



CITY OF DOVER

DOVER PARKING COMMISSION – AGENDA

Meeting Type: Regular Meeting
Meeting Location: **Public Meeting Room – Dover Police Station**
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, October 15, 2019**
Meeting Time: 8:30 AM

- 1) Roll Call
- 2) Citizen's Forum
- 3) Meeting Minutes
 - a) Review and Approval of September meeting minutes.
- 4) Staff Updates
 - a) Parking Activity & Budget - Bill Simons, Parking Manager
 - b) Downtown Development Update – Chris Parker, Assistant City Manager
- 5) New Business
 - a) **Hale Street – 15 minute spaces**

Resolution: Recommend to City Council

 - 1) Amend City Ordinance 166-57 Schedule J, Limited Time Parking, subsection D (15 minute limit) as follows:
ADD: HALE STREET - two spaces in front of 5 Hale Street.

Background: The owners of Adelle's Coffee Shop is asking that two spaces on Hale Street be set aside to allow only 15 minute parking .
 - b) **Winter Parking**

Resolution: Recommend to City Council

 - 2) Amend City Ordinance 166-56 Schedule I, No Parking Anytime, as follows:
ADD: Between Dec. 1 and Apr. 1
Third Street (Northerly side from Chestnut to Grove)
Fourth Street (Northerly side from Chestnut to Grove)
Fifth Street (Northerly side from Chestnut to Grove)
Lincoln Street (Northerly side from Chestnut to Grove)
Summer Street (Southerly side from Central to Belknap)
Belknap Street (Westerly side from Washington to Silver)
Cushing Street (Easterly side from Washington to Silver)
Lexington Street (Easterly side from Washington to Silver)
Rogers Street (Southwesterly side)
Forest Street (Northwesterly side)
Essex Street (Southwesterly side)
Hancock Street (Southwesterly side)
Folsom Street (Southerly side)



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Background: Community Services Director John Storer will present to the Commission a request to restrict parking on one side of the noted streets to facilitate winter maintenance as well as improve the ability of emergency vehicles to access those locations. This restriction would be calendar based, 24/7.

NOTE: Nelson Street is also part of this request but there is an old ordinance still in place from when the street was two-way. The street would just need to be posted.

c) *Parking Commission Authorization to Adjust Limits within Parking Permit Locations.*

Resolution: Recommend to City Council

1) Amend City Ordinance 166-23 Business Parking Permit Program as follows:

ADD Paragraph F: When business parking permit locations are authorized by City Council in 166-60 Schedule M; the Chief of Police, at the request of the Parking Commission, may adjust the area within those locations where permits may be used.

Background: City Council authorizes numerous locations throughout the downtown where monthly permits may be sold. On occasion, adjustments are needed within these areas to meet current demands. This amendment would eliminate the need to go back to the City Council each time for minor changes within an authorized zone.

d) *Contractor Parking*

Resolution: Recommend to City Council

1) Replace 166-40 Contractor Parking to as follows:

- A. The Chief of Police, or designee, may permit contractors or others to reserve a parking space(s) upon payment of a fee established in the Schedule of Fees adopted by City Council provided that it is essential for work being done in the immediate area.
- B. Additionally, contractors would be required to pay any metered parking fees, per space, in effect in that location.
- C. Contractors not needing a space reserved shall only be responsible for the metered parking fees, per space, in effect in that location.
- D. Fees established in the Schedule of Fees for non-metered spaces are per space.

Background: This ordinance amends the regulations for reserving parking spaces for contractors or other needing specific spaces.



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e) Parking Manager Matters of Interest.

f) Commission Members Matters of Interest

1) Adjourn