteered for the OLC/CTAC booth and D.Benton mentioned Laurie Smith volunteered. D.Benton will send out a schedule.
 - D.Benton made new bookmarks to hand out.
4. Update on TAP Extension Phase III
 - D.Benton happily announced that all the easements have been recorded. The consultant is working on the wetland permitting and then the right of way certificate will be sent to the state for review before going out to bid this winter.
5. Update on TAP Extension Phase IV
 - D.Benton explained that Council approved the contract so she is just waiting on the Notice to Proceed from NHDOT for the Engineering Study.
6. Update on Transportation Advisory Committee Discussing Washington Street Trail Crossing
 - A few members of this committee attended the September 23, 2019 meeting. Several options were discussed and the Transportation Advisory Committee (TAC) tabled the item to allow staff to work on some solutions for the crossing at Washington Street.
 - S.Sylvia discussed UNH's pilot project using red flags at a cross walk. T. Ryde reminded the Committee that it is not only a crossing but also access to the homes in the area.
7. Discuss Historic Markers and Wayfinding
 - J.Finnerty went over some ideas and information she has gathered about the history of the different rail lines, stations, and mills. The group discussed the options of multiple signs at different locations or one sign that covers the different histories. The group realizes that fundraising would need to occur to accomplish the addition of historic signs.
 - D.Benton gave the Committee an update on the City's wayfinding project, which is supposed to include most of the City as a whole rather than just the Silver Street pilot.
 - S.Oman discussed the signs he noticed in Minnesota as an example.



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8. Update on Promotion/Adopt-A-Trail Section/Goals
 - D.Benton thanked SRPC for the traffic counter data
 - S.Sylvia has the story map almost completed but may replace some winter photos with summer/fall photos before sharing
 - The Committee discussed donate jars at the Apple Harvest Day table, using Amazon Smile, or a GoFundMe page or partnering with 400th committee.
9. Other Business
 - Officer Caproni provided an update.
 - D.Benton mentioned Northeast Color's volunteer day on October 4th
 - The Committee discussed possible outreach ideas through the maps, brochures to new landlords.
 - Cameras were discussed and general trail safety
 - The process of submitting work orders and the need for some attention to the Whittier Falls Way area were mentioned
 - It was requested that D.Benton send out a reminder to trail adopters
 - Spur Road possible trail was discussed. The CTAC would love to see that as Phase V of the trail.
10. Next meeting: Tuesday December 3, 2019 at 5:30pm in the First Floor Conference Room of City Hall.
11. The meeting adjourned at 6:29 pm on a motion made by S.Sylvia and seconded by P.Manning. Vote: U/A.