



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE – DOVER HIGH SCHOOL AND REGIONAL CTC MEETING NOTICE

Meeting Type:	Regular Meeting
Meeting Location:	Superintendent's Conference Rm, McConnell Center
Meeting Date:	Tuesday, October 15, 2019
Meeting Time:	4:30 P.M.

1. Call to order and roll call
2. Citizen's Forum
3. Approval of Meeting Minutes from October 1, 2019
4. Approve manifests
5. Review and approve new change order proposals/log
6. Proposal Request Approvals
7. Inspectional Services Update
8. PC/HMFH Update
9. Committee Financial Report
10. Matters of Interest
11. Build next agenda and review action items
12. Adjournment



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	October 1, 2019
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, October 1, 2019 at 4:31 p.m. in the Superintendent's Office at the McConnell Center. Present were Bob Carrier, Amanda Russell, Sarah Greenshields, Mark Geuther and Dennis Shanahan. Matt Severson arrived at 4:40 pm. Also present were PC Construction Representatives Garret Bertolini, Nick Rouleau, HMFH representatives Tina Stanislaski, Laura Wernick, City Attorney Joshua Wyatt, Clerk of the Works Stephanie Cartabona, Business Administrator Libby Simmons, DHS Principal Peter Driscoll, Superintendent Bill Harbron, Facilities Director Mike Brooks, CTC Director Lisa Danley.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM SEPTEMBER 17, 2019:** Amanda Russell moved, Sarah Greenshields seconded to approve the minutes listed above as presented. An oral **VOTE PASSED 5/0.**
- IV. APPROVE MANIFESTS:**
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC290 in the amount of \$1,512.49 to Horizon Engineering for seasonally deferred testing and warranty walkthrough. A roll call **VOTE PASSED 5/0.** This is the final invoice for Horizon Engineering and includes their final report.
- Amanda Russell moved, Sarah Greenshields seconded to pay manifest CIPM#DHSCTC291 in the amount of \$2,335.16 to Sargent Welch (VWR Corporation) for FFE purchases. A roll call **VOTE PASSED 5/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve Professional Services Supplement #12 in the amount of \$1,650.00 to HMFH for additional Landscape Services in the front entrance re-design by Halvorson. Ms. Stanislaski stated that she believed this to be fair since Halvorson has done additional work and not requested additional payment previously. A roll call **VOTE PASSED 5/0. (Severson abstained).**
- V. REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS/LOG:**
- Amanda Russell moved, Sarah Greenshields seconded to approve Owners Change Order 0032 in the amount of \$48,138.85. A roll call **VOTE PASSED 6/0.**
- Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190356 for a credit in the amount of \$58,236.00. The motion and second were withdrawn due to a request for additional information including an itemization of the credit. This item was previously discussed at the 17 September JBC meeting, and the committee has noted that the change order did not fully itemize the costs and credits related to softball field fence revisions. The change order was presented at the current meeting with no additional information provided.



**DOVER SCHOOL
DISTRICT**

**JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	October 1, 2019
Meeting Time:	4:30 p.m.

Sarah Greenshields moved, Amanda Russell seconded to table Change Order 190356 until the next meeting. An oral **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190388.1 PR-83 Emergency Shower 145D & 237 for a credit in the amount of \$4,671.70 to relocate the shower at Proto Manufacturing Room 145D and Room 237. A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190402.1 Infield Mix Topdressing Material Credit and Additional Infield Mix per SK14L in the amount of \$27,319.32. A roll call **VOTE PASSED 6/0**.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190413 Additional Steel Fire Proofing Per Inspectional Services in the amount of \$3,564.25 for additional spray applied fireproofing. A roll call **VOTE PASSED 6/0**. This process was completed by PC Construction since it was believed to be needed prior to the start of school.

Amanda Russell moved, Sarah Greenshields seconded to approve Change Order 190418 Athletic Field Lines for a credit in the amount of \$1,424.00. A roll call **VOTE PASSED 6/0**. Striping will be completed at a later date.

Ms. Cartabona reviewed the Change Order Log Comments section highlighting priorities and summarizing the documents.

HMFH and PC Construction will share details and a timeline for the basketball hoop issue to determine ownership. PC Construction offered to split the costs of shifting the location of the practice hoops with the JBC. The consensus of the JBC was that this was a reasonable offer. It will be added to the next agenda.

VI. PROPOSAL REQUEST APPROVALS: Ms. Cartabona explained a situation in the cosmetology area that is making it difficult for the students to use multiple devices (dryers, hair straighteners) due to the orientation of the outlets. The JBC authorized Ms. Cartabona to obtain a firm price to have outlets changed at a cost of approximately \$450.00 per outlet (3 stations). The outlets will be mounted on top of the workstations.

VII. INSTRUCTIONAL SERVICES UPDATE: Ms. Cartabona summarized issues that need resolution prior to the issuance of the final Certificate of Occupancy. These include the culinary kitchen exhaust duct work inspection, acceptance of the paint spray booth dampers that were recently installed, and the damper electrical connections that need to be completed. There are fire alarm concerns that need to be resolved. Remainder of clear hinges for the 32-inch openings need to be installed. Lights out testing needs to occur. Major items have been completed, although there are still some critical items that need to be completed. Mr. Brooks has been working on roof top units.

VIII. PC/HMFH UPDATE: Mr. Bertolini stated that irrigation is installed and phase 2 is almost complete. Conduit has been installed to support future dugouts. Daley Drive was paved on Monday



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	October 1, 2019
Meeting Time:	4:30 p.m.

and the final liquid asphalt cost escalation should be available shortly. Punch lists continue to be worked on. There are a few items that could affect the certificate of occupancy including installation of hinges since they are not scheduled to ship until next week. Island areas will need to be re-seeded. Options were discussed since this area will be difficult to mow.

Dr. Harbron stated Clearpath is connected to the system now so rooftop issues can be monitored by the HVAC engineering firm. Implementation of Clearpath is expected to be completed on Friday.

- IX. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the report stating that there is \$39,578.90 is remaining in the contingency after today's approvals. Mr. Shanahan asked if it would be possible to fund a replacement fence on Bellamy Road with FFE funds to which Mr. Driscoll requested that they leave the FFE funds for now since they want to make sure that they have everything needed and funds were transferred out of FFE earlier in the project for other items. Ms. Russell noted that there are still some funds in the fundraising account, although they are minimal. Ms. Cartabona stated the estimate she had received for replacement fencing on both sides of Bellamy Road was approximately \$37,000. She will go out to bid if the committee would like her to proceed.

Mr. Carrier asked for the status of daily rate for PC to which Ms. Simmons responded they are included into the financial documents. Mr. Bertolini stated that PC Construction was past the revised Phase 2 completion date of September 23rd, however, PC was will not be pursuing any additional General Condition clause costs, and expects PC to move personnel, equipment and their work trailer off the site by October 11th.

- X. FINANCIAL AND STATUS UPDATE:** Amanda Russell moved, Sarah Greenshields seconded to approve the financial and status update. An oral **VOTE PASSED 6/0**.
- XI. MATTERS OF INTEREST:** PC will fix broken tiles in the stairwell area, along with remaining punch list items.
- XII. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next regular meeting is scheduled for Tuesday, October 15 at 4:30 pm at the Superintendent's Conference Room at the McConnell Center. Frequency of meetings will be discussed at the meeting.
- XIII. ADJOURNMENT:** Sarah Greenshields moved, Dennis Shanahan seconded to adjourn the meeting at 5:50 pm. An oral **VOTE PASSED 6/0**.

MAN. NO. CIPM#DHSCTC292
DATE: 10/15/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 10/15/2019	Hi-Way Safety Systems 9 Rockview Way Rockland, MA 02370				
PO Line 1	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>				DHS/CTC Fac. Improv. FY: 2016 Inv No. 28892
	Line striping at DHS		COMPLETE	\$ \$	1,528.62 1,528.62
Invoice reviewed by S. Cartabona, Clerk of Works, 10/2/2019					
TOTALS				\$1,528.62	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

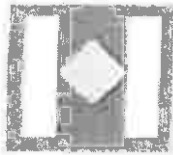
1,528.62

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date



Hi Way Safety Systems, Inc.

9 Rockview Way

Rockland, MA 02370

Tel: (781) 982-9229 * Fax (781) 982-9226

Website: www.hiwayss.com

Invoice

Date	Invoice #
9/27/2019	28892

Bill To
Dover NH 288 Central Avenue Dover, NH 03820-4169

Massachusetts OSD Certified - Women Business Enterprise

Notes

Any and all discrepancies must be brought to our attention within ten (10) days of the date of this invoice. After ten (10) days, all amounts billed and due will be considered accurate and payment will be due as per your contract/purchase order.

Terms		Project			
Due Upon Receipt		230213 - 2019 Handwork Pavement Markings			
Item	Quantity	Description	U/M	Rate	Amount
864.XW	1	CROSSWALK PAINT - High School	EA	60.00	60.00
864.YCS	373	4" WHITE LINES, AND NO PARKING LINES - High School	LF	0.19	70.87
864.ARR2	204	18" - 24" LETTERS - High School	EA	4.50	918.00
864.YCS	2,525	4' YELLOW LINES, AND NO PARKING LINES - High School	LF	0.19	479.75
Total					\$1,528.62

Thank you for your Business!

MAN. NO. CIPM#DHSCTC293
DATE: 10/15/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 10/15/2019	Staples P.O. Box 95230 Chicago, IL 60694				DHS/CTC Fac. Improv. FY: 2016
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>		COMPLETE	\$ 6,456.40	Inv No. JEN959
	Dell 3590 Laptops for HS			\$ 6,456.40	
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>		COMPLETE	\$ 17,755.10	FY: 2016
	Dell 3590 Laptops for HS			\$ 17,755.10	Inv No. JEP146
Invoice reviewed by C. Prosser, IT Director, 10/5/2019					
TOTALS				\$24,211.50	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

24,211.50

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date



Remit To:
P.O. Box 95230
Chicago, IL 60694
Call: 1-888-438-4806

Invoice Number Invoice Date
JEN959 06-28-2019

Customer: 07426400
DOVER SCHOOL DISTRICT
ATTN: LIBBY SIMMONS
61 LOCUST ST
DOVER, NH 038203753

P/O#: 201905204
ATTN: Christy Prosser
Salesperson: G.Dovas
CO-DV-DP: 01-18-12
Printed: 10-08-2019 @ 02:10PM
Order#/Date: 394CRH / 06-24-2019
Terms: NET 30
Ship Via: FEDEX GROUND PPD
Ship Date: 06-27-2019
Whse/Order Type: DELAWARE WHSE / Drop

Ship-To: 25
Christy Prosser
Dover School District
25 ALUMNI DR
DOVER, NH 03820-4367

Line	Code	Description	Qty.	UOM	Price	Extended
1	W0JKY	DELL LATITUDE 3590 15.6" 256GB P/O Line# 1 Serial #s : 88TXSW2 CWW2TW2 9WM2TW2 27TXSW2 HYM2TW2 97N4TW2 HRP2TW2 DLV2TW2 Tracking/PRO Numbers 430491137926 430491137937 430491137948 430491137959 430491137960 430491137970 430491137981 430491137992 Thank You! STS: 04-2896127	8	EA	807.050	6,456.40

TERMS AND CONDITIONS OF SALE

- 1) Tax and freight charges may be added.
- 2) All product shipped FOB shipping point, unless otherwise specified.
- 3) In the event that payment is not made within the terms of this invoice, a service charge of 1.5% per month shall be assessed on the unpaid balance overdue. Buyer understands and agrees that the service charge is reasonable in light of the anticipated or actual harm, the difficulties of proof of loss, and the inconvenience of otherwise obtaining adequate remedy arising from a default in payment.
- 4) Damage in transit must be reported to carrier and inspection requested within 15 days of delivery to your premises.
 - a) Examine cartons carefully before accepting delivery receipt.
 - b) Note damage or shortage on freight bill of delivery receipt.
 - c) Unpack merchandise promptly to detect concealed damage, save cartons for inspection.
 - d) Notify your Staples Technology Solutions representative immediately.
- 5) All products returned for reasons other than manufacturer defects are subject to a 15% restocking charge.

Subtotal \$ 6,456.40
Sales Tax \$ 0.00
Fees \$ 0.00
Freight \$ 0.00
Misc \$ 0.00
Total \$ 6,456.40



Remit To:
P.O. Box 95230
Chicago, IL 60694
Call:1-888-438-4806

Invoice Number Invoice Date
JEP146 06-28-2019

Customer: 07426400
DOVER SCHOOL DISTRICT
ATTN: LIBBY SIMMONS
61 LOCUST ST
DOVER, NH 038203753

P/O#: 201905204
ATTN: Christy Prosser
Salesperson: G.Dovas
CO-DV-DP: 01-18-12
Printed: 10-08-2019 @ 02:10PM
Order# / Date: 394CRH / 06-24-2019
Terms: NET 30
Ship Via: FEDEX GROUND PPD
Ship Date: 06-28-2019
Whse/Order Type: DELAWARE WHSE / Drop

Ship-To: 25
Christy Prosser
Dover School District
25 ALUMNI DR
DOVER, NH 03820-4367

Line	Code	Description	Qty.	UOM	Price	Extended
1	W0JKY	DELL LATITUDE 3590 15.6" 256GB P/O Line# 1 Serial #s : C50YSW2 DRGYSW2 1SGYSW2 BRC4TW2 C903TW2 JH6YSW2 J20YSW2 1WZXS2 5C802W2 250YSW2 5Z53TW2 6TGYSW2 DVBYSW2 4QS2TW2 86H1TW2 CGY1TW2 CZF4TW2 J722TW2 FSBYSW2 23R2TW2 8YZXS2 6WW2TW2 Tracking/PRO Numbers <u>450271518499</u> <u>450271518503</u> <u>450271518514</u> <u>450271518525</u> <u>450271518536</u> <u>450271518547</u> <u>450271518558</u> <u>450271518569</u> Thank You! STS: 04-2896127	22	EA	807.050	17,755.10

TERMS AND CONDITIONS OF SALE

- 1) Tax and freight charges may be added.
- 2) All product shipped FOB shipping point, unless otherwise specified.
- 3) In the event that payment is not made within the terms of this invoice, a service charge of 1.5% per month shall be assessed on the unpaid balance overdue. Buyer understands and agrees that the service charge is reasonable in light of the anticipated or actual harm, the difficulties of proof of loss, and the inconvenience of otherwise obtaining adequate remedy arising from a default in payment.
- 4) Damage in transit must be reported to carrier and inspection requested within 15 days of delivery to your premises.
 - a) Examine cartons carefully before accepting delivery receipt.
 - b) Note damage or shortage on freight bill of delivery receipt.
 - c) Unpack merchandise promptly to detect concealed damage, save cartons for inspection.
 - d) Notify your Staples Technology Solutions representative immediately.
- 5) All products returned for reasons other than manufacturer defects are subject to a 15% restocking charge.

Subtotal \$	17,755.10
Sales Tax \$	0.00
Fees \$	0.00
Freight \$	0.00
Misc \$	0.00
Total \$	17,755.10

MAN. NO. CIPM#DHSCTC294
DATE: 10/15/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 10/15/2019	RW Gillespie & Associates 20 Pomerleau Street, Suite 100 Biddeford, NH 04005				DHS/CTC Fac. Improv. FY: 2016 Inv No. 4803
PO Line 1	<u>4015.1.600.46900.4725.07101.15.000.000.700</u>	201909406		\$ 415.00 \$ 415.00	
	Materials Testing Services, September 2019				
	Invoice reviewed by S. Cartabona, Clerk of Works, 10/8/2019				
TOTALS				\$415.00	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

415.00

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date

**R.W. Gillespie & Associates, Inc.**

20 Pomerleau Street, Suite 100

Biddeford, ME 04005-

Tel: 207-286-8008 Fax: 207-710-0000

jgraunke@rwg-a.com

www.rwgillespie.com

Invoice

Libby Simmons
Dover School District, SAU #11
61 Locust Street, Suite 409
Dover, NH 03820

Invoice Date: Sep 30, 2019**Invoice Num:** 4803**Billing Through:** Sep 29, 2019**Dover High School & Career Tech Ctr - Phase II (0789-020-16:02) - Managed by (101)**Professional Services:

<u>Date</u>	<u>Employee</u>	<u>Description</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
9/3/2019	101	Lab Reporting review Infield mix email	0.25	\$100.00	\$25.00
9/4/2019	101	Lab Reporting review 15685	0.25	\$100.00	\$25.00
Total Services:					\$50.00

Reimbursable Expenses:

8/29/2019	LAB	Gradation with Hydrometer ASTM D422 15665	1.00		\$120.00
8/30/2019	LAB	Extraction Gradation ASTM D2172 & C117/C13 15685	1.00		\$170.00
8/30/2019	LAB	Asphalt T-209 Specific Gravity Test (Rice) 15685	1.00		\$75.00
Total Expenses:					\$365.00

Project (0789-020-16:02) Total Amount Due: **\$415.00****Amount Due This Invoice:** **\$415.00****This Invoice is due on 10/30/2019****Account Summary**

Billed To Date	Paid To Date	Balance Due
9/30/2019		\$415.00

MAN. NO. CIPM#DHSCTC295
DATE: 10/15/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 10/15/2019	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				
PO Line					DHS/CTC Fac. Improv. FY: 2016
5	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201603137 COMPLETE	\$	6,484.80	
11	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201603137 COMPLETE	\$	1,915.20	
			\$	8,400.00	#2628
	Invoice #2628, Professional Services through 9/30/2019 (Construction Administration, Phase 2)				
2. 10/15/2019	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				
PO Line					DHS/CTC Fac. Improv. FY: 2016
1	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	201604454	\$	319.79	
2	<u>4016.1.600.46900.4725.07108.16.000.000.700</u>	201604454	\$	94.44	
			\$	414.23	#2630
	Invoice #2630, Professional Services through 9/30/2019 (Travel Expense & postage reimbursement)				
3. 10/15/2019	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139				
PO Line					DHS/CTC Fac. Improv. FY: 2016
1	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	202003237	\$	1,115.40	
			\$	1,115.40	#2629
	Invoice #2629, Professional Services through 9/30/2019 (Add'l Landscape Services, PSS12)				
TOTALS				\$9,929.63	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

9,929.63

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date

HMFH ARCHITECTS

OFFICE: (617) 492 2200
FAX: (617) 878 8776

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Dover NH School District

McConnell Center

61 Locust Street, Ste 409

Dover NH 03820

Attention: Libby Simmons, Business Admin.

**H M
F H**

ARCHITECTS

Invoice # : 2629

Project : 403114

Project Name Dover High School & RTC

Invoice Date : 10/7/2019

For Professional Services Rendered through September 30, 2019

Phase Name	Phase Fee	Previous Amount	Current Amount	Total Fee Earned	Remaining Fee
Survey (PSS2)	43,780.00	43,780.00	0.00	43,780.00	0.00
HazMat (PSS2)	8,270.00	8,270.00	0.00	8,270.00	0.00
GeoTech/GeoEnv (PSS2)	23,850.00	21,381.81	0.00	21,381.81	2,268.19
Addtl. GeoTech Services (PSS4)	40,700.00	40,830.28	0.00	40,830.28	69.72
Furniture & Equip Proc (PSS 5)	110,000.00	109,820.00	0.00	109,820.00	180.00
Turf Field Design (PSS 5)	74,250.00	59,185.50	0.00	59,185.50	15,064.50
Technology Procurement (PSS 5)	35,200.00	35,200.00	0.00	35,200.00	0.00
Addtl HazMat Services (PSS 5)	19,800.00	19,800.00	0.00	19,800.00	0.00
Addtl Irrigation Alt. (PSS 7)	8,350.00	8,739.50	0.00	8,739.50	610.50
Geotech CA Phase (PSS 8)	139,150.00	139,116.30	0.00	139,116.30	33.70
Addtl Geotech CA Serv. (PSS 10)	41,470.00	36,244.65	0.00	36,244.65	5,225.35
Addtl HazMat - CA Cons Monit (A11)	82,500.00	82,500.00	0.00	82,500.00	0.00
Front Entrance Planting (A12)	1,650.00	0.00	1,115.40	1,115.40	534.60
Project Total	627,770.00	602,668.04	1,115.40	803,783.44	23,986.56

Amount Due This Invoice:

1,115.40

Project : 403114 -- Dover High School & RTC

Invoice # : 2629

Phase : Front Entrance Planting (A12)

Expenses

<u>Vendor Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Reimb Consultants					
Halvorson Design Partnership, Inc.	26987	9/1/2019	1,014.00	1.10	1,115.40
		<i>Expenses</i>			1,115.40
Total Phase : Front Entrance Planting (A12)				Labor	0.00
				Expenses :	1,115.40
Total Project: 403114 -- Dover High School & RTC					1,115.40

HALVORSON DESIGN
PARTNERSHIP
LANDSCAPE ARCHITECTURE

Laura Wernick, FAIA
 Senior Principal
 HMPH Architects, Inc.
 130 Bishop Allen Drive
 Cambridge, MA 02139

August 31, 2019
 Project No: 15026.04
 Invoice No: 28987

Project 15026.04 Dover High School AS Front Entrance Planting

email invoices to: Tracey Clarke tclarke@hmfh.com

Invoice for Professional Landscape Architectural Services from July 29, 2019 to August 31, 2019. Please see attached detail.

Billing Group 001 001
 Professional Services

	Hours	Rate	Amount
Kozlowski, Charles	3.00	182.00	546.00
Lin, Iris	4.00	117.00	468.00
Totals	7.00		1,014.00
Total Labor			1,014.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,014.00	0.00	1,014.00
Limit			1,500.00
Remaining			486.00
		Subtotal	\$1,014.00
		Total this Invoice	\$1,014.00

Billings to Date

	Current	Prior	Total
Labor	1,014.00	0.00	1,014.00
Totals	1,014.00	0.00	1,014.00

Date Rec'd 9/11/19 Phase: Bill
 Approved 10-7-19 P Type:
 Vendor ID: Halv Status:
 Post Date: 9/19 1099:
 Acct #: 514 Date Entered: 10/4/19 ✓
 Project 403114 Ctl Number: 13314

B157

HALVORSON DESIGN PARTNERSHIP, INC. 25 KINGSTON STREET, 5TH FLOOR, BOSTON MA 02111-2200

(PHONE) 617.536.0380 (FAX) 617.536.0626 WWW.HALVORSONDESIGN.COM

Billing Backup

Halvorson Design Partnership, Inc.

Invoice 28987 Dated 8/31/2019

Monday, September 9, 2019

12:11:21 PM

Project	15026.04	Dover High School AS Front Entrance Planting
---------	----------	--

Billing Group	001	001
---------------	-----	-----

Professional Services

		Hours	Rate	Amount	
0030 - Kozlowski, Charles	7/29/2019	.50	182.00	91.00	
Front Entry planting plan review and correspondence.					
0530 - Kozlowski, Charles	7/29/2019	1.00	182.00	182.00	
Prepare additional services proposal.					
0030 - Kozlowski, Charles	7/30/2019	.50	182.00	91.00	
0030 - Kozlowski, Charles	8/1/2019	.50	182.00	91.00	
0030 - Kozlowski, Charles	8/2/2019	.50	182.00	91.00	
C011 - Lin, Iris	8/27/2019	4.00	117.00	468.00	
front planting revision					
Totals		7.00		1,014.00	1,014.00
Total Labor					
Subtotal					\$1,014.00
Total this Project					\$1,014.00
Total this Report					\$1,014.00

HMFH ARCHITECTS

OFFICE: (617) 482 2200
FAX: (617) 878 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Dover NH School District
McConnell Center
61 Locust Street, Ste 409
Dover NH 03820

Attention: Libby Simmons, Business Admin.

For Professional Services Rendered through September 30, 2019

**H M
F H**

ARCHITECTS

Invoice #: 2628
Project: 403114
Project Name: Dover High School & RTC
Invoice Date: 10/7/2019

Phase Name	Phase Fee	Previous Amount	Current Amount	% Complete	Total Fee Earned
Feasibility Study	485,000.00	485,000.00	0.00	100.00	485,000.00
Schematic Design (PSS3)	1,008,000.00	1,008,000.00	0.00	100.00	1,008,000.00
Design Development (PSS3,6)	1,316,000.00	1,316,000.00	0.00	100.00	1,316,000.00
Construction Documents (PSS3,6)	1,833,000.00	1,833,000.00	0.00	100.00	1,833,000.00
Bidding/Negotiations (PSS3)	336,000.00	336,000.00	0.00	100.00	336,000.00
Construction Administration (PSS3)	2,016,000.00	2,016,000.00	0.00	100.00	2,016,000.00
Construction Admin Phase 2 (PSS3)	336,000.00	327,600.00	8,400.00	100.00	336,000.00
Visioning/Educ Plan Proc. (PSS1)	29,150.00	29,150.00	0.00	100.00	29,150.00
Total Fee:	7,159,150.00				

Total Fee Earned To Date	7,159,150.00
Less Previous Billings	7,150,750.00
Amount Due This Invoice	8,400.00

HMFH ARCHITECTS

OFFICE: (617) 492 2200

FAX: (617) 878 9775

130 Bishop Allen Drive
Cambridge, MA 02138

hmfh.com

H M
F H

ARCHITECTS

Dover NH School District
McConnell Center
81 Locust Street, Ste 409
Dover NH 03820

Invoice # : 2630
Project : 403114
Project Name : Dover High School & RTC
Invoice Date : 10/7/2019

Attention: Libby Simmons, Business Admin.

For Professional Services Rendered through September 30, 2019

Phase : Other Expenses

Expenses	20.96

	20.96

Phase : Travel Expense

Expenses	393.27

	393.27

Amount Due This Invoice	=====	414.23
-------------------------	-------	--------

Phase: Other Expenses

Expenses

<u>Vendor Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Reimb Expense Other					
Chase Card Services	CHASE 0919	9/1/2019	19.06	1.10	20.96
<i>Expenses</i>					20.96

Total Phase: Other Expenses

Labor : 0.00
Expenses : 20.96

Phase: Travel Expense

Expenses

<u>Vendor Name</u>	<u>Inv Nbr</u>	<u>Date</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Reimb Travel					
Chase Card Services	CHASE 0919	9/1/2019	13.20	1.10	14.52
Enterprise Rent-A-Car	6WY3JK	8/30/2019	28.57	1.10	31.43
	6WZ00P	8/30/2019	78.86	1.10	86.53
	70L2MW	9/10/2019	48.52	1.10	51.17
	72TW2F	9/18/2019	87.45	1.10	74.20
	754GNL	9/25/2019	71.88	1.10	79.08
			293.09		322.41
Enterprise Tolls	6HNOX2 TOLL	8/7/2019	7.45	1.10	8.20
	6QM7XZ TOLL	8/23/2019	9.10	1.10	10.01
	6C1H03 TOLL	7/30/2019	7.45	1.10	8.20
	6N9RS5 TOLL	8/14/2019	8.30	1.10	9.13
	6FB9GP TOLL	7/25/2019	9.45	1.10	10.40
	5PXL3 TOLL	9/30/2019	9.45	1.10	10.40
			51.20		56.34
Total: Reimb Travel					393.27
<i>Expenses</i>					393.27

Total Phase: Travel Expense

Labor 0.00
Expenses : 393.27

Total Project: 403114 - Dover High School & RTC

414.23

**Delivery Service Invoice**Invoice Date **August 3, 2019**Invoice Number **000004698E319**Shipper Number **04698E**

Page 3 of 3

Outbound**UPS Internet Shipping****Pickup**

Date	Tracking Number	Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge
07/24	1Z04698E0191568288	Next Day Air Commercial Letter	03820	102	1	29.47	-11.79	17.68
		Fuel Surcharge				2.28	-0.91	1.37
		Promotion Code applied:EASY						
		Total				31.75	-12.70	19.05

1st ref: DOVER

Sender : Erica Metzger

HMFH Architects, Inc.

130 Bishop Richard Allen Drive

CAMBRIDGE MA 02139

UserID: hmfhar

Receiver: Peter Driscoll, Prin

Dover High School

25 Alumni Drive

DOVER NH 03820

5140
403114
X other



TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

Laura Wernick 31327
46 Sacramento St
Cambridge, MA 02138-1931



Date Rec'd: 9/4/19 Phase:
Approved: 9/4/19 MFS Type:
Vendor ID: Status:
Post Date: 1099:
Acct #: Date Entered:
Project: Ctrl Number:

INVOICE DATE: 8/15/2019

RENTAL AGREEMENT: 6N97KB
RENTAL DATE: 8/6/2019 7:55
RENTAL RETURN DATE: 8/7/2019 9:42

✓
Erica's
Paid w/ ~~card~~
card.
Laura toll
charges for
Enterprise
Trip to Dover

Dear Laura Wernick,

Thank you for renting with ENTERPRISE. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
8/6/2019 11:55:16	NH - DOV-Dover Lane 61	\$0.75
8/6/2019 18:00:36	NH - DOV-Dover Lane 61	\$0.75
8/6/2019 11:43:54	NH - HAM-Hampton Main	\$2.00
8/6/2019 19:12:06	NH - HAM-Hampton Main	\$2.00
8/6/2019 8:13:23	MassDOT - 626-Newton - West	\$2.55
8/6/2019 8:26:39	MassDOT - 613-Framingham - West	\$1.20

The following are options for payment:

- 1) Online: Visit www.htalc.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

If you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 9/15/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to ENTERPRISE TOLLS.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577
- Do NOT mail cash.

NAME:	Laura Wernick
RENTAL AGREEMENT #:	6N97KB
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$9.25
CONVENIENCE FEE:	\$3.95
TOTAL AMOUNT DUE:	\$13.20

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373
For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

ENTERPRISE HOLDINGS

Alamo Enterprise National

HMFH ARCHITECT INC
Rental Summary

Consolidated Inv. #: 22233234
Consolidated Inv. Date: 30-Aug-2019

Fed Tax Id : 43-1526718

RA #	Ext Bill Ref # 1	Ext Bill Ref # 2	Pickup Date	Charges	Total Charges	Amount in USD
Renter Name CARDIOTTO	Ext Bill Ref # 3	Ext Bill Ref # 4	Pickup Location			
Enterprise Rent-A-Car	Ext Bill Ref # 5	Return Date	Return Location			
		Car Class				
Contract ID / Account Number G48404 HMFH ARCHITECT INC.						
Billing Number 842553 HMFH ARCHITECT INC.						
6WY3JK	Dover	08/28/2019 08:12	CAMBRIDGE, MA	1 DAY @ 49.00	49.00	
STANISLASKI, TINA	5130 403/19 XTRAV	08/30/2019 07:49	CAMBRIDGE, MA	Tax, Surcharge and Fee	8.14	28.57
6WZ00P	Dover	08/29/2019 08:35	CAMBRIDGE, MA	Total	57.14	
PENSTEIN, ALAN	5130 403/19 XTRAV	08/30/2019 08:51	CAMBRIDGE, MA	1 DAY @ 49.00	49.00	
	CHN # 13129	08/30/2019 08:51	CAMBRIDGE, MA	REFUELING CHARGE	20.25	
				Tax, Surcharge and Fee	9.41	
				Total	78.66	78.66
G48404 HMFH ARCHITECT INC. - Billing Number 842553						
Grand Total in USD						

Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. in USD

Date Recd: 9/4/19 Phase: TRAV/XTRAV
Approved: H5 Type: Status:
Vendor ID: EHI
Post Date: 08/19 1059:
Acct. #: 01301530 Date Entered: 8/10/19 VB
Project: B: 196



09112630 R002D C601 00331 4/4

ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHL.com

ENTERPRISE HOLDINGS



HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 22344058
Consolidated Inv. Date: 10-Sep-2019

Fed Tax Id: 43-1526718

RA #	Ext Bill Ref # 1	Pickup Date	Charges	Total Charges	Amount In USD
Renter Name	Ext Bill Ref # 2	Pickup Location			
CARDOTTO	Ext Bill Ref # 3	Return Date			
	Ext Bill Ref # 4	Return Location			
	Ext Bill Ref # 5	Car Class			

Enterprise Rent-A-Car

Contract ID / Account Number G48404 HMFH ARCHITECT INC.

Billing Number 842653 HMFH ARCHITECT INC.

7012MAV	DOVER	09/10/2019 09:56	1 DAY @ 39.00	39.00	
PEMSTEIN, ALAN		CAMBRIDGE, MA	Tax, Surcharge and Fee	7.52	
		09/10/2019 17:24			
		CAMBRIDGE, MA			
		XXAR	Total	46.52	46.52

G48404 HMFH ARCHITECT INC. - Billing Number 842653

Grand Total In USD 46.52

Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. In USD 46.52

Date Rec'd: 7/17/19 Phase: XTRN
Approved: HG Type: _____
Vendor ID: P0261 Status: _____
Post Date: 09/19 1099: _____
Acct #: 5130 Date Entered: 9/24/19 UB
Project: 40314 Ctl Number: 13211/0601



0711441A R002D C601 00275 4/4



ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7818520841
BOS99ARADMIN@EHI.com

ENTERPRISE HOLDINGS



HMFH ARCHITECT INC.
Rental Summary

Consolidated Inv. #: 22420929
Consolidated Inv. Date: 18-Sep-2019

Fed Tax Id : 43-1526718

RA #	Ext Bill Ref # 1	Ext Bill Ref # 2	Ext Bill Ref # 3	Ext Bill Ref # 4	Ext Bill Ref # 5	Pickup Date	Pickup Location	Return Date	Return Location	Car Class	Charges	Total Charges	Amount in USD
Card/Otto													
Enterprise Rent-A-Car													
Contract ID / Account Number G48404 HMFH ARCHITECT INC.													
Billing Number 842553 HMFH ARCHITECT INC.													
72TW2F							Dover						
PEMSTEIN, ALAN						09/17/2019 08:26	CAMBRIDGE, MA				1 DAY @ 39.00	39.00	
											REFUELING CHARGE	19.70	
											Tax, Surcharge and Fee	8.75	
											Total	USD 67.45	67.45
G48404 HMFH ARCHITECT INC. - Billing Number 842553												Grand Total in USD	67.45
Enterprise Rent A Car Grand Total For Account Number HMFH ARCHITECT INC. In USD													87.48

Rate Rec'd: 10/1/19 Phase:
Approved: H8 Type:
Vendor ID: Status:
Post Date: 1099:
Alloc.# Date Entered:
Project: Ctrl Number:



ENTERPRISE RENT-A-CAR
P.O. BOX 414373
BOSTON, MA 02241-4373

For Billing Inquiries
7816520841
BOS889ARADMIN@EHI.com

HMFH ARCHITECT INC.
Rental Summary

ENTERPRISE HOLDINGS

Enterprise Rent-A-Car

Consolidated Inv. #: 22497083
Consolidated Inv. Date: 25-Sep-2018

Fed Tax Id : 43-1526718

RA #
Renter Name
CARDOTTO

Ext Bill Ref # 1
Ext Bill Ref # 2
Ext Bill Ref # 3
Ext Bill Ref # 4
Ext Bill Ref # 5

Pickup Date
Pickup Location
Return Date
Return Location
Car Class

Charges

Total Charges

Amount in
USD

Enterprise Rent-A-Car

Contract ID / Account Number G48404 HMFH ARCHITECT INC.

Billing Number 842553 HMFH ARCHITECT INC.

754GNI

PEMSTEIN, ALAN

Dover

5:30 403114
XT-RV

09/24/2019 09:24

CAMBRIDGE, MA

09/25/2019 09:41

CAMBRIDGE, MA

XXAR

1 DAY @ 39.00

REFUELING CHARGE

Tax, Surcharge and Fee

Total

39.00

23.88

9.01

USD

71.89

71.89



TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

Alan Pemstein 4 * 699
278 Huron Ave
Cambridge, MA 02138-1304



Date Rec'd: 9/5/19 Phase: YTRAV INVOICE DATE: 8/7/2019
 Approved: H9 Type:
 Vendor ID: Enterprise Status:
 Post Date: 08/19 1099:
 Acct. #: 5150 Date Entered: 9/10/19 VB
 Project: 40314 Ctrl Number: 13/23 1B96
RENTAL AGREEMENT: 6HNQX2
RENTAL DATE: 7/23/2019 8:18
RENTAL RETURN DATE: 7/24/2019 6:52

Dear Alan Pemstein,

Thank you for renting with ENTERPRISE. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
7/23/2019 18:20:11	NEDOT - HAM	\$2.00
7/23/2019 18:52:11	NEDOT - DOV	\$0.75
7/23/2019 19:07:25	NEDOT - DOV	\$0.75

The following are options for payment:

- 1) Online: Visit www.htallc.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

If you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 9/7/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to **ENTERPRISE TOLLS**.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577.
- Do NOT mail cash.

NAME:	Alan Pemstein
RENTAL AGREEMENT #:	6HNQX2
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$3.50
PLATE NUMBER:	4608722
CONVENIENCE FEE:	\$3.95

TOTAL AMOUNT DUE:	\$7.45
--------------------------	--------



TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

Alan Pemstein 4*638
278 Huron Ave
Cambridge, MA 02138-1304



Date Rec'd: 9/5/19 Phase: XTRAV INVOICE DATE: 8/23/2019
Approved: JTB Type:
Vendor ID: Enterprise Status:
Post Date: 08/19 1099:
Acct #: 5732 Date Entered: 9/10/19 VBS
Project: 403114 Ctrl Number: 1312410196
RENTAL AGREEMENT: 6QM7XZ
RENTAL DATE: 8/13/2019 8:25
RENTAL RETURN DATE: 8/14/2019 7:03

Down

Dear Alan Pemstein,

Thank you for renting with ENTERPRISE. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
8/13/2019 18:50:56	MAHDDT - BRIGHTON - EAST	\$2.55
8/13/2019 19:28:53	MAHDDT - WESTON - EAST	\$2.60

The following are options for payment:

- 1) Online: Visit www.htalc.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

If you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 9/23/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to ENTERPRISE TOLLS.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577.
- Do NOT mail cash.

NAME:	Alan Pemstein
RENTAL AGREEMENT #:	6QM7XZ
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$5.15
PLATE NUMBER:	F68LGG
CONVENIENCE FEE:	\$3.95

TOTAL AMOUNT DUE:	\$9.10
-------------------	--------



TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

File #	7/17/19	Phone	212-444-1111
Approved	115	Type	
Vehicle ID	Enterprise	State	
Plate #	09119	Color	
Acct #	5130	Date Entered	8/14/19
Project	403114	City/State	13212/B 61

INVOICE DATE: 7/30/2019

Tina Stanislaski 3*304
57 Concord Ave
Somerville, MA 02143-3927

RENTAL AGREEMENT: 8C1H03
RENTAL DATE: 7/9/2019 10:55
RENTAL RETURN DATE: 7/12/2019 10:50



Dear Tina Stanislaski,

Dover

Thank you for renting with ENTERPRISE. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
7/9/2019 08:08:18	INTERST - HAM	
7/9/2019 10:01:09	INDOT - DOV	\$2.00
7/9/2019 12:50:48	INDOT - DOV	\$0.75
		\$0.75

The following are options for payment:

- 1) Online: Visit www.tollic.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

If you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 8/30/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to ENTERPRISE TOLLS.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577.
- Do NOT mail cash.

NAME:	Tina Stanislaski
RENTAL AGREEMENT #:	6C1H03
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$3.50
PLATE NUMBER:	DVL8997
CONVENIENCE FEE:	\$3.95
TOTAL AMOUNT DUE:	\$7.45



Date Rec'd: 9/25/19 Phase: x-trav
Order ID: 6N9RS5 Type:
Post Date: 09/19 Status:
Acct #: 5130 1099:
Project: 403114 Date Entered: 10/1/19 VB
Ctrl Number: 1324513103

INVOICE DATE: 8/14/2019

TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

Alan Pemstein 31301
278 Huron Ave
Cambridge, MA 02138-1304

RENTAL AGREEMENT: 6N9RS5
RENTAL DATE: 8/6/2019 8:27
RENTAL RETURN DATE: 8/7/2019 8:56



Dear Alan Pemstein,

Thank you for renting with ENTERPRISE. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
8/7/2019 0:48:45	MassDOT - BRIGHTON - EAST	\$2.55
8/7/2019 0:40:01	MassDOT - WEDDON - EAST	\$1.80

The following are options for payment:

- 1) Online: Visit www.mtalc.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

If you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 9/14/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to ENTERPRISE TOLLS.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577.
- Do NOT mail cash.

NAME:	Alan Pemstein
RENTAL AGREEMENT #:	6N9RS5
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$4.35
PLATE NUMBER:	F68LGG
CONVENIENCE FEE:	\$3.95

TOTAL AMOUNT DUE:	\$8.30
-------------------	--------



TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

Alan Pemstein 2*82
278 Huron Ave
Cambridge, MA 02138-1304



Date Rec'd: 9/26/19 Phase: xhav
 Approved: H.G. Type:
 Vendor ID: Enterprise Status:
 Post Date: 09/11/19 1099:
 Acct. #: 5130 Date Entered: 10/1/19 v3
 Project: 403114 Ctl Number: 13246 1B 103

INVOICE DATE: 7/25/2019

RENTAL AGREEMENT: 6FB9GP
RENTAL DATE: 7/16/2019 8:29
RENTAL RETURN DATE: 7/17/2019 7:02

Down

Dear Alan Pemstein,

Thank you for renting with **ENTERPRISE**. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
7/16/2019 16:22:51	NH - D/JV-Dover Lane 04	\$0.75
7/16/2019 16:42:22	NH - D/JV-Dover Lane 04	\$0.75
7/16/2019 16:51:59	NH - HAM-Hampton Main	\$2.00
7/16/2019 17:42:51	NH - HAM-Hampton Main	\$2.00

The following are options for payment:

- 1) Online: Visit www.htalc.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

if you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 8/25/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to **ENTERPRISE TOLLS**.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577
- Do NOT mail cash.

NAME:	Alan Pemstein
RENTAL AGREEMENT #:	6FB9GP
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$5.50
CONVENIENCE FEE:	\$3.95
TOTAL AMOUNT DUE:	\$9.45



TollPass Processing Center
P.O. Box 30
Roslyn Heights, NY 11577

Alan Pemstein
278 Huron Ave
Cambridge, MA 02138-1304



Project: 40314
 Date Entered: 5/16/19
 Date: 5/16/19
 Vendor ID: 1099
 Status: 1099
 Approved: 1099
 Date Rec'd: 5/16/19
 Phase: 1099

INVOICE DATE: 5/16/2019

RENTAL AGREEMENT: 5PXL3
RENTAL DATE: 5/9/2019 8:20
RENTAL RETURN DATE: 5/9/2019 16:00

Dover

Dear Alan Pemstein,

Thank you for renting with **ENTERPRISE**. We appreciate your business and look forward to serving you again soon. Enterprise has been billed for unpaid tolls generated during your recent rental.

Toll Date/Time	Toll Location	Toll Amount
5/9/2019 12:06:02	MA DOT - HAM	\$2.00
5/9/2019 12:18:07	MA DOT - DOV	\$0.75
5/9/2019 15:28:20	MA DOT - DOV	\$0.75
5/9/2019 15:41:05	MA DOT - HAM	\$2.00

The following are options for payment:

- 1) Online: Visit www.htalc.com/Enterprise to make payment online and print a receipt. You will need to enter Last Name and Rental Agreement #, listed above.
- 2) Phone: Call (877) 860-1258 where you can make payment and request a receipt.
- 3) Mail: Use the payment coupon below with check or money order.

If you believe this invoice is issued in error, please call (877) 860-1258 to discuss further.

PLEASE PAY BY 6/16/19

CUT HERE

To pay by mail, follow the instructions below:

- Complete check or money order made payable to **ENTERPRISE TOLLS**.
- Please write your Rental Agreement # on the front of your check or money order.
- Include bottom portion of the invoice with payment.
- Affix proper postage and mail to: Enterprise Tolls, P.O. BOX 30, ROSLYN HEIGHTS, NY 11577
- Do NOT mail cash.

NAME:	Alan Pemstein
RENTAL AGREEMENT #:	5PXL3
RENTAL LOCATION:	CAMBRIDGE MA
TOLL FEES:	\$5.50
CONVENIENCE FEE:	\$3.95
TOTAL AMOUNT DUE:	\$9.45

MAN. NO. CIPM#DHSCTC295
DATE: 10/15/2019

VENDOR VOUCHER MANIFEST
SCHOOL DISTRICT SAU #11

1. DATE	2. PAYEE NAME AND ADDRESS	3. FINANCE PO NO:	4. AMOUNT EXPENDED	5. AMOUNT OF CHECK	6. PROJECT NAME
1. 10/15/2019	Home Depot Credit Services Dept 32 - 2001834831 PO Box 9001030 Louisville, KY 40290-1030				
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	202002437		\$ 731.98	DHS/CTC Fac. Improv. FY: 2016
	FFE - Science equipment items			\$ 731.98	Inv No. 4671507
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	202002437		\$ 301.92	Fac. Improv. FY: 2016
	FFE - Science equipment items			\$ 301.92	Inv No. 4561318
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	202002437		\$ 29.97	Fac. Improv. FY: 2016
	FFE - Science equipment items			\$ 29.97	Inv No. 4501437
	<u>4016.1.600.46900.4725.07101.16.000.000.700</u>	202002437		\$ 127.76	FY: 2016
	FFE - Science equipment items			\$ 127.76	Inv No. 4351037
Invoices reviewed by A. Poirier, DHS, 10/9/2019					
TOTALS				\$1,191.63	

TO THE TREASURER; PAYMENTS AUTHORIZED AND ORDERED
TO THE PERSONS LISTED ABOVE FOR THE SUMS INDICATED
IN COLUMN 5. AMOUNT OF CHECK AMOUNTING IN THE
AGGREGATE TO:

1,191.63

Superintendent of Schools or Business Administrator

Date

Robert Carrier, Deputy Mayor, JBC Chair

Date



Commercial
Revolving Charge



Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2001894891
PO BOX 8001030
LOUISVILLE, KY 40280-1030

INVOICE DETAIL

BILL TO:
Acct: 6035 3220 0183 4831

SHIP TO:
DOVER SCHOOL DEPT
MCCONNELL CENTER
61 LOCUST ST STE 409
DOVER, NH 03820-3753

Amount Due:	Trans Date:	Invoice #:
\$731.98	09/16/19	4671507
PO: 202002437		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
LASER TEMP GUN INFRARED 10:1 THERMOM	10014637380000100060	8.0000 EA	\$89.00	\$712.00
ALKALINE 9V BATTERY (8-PACK)	10027618990000500010	2.0000 EA	\$9.99	\$19.98

Customer Agreement #: WA69950479

SUBTOTAL	\$731.98
TAX	\$0.00
TOTAL	\$731.98

BILL TO:
Acct: 6035 3220 0183 4831

SHIP TO:
DOVER SCHOOL DEPT
MCCONNELL CENTER
61 LOCUST ST STE 409
DOVER, NH 03820-3753

Amount Due:	Trans Date:	Invoice #:
\$301.92	09/16/19	4561318
PO: 202002437		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
1500 WATT SINGLE ELECTRIC CERAMIC BU	10015316370002800025	12.0000 EA	\$25.16	\$301.92

Customer Agreement #: WA69950479

SUBTOTAL	\$301.92
TAX	\$0.00
TOTAL	\$301.92

BILL TO:
Acct: 6035 3220 0183 4831

SHIP TO:
DOVER SCHOOL DEPT
MCCONNELL CENTER
61 LOCUST ST STE 409
DOVER, NH 03820-3753

Amount Due:	Trans Date:	Invoice #:
\$29.97	09/16/19	4501437
PO: 202002437		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
RECREATIONAL TWIN 1A10BC FIRE EXTING	10027525510000500004	1.0000 EA	\$29.97	\$29.97

Customer Agreement #: WA69952201

SUBTOTAL	\$29.97
TAX	\$0.00
TOTAL	\$29.97

BILL TO:
Acct: 6035 3220 0183 4831

SHIP TO:
DOVER SCHOOL DEPT
MCCONNELL CENTER
61 LOCUST ST STE 409
DOVER, NH 03820-3753

Amount Due:	Trans Date:	Invoice #:
\$127.76	09/16/19	4351037
PO: 202002437		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
DEWALT 100' FG LONG TAPE	10021853080000100004	8.0000 EA	\$15.97	\$127.76

Customer Agreement #: WA69950479

SUBTOTAL	\$127.76
TAX	\$0.00
TOTAL	\$127.76



October 7, 2019

Garret Bertolini
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE: (617) 492 2200
FAX: (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Change Request Proposal – 190366
Auditorium Aisle Lighting

Dear Garret:

HMFH has reviewed this Change Request Proposal and is recommending to the Owner that it and the associated cost of \$ 2405.14 be reviewed by the JBC. Furthermore, it is our understanding that PC Construction is not requesting any time be added to the contract for the work related to this CRP.

The auditorium plans missed connection to these lights on either side of the auditorium.

Per contract, PC's fee for coordination/supervision of change orders is 2% of the cost. PC has added an additional 5% fee for administration (\$110.82).

If the Owner approves this CR, the Owner is not accepting the request for reservation of rights identified in the CR.

Very Truly yours,
HMFH Architects

Alan Pemstein, AIA

encl: CRP 190366
cc: Stephanie Cartabona, Clerk
Libby Simmons, Dover School District
Bob Carrier, Chair JBC
Laura Wernick, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIGA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanislaski, AIA
Vassilios Valaes, AIA

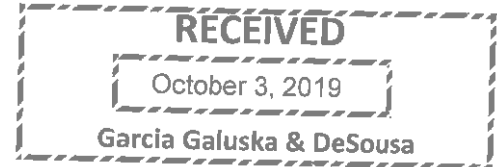


131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027 Dover High School and Career
Technical Center
25 Alumni Drive
Dover, NH 03820

Change Request Proposal 190366

Title **ASI-141 Auditorium Aisle Lights**
Date Issued **10/01/2019**
Proposal Status **Submitted (Not Proceeding)**



Architect	Owner
Alan Pemstein	Robert Carrier
HMFH Architects, Inc.	Dover School District
130 Bishop Allen Drive	61 Locust Street 409
Cambridge, MA 02139	Dover, NH 03820-4132
T: 617.844.2140	T: 603.516.6800
F: 617.876.9775	F: 603.516.6809
E: apemstein@hmfh.com	E:

Project Cost And Schedule Impacts

This proposal will increase the value of this contract by \$2,405.14.

Scope Of Work

ASI-141 for the Auditorium Aisle Lights work was performed on Time and Materials.

Cost Items

Description	Company	Phase	Amount
1. Installation of Auditorium Aisle Lights	Griffin, Wayne J. Electric, Inc.	190366	\$ 2,216.32
2. PC Administration 5%	PC Construction	190366	\$ 110.82
L1 Markup - Overhead & Profit (2%)		900000	\$ 47.00
L2 Markup - Insurance (0.75%)		016150	\$ 18.00
L2 Markup - P&P Bond (0.56%)		016200	\$ 13.00
Total			\$2,405.14

Architect/Engineer Recommendation

I have reviewed this change proposal and agree that it appears to be fair and reasonable and recommend acceptance.

Signature _____ Date _____

Name & Title of Authorized Representative
Alan Pemstein

HMFH Architects, Inc.

Owner Approval

By signing below, the Owner authorizes this work to proceed and agrees that PC shall be compensated by the appropriate time and cost. This Change Request Proposal will be included in the next Contract Change Order.

Signature _____ Date _____

Name & Title of Authorized Representative
Robert Carrier
Joint Building Committee Chair
Dover School District

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.



WAYNE J.
GRIFFIN ELECTRIC
INC.

October 1, 2019

VIA EMAIL ONLY: gbertolini@pcconstruction.com

Mr. Garret Bertolini, Senior Project Manager
PC Construction Company
25 Alumni Dr.
Dover, NH 03820

RE: Job #2257 - Dover High School, Dover, NH
Proposal #259

Dear Mr. Bertolini:

In accordance with the field change order signed by your authorized representative Micah J. Blum, the contract should be modified to include the following revision per our enclosed detailed backup:

DESCRIPTION OF WORK:

Provide labor and material required to connect additional aisle lights per ASI 141 as directed by PC Construction Company.

Excludes cutting, coring, patching, and painting associated with this change order.

The material pricing enclosed is based on industry recognized standardized unit rates obtained from Trade Service, as agreed to for your review, approval and acceptance. The labor hours are as signed for and acknowledged by your on-site representative.

Material	\$	834.56
Labor		1,286.18
Overhead		83.46
Subtotal	\$	2,204.20
Bond		12.12
Total	\$	2,216.32

Corporate Headquarters:

116 Hopping Brook Road
Holliston, MA 01746
Phone: (508) 429-8830
Fax: (508) 429-7825

Regional Offices:

296 Cahaba Valley Parkway
Pelham, AL 35124
Phone: (205) 733-8848
Fax: (205) 733-8107

1950 Evergreen Boulevard
Suite 300
Duluth, GA 30096
Phone: (678) 417-9377
Fax: (678) 417-9373

2310 Presidential Drive
Suite 101
Durham, NC 27703
Phone: (919) 627-9724
Fax: (919) 627-9727

9801-C Southern Pine Boulevard
Charlotte, NC 28273

Phone: (704) 522-3851
Fax: (704) 522-3856

ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS

ASI: AS-141

date: 10.19.2018

subject: Auditorium Aisle Lighting

to: Scott Blair
PC Construction

from: HMFH

project id: 403114

project: Dover High School/ Career Technical Center
25 Alumni Drive Dover, NH

distribution:

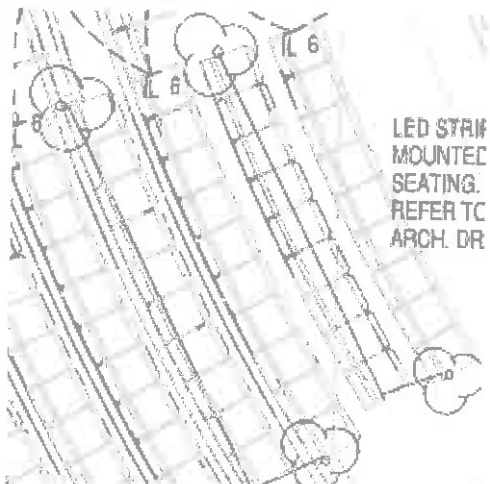
☒ City of Dover	☒ PC Construction
☒ HMFH Architects	☒ FBRA Inc.
☐ Nobis Engineering, Inc.	☐ GGD Consulting Engineers, Inc.
☒ Mike Brooks, Clerk	☐ Halvorson Design Partnership, Inc.
☐ Horizon Engineering Associates	

reference:

attachments:

The Work shall be carried out in accordance with the following Supplemental Instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no change in the Contract Sum or Contract time.

Run wires in surface raceway (against riser) between aisle lights as shown below (typ both sides) (use conduit attached):



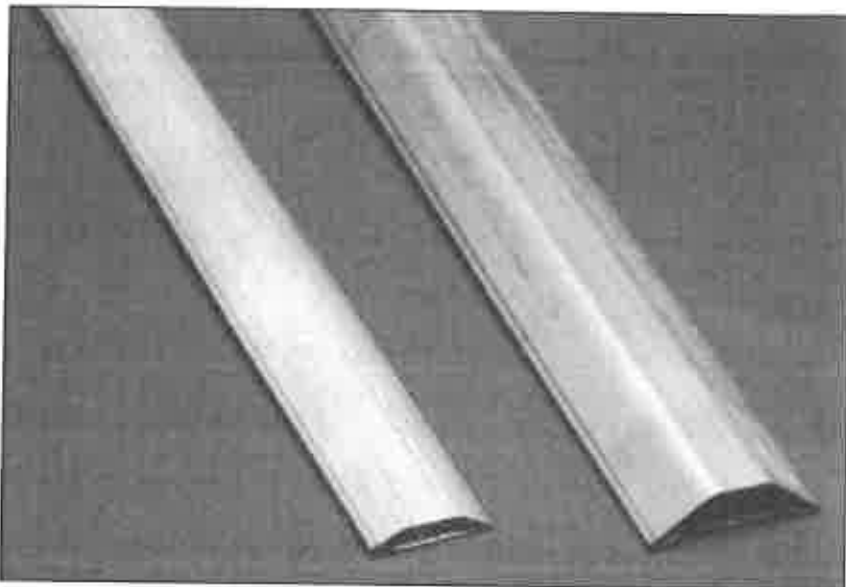
Advise if wiring can be run under carpet edge.

Steel Pancake® Overfloor Raceway

Pancake® Overfloor Steel Raceway is ideal for open space wiring of workstations and desk areas in high traffic sites. Both the 1500 and 2600 Series Raceways mount directly to the floor and provide safe load bearing strength for normal office use.

Both raceway models offer a full complement of fittings and device boxes for power and communication wiring. Pancake Overfloor Raceway comes unpainted with a paintable galvanized finish.

Both 1500 and 2600 Series Overfloor Raceway provide solutions for bringing power or communication services to open space designs.



FEATURES & BENEFITS

- **Installs in open space areas.** Brings power or telephone and signal wiring to away-from-wall locations.
- **Flat profile.** Unobtrusive, low-profile appearance.
- **Galvanized steel.** Assures durability.
- **2600 Series withstands approximately 150 lbs./sq in.** Provides safe load bearing strength for normal office traffic.
- **1500 Series withstands approximately 200 lbs./sq in.** Provides safe load strength for normal office traffic.
- **Full line of fittings.** Provides a complete and safe installation.
- **Unpainted.** Paintable to match decor.
- **UL Listed and CSA certified.** File E4376 Guide RJBT fittings. File 41751 Guide RJPR. CSA File 350.
- **UL5.** Raceway is compliant with UL5 specifications.

1500 and 2600 Series Overfloor Raceway can be installed over floor coverings to provide either permanent or temporary access to services.





October 3, 2019

Garret Bertolini
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE. (617) 492 2200
FAX. (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Change Request Proposal – 190060.1R1
Fire Stopping Required by Fire Marshal Review

Dear Garret:

HMFH has reviewed this Change Request Proposal and is recommending to the Owner that it and the associated cost of \$27,633.00 be reviewed by the JBC. Furthermore, it is our understanding that PC Construction is not requesting any time be added to the contract for the work related to this CRP.

This work was required by the Fire Marshall Review. Per approved CRP 190060R, this work was to be done on a T&M basis.

The credit provided in the CR is based on labor and materials owned for acoustic/smoke sealant.

If the Owner approves this CR, the Owner is not accepting the request for reservation of rights identified in the CR.

Very Truly yours,

HMFH Architects

Alan Pemstein, AIA

encl: CRP 1900601.1R1

cc: Stephanie Cartabona, Clerk

Libby Simmons, Dover School District

Bob Carrier, Chair JBC

Laura Wernick, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIGA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanislawski, AIA
Vassilios Valaas, AIA



131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027 Dover High School and Career
Technical Center
25 Alumni Drive
Dover, NH 03820

Change Request Proposal 190060.1R1

Title **ASI-21.4 Revised Floor Plans Firestopping T&M**
Date Issued **10/03/2019**
Proposal Status **Submitted (Not Proceeding)**

Architect

Alan Pemstein
HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

T: 617.844.2140
F: 617.876.9775
E: apemstein@hmfh.com

Owner

Robert Carrier
Dover School District
61 Locust Street 409
Dover, NH 03820-4132

T: 603.516.6800
F: 603.516.6809
E:

Project Cost And Schedule Impacts

This proposal will increase the value of this contract by \$27,633.00.

Scope Of Work

This revised proposal covers the additional costs to provide firestopping for penetrations through additional rated walls added in ASI-21.4. Per agreement in proposal 190060R this additional firestopping was performed on a T&M basis. The attached drawings indicate the walls that changed rating per the referenced ASI. The invoices from NFS include descriptions and locations for the additional penetrations.

***PCI revised 10/3/2019 - with agree upon credit between PC & HMFH. ***

Cost Items

Description	Company	Phase	Amount
1. ASI-21.4 Revised Floor Plans (10/24/17 invoice)	Northeast Firestopping Solutions*	190060	\$ 1,293.75
2. ASI-21.4 Revised Floor Plans (12/4/17 invoice)	Northeast Firestopping Solutions*	190060	\$ 3,012.00
3. ASI-21.4 Revised Floor Plans (2/9/18 invoice)	Northeast Firestopping Solutions*	190060	\$ 12,260.25
4. ASI-21.4 Revised Floor Plans (2/28/18 invoice)	Northeast Firestopping Solutions*	190060	\$ 17,849.25
5. ASI-21.4 Revised Floor Plans (3/30/18 invoice)	Northeast Firestopping Solutions*	190060	\$ 5,755.75
6. ASI-21.4 Revised Floor Plans (05/11/18 invoice)	Northeast Firestopping Solutions*	190060	\$ 9,043.00
7. ASI-21.4 Revised Floor Plans (6/30/18)	Northeast Firestopping Solutions*	190060	\$ 3,286.00
8. PC Credit	PC Construction	190060	\$ -25,760.00
L1 Markup - Overhead & Profit (2%)		900000	\$ 535.00
L2 Markup - Insurance (0.75%)		016150	\$ 205.00
L2 Markup - P&P Bond (0.56%)		016200	\$ 153.00
Total			\$27,633.00

Architect/Engineer Recommendation

I have reviewed this change proposal and agree that it appears to be fair and reasonable and recommend acceptance.

Signature

Date

Name & Title of Authorized Representative

Alan Pemstein

Owner Approval

By signing below, the Owner authorizes this work to proceed and agrees that PC shall be compensated by the appropriate time and cost. This Change Request Proposal will be included in the next Contract Change Order.

Signature

Date

{{oS_es_signer2_signature}} {{oD_es_signer2_date}}

Name & Title of Authorized Representative

Robert Carrier

Nick Rouleau

From: Nick Rouleau
Sent: Thursday, October 3, 2019 1:00 PM
To: Alan Pemstein
Cc: Tina Stanislaski; Cartabona, Stephanie; Laura Wernick; 'Garret Bertolini'
Subject: RE: CRP 190060 Firestopping

Alan:

There was an error below with the math, PC will revise and re-issue as noted below.

Nick Rouleau

S. Project Engineer
PC Construction Company
Dover High School and CTC
25 Alumni Drive, Dover, NH 03820
C: 603.785.0345

From: Alan Pemstein <apemstein@hmfh.com>
Sent: Thursday, October 3, 2019 12:10 PM
To: Nick Rouleau <nrouleau@pcconstruction.com>
Cc: Tina Stanislaski <tstanislaski@hmfh.com>; Cartabona, Stephanie <s.cartabona@dover.nh.gov>; Laura Wernick <lwernick@hmfh.com>
Subject: FW: CRP 190060 Firestopping

Nick -

Labor would change from equal to taking the fire stoppers 1.5 hours longer to install the rated assembly as opposed to smoke seal/acoustic caulk.

Material costs would remain as stated below

If it took NFS 609.5 hours to do the work – it would have taken the drywaller 406 hours. **agreed**

406 hours x 44.03 (laborer) = 17,890.71

58.75 hours x 61.36 (1 supervisor hour per 8 laborer hours) = 3,114.02 **ERROR, See correction below.**

406.33/8 = 50.79 (1 Supervisor hour per 8 laborer hours) = 50.79 hours x 61.36 = 3,116.47

Materials Total = \$4,753

Labor Total = 17,890.71 + 3,116.47 = 21,007.18

Adjustment Total (4,753 + 20,962 = \$25,760.18

The original CRP total before markups = 52,500.00

Less Adjustment Total = \$52,500 – \$25,760.18 = **26,739.82**

OH& Profit – 2% = **535**

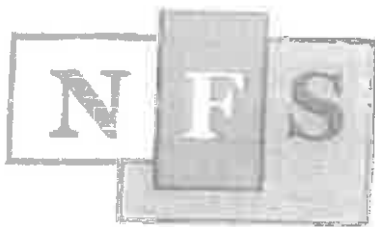
Insurance – 0.75% = **205**

P&P Bond -0.56% = **153**

New Total = \$27,633.

Please review & advise.

Thanks, Alan



19 Industrial Park Rd.
P.O. Box 728
Saco, ME 04072
Office (207) 282-4136
Fax (207) 283-2980
www.nefirestop.com

Invoice #
17-303.02

Bill To:

Attn: Eric Price
PC Construction
131 Presumpscot Street
Portland, ME 04103

Job Location:

Firestopping Services
Dover High School
25 Alumni Drive
Dover, NH 03820
Job #17-303.02

P.O. No.

Reference #
17-303.02

Terms
Net 30 Days

Invoice Date
October 24, 2017

Description

Amount

Dover High PC
25 Alumni Drive
Dover, NH

Firestopping Services

Current Invoice per attached Lump Sum Pricing dated 10/24/2017

Total Amount Due:

\$ 7,863.75

Remit payments to:
Northeast Firestopping Solutions
P.O. Box 728
Saco, ME 04072

If you have any questions concerning this invoice call
207-282-4136.

THANK YOU FOR YOUR BUSINESS!!!

Total Due \$ 7,863.75

Northeast Firestopping Solutions



NORTHEAST FIRESTOPPING SOLUTIONS

19 INDUSTRIAL PARK ROAD
SACO, ME 04072
OFFICE: (207) 282-4136
FAX: (207) 283-2980



October 24, 2017

Eric Price
PC Construction
131 Presumpscot Street
Portland Maine 04103
EPrice@pcconstruction.com
207-874-2323

PO# 17-2-303.002 Dover High School – CTC

Lump Sum Pricing

Original Contract

Percentage Complete-----45%

Total Contract Amount-----\$54,750.00

Previously Billed-----\$18,067.00

Due this Period-----\$6,570.00

T&M - Change Order.002

Labor @ \$65.00-----16 Hours - \$1,040

Material-----\$85.00

OH&P @ 15%-----\$168.75

ASI-21.4

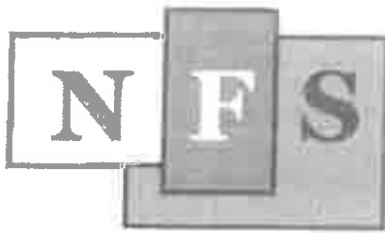
Previously Billed-----\$00.00

Due this Period-----\$1,293.75

Total Due this Period-----\$7,863.75

Ross Johnston
Project Manager

NORTHEAST FIRESTOPPING SOLUTIONS



19 Industrial Park Rd.
P.O. Box 728
Saco, ME 04072
Office (207) 282-4136
Fax (207) 283-2980
www.nefirestop.com

Invoice #
17-303.03

Bill To:

Attn: Eric Price
PC Construction
131 Presumpscot Street
Portland, ME 04103

Job Location:

Firestopping Services
Dover High School
25 Alumni Drive
Dover, NH 03820
Job #17-303.03

P.O. No.

Reference #
17-303.03

Terms
Net 30 Days

Invoice Date
November 30, 2017

Description

Amount

Dover High PC
25 Alumni Drive
Dover, NH

Firestopping Services

Current Invoice per attached Lump Sum Pricing Sheet

Total Amount Due:

\$ 3,012.00

Remit payments to:
Northeast Firestopping Solutions
P.O. Box 728
Saco, ME 04072

If you have any questions concerning this invoice call
207-282-4136.

THANK YOU FOR YOUR BUSINESS!!!

Total Due \$3,012.00

Northeast Firestopping Solutions



NORTHEAST FIRESTOPPING SOLUTIONS

19 INDUSTRIAL PARK ROAD
SACO, ME 04072
OFFICE: (207) 282-4136
FAX: (207) 283-2980



December 4, 2017

Eric Price
PC Construction
131 Presumpscot Street
Portland Maine 04103
EPrice@pcconstruction.com
207-874-2323

PO# 17-2-303.003 Dover High School – CTC

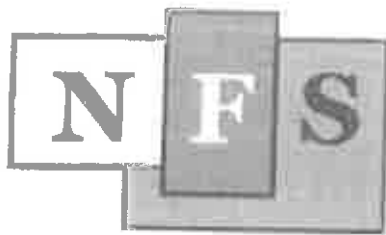
Lump Sum Pricing

Original Contract

Percentage Complete	45%
Total Contract Amount	\$54,750.00
Previously Billed	\$24,637.00
Due this Period	\$00.00

T&M - Change Order.001 – Updated Life Safety Plans

Labor @ \$65.00	36.5 Hours - \$2,372
Material	\$247.00
OH&P @ 15%	\$393.00
Previously Billed	\$1,293.75
Due this Period	\$3,012.00



19 Industrial Park Rd.
P.O. Box 728
Saco, ME 04072
Office (207) 282-4136
Fax (207) 283-2980
www.nefirestop.com

Invoice #
17-303.18002

Bill To:

Attn: Eric Price
PC Construction
131 Presumpscot Street
Portland, ME 04103

Job Location:

Firestopping Services
Dover High School
25 Alumni Drive
Dover, NH 03820
Job #17-303.18002

P.O. No.

Reference #
17-303.18002

Terms
Net 30 Days

Invoice Date
February 9, 2018

Description

Amount

Dover High PC
25 Alumni Drive
Dover, NH

Firestopping Services

As per attached T&M Pricing Sheet dated 2/5/18

Total Amount Due:

\$12,260.25

Remit payments to:
Northeast Firestopping Solutions
P.O. Box 728
Saco, ME 04072

If you have any questions concerning this Invoice call
207-282-4136.

THANK YOU FOR YOUR BUSINESS!!!

Total Due	\$12,260.25
------------------	--------------------

Northeast Firestopping Solutions



October 4, 2019

Garret Bertolini
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE: (617) 492 2200
FAX: (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Change Request Proposal – 190394.1
Relocate Basketball Hoops

Dear Garret:

HMFH has reviewed this Change Request Proposal and is recommending to the Owner that it and the associated cost of \$3,451.00 be reviewed by the JBC. Furthermore, it is our understanding that PC Construction is not requesting any time be added to the contract for the work related to this CRP.

See attached memo as regards the history of this change.

The owner has agreed to split the cost of the work with PC.

Per contract, PC's fee for coordination/supervision of change orders is 2% of the cost. PC has added an additional 5% fee for administration (\$159.00).

If the Owner approves this CR, the Owner is not accepting the request for reservation of rights identified in the CR.

Very Truly yours,

HMFH Architects

Alan Pemstein, AIA

encl: CRP 190394.1, HMFH Memo
cc: Stephanie Cartabona, Clerk
Libby Simmons, Dover School District
Bob Carrier, Chair JBC
Laura Wernick, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIGA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanislawski, AIA
Vassilios Valaes, AIA



131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027 Dover High School and Career
Technical Center
25 Alumni Drive
Dover, NH 03820

Change Request Proposal 190394.1

Title **Relocate Basketball Hoops**
Date Issued **10/02/2019**
Proposal Status **Submitted (Not Proceeding)**

Architect

Alan Pemstein
HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

T: 617.844.2140
F: 617.876.9775
E: apemstein@hmfh.com

Owner

Robert Carrier
Dover School District
61 Locust Street 409
Dover, NH 03820-4132

T: 603.516.6800
F: 603.516.6809
E:

Project Cost And Schedule Impacts

This proposal will increase the value of this contract by \$3,451.00.

Scope Of Work

Proposal to relocate basketball hoops to correctly align with the east gym practice court.

****PCI Revised per 10/1/19 - JBC Meeting - It was agreed upon that PC would split the cost to perform this work ****

Cost Items

Description	Company	Phase	Amount
01. Relocate Basketball Hoops	CB Seating Inc.	190394	\$ 6,160.00
02. Allowance for Electrical Box Rework	Griffin, Wayne J. Electric, Inc.	190394	\$ 200.00
03. PC Administration (5%)	PC Construction	190394	\$ 159.00
04. PC Credit		190394	\$ -3,180.00
L1 Markup - Overhead & Profit (2%)		900000	\$ 67.00
L2 Markup - Insurance (0.75%)		016150	\$ 26.00
L2 Markup - P&P Bond (0.56%)		016200	\$ 19.00
Total			\$3,451.00

Architect/Engineer Recommendation

I have reviewed this change proposal and agree that it appears to be fair and reasonable and recommend acceptance.

Signature

Date

{{aS_es_signer1_signature}} {{aD_es_signer1_date}}

Name & Title of Authorized Representative

Alan Pemstein

HMFH Architects, Inc.

Owner Approval

By signing below, the Owner authorizes this work to proceed and agrees that PC shall be compensated by the appropriate time and cost. This Change Request Proposal will be included in the next Contract Change Order.

Signature

Date

{{oS_es_signer2_signature}} {{oD_es_signer2_date}}

Name & Title of Authorized Representative

Robert Carrier

Joint Building Committee Chair
Dover School District

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.



Change Quotation

36 Canal Street
Suite 290
Somersworth, NH 03878
T (603) 692-6600
F (603) 692-5115

June 14, 2019

To:

Project: Dover High School

Quotation No.: Specification Section:

We propose to furnish, deliver and install the following:

Shift (2) Side court backstops ~5" toward center court.	Material:	\$450.00
	Install:	\$3,400.00
	Lift Rental:	\$950.00
	Floor Protection:	\$800.00
	<u>Subtotal:</u>	<u>\$5,600.00</u>
	OH&P:	\$560.00
	Total:	\$6,160.00

This quotation is subject to the following conditions:

1. Prices are furnished, delivered and installed. Payment is Net 15 days from date of installation (or delivery of material).
2. Based on delivery in: 4-6 weeks
3. Based on manufacturer's standard product and color offerings unless otherwise noted.
4. Price does not include any taxes, licenses, permits or bonds.
5. Price is valid for 60 days from the date shown above unless extended by CB Seating.
6. Price is valid for product shipped within 12 months of the date shown.
7. The information on this page is personal and confidential to the individual listed above.

Respectfully Submitted,

John C Collins
John C Collins

MEMORANDUM

date: 10/29/18

from: Bobby Williams, HMFH Architects Inc.

to: Bob Carrier, Chair of The Joint Building Committee

re: Gymnasium Court Coordination and Installation

OFFICE, (617) 492 2200
FAX. (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Over the past few months, several issues have been brought to the attention of PC Construction regarding the Gymnasium. One of these issues is the incorrect striping of a side court that occurred. HMFH has thoroughly reviewed the project records for this issue and offer the following timeline for the project record.

On 02/15/18 the east basketball practice court was requested to be shifted per a request from Athletic Director Peter Wotton via email (**see attachment #1**). The request for the shift was to align one of the side basketball court lines with the half court line to reduce the amount of lines on the court. On 02/20/2018, at the weekly jobsite meeting, HMFH informed PC that the court line layout needed to be changed to accommodate a pickle ball court. PC was informed that the change in court lines would impact the location of the backstops. On 02/22/2018, Matt Gibbons from PC construction followed up with HMFH via email (**see attachment #2**) requesting the updated dimensions for the east practice court so the back stops could be installed the following day. HMFH responded on 02/22/2018, the same day, (**see attachment #3**) stating "the east practice court needed to move 2' 3" to the east to align the border with the center court line of the center court."

On 02/27/2018, (**see attachment #4**) HMFH documented that the basketball hoops and backstops were installed. HMFH assumed that PC installed them per the conversations and email exchanges that occurred the week before.

On 03/13/2018, HMFH issued ASI-110 for record. This ASI documented the correct location of the backstops. (**see attachment #5**) ASI-111 was issued on 03/13/2018 updating the location of court lines prior to the submission of court line submittal (**see attachment #6**).

On 04/06/18 HMFH returned the game court lines submittal "furnish as corrected" with the correct layout of game court lines. On 05/08/18, PC resubmitted the game court lines submittal. On 05/21/18 HMFH returned the submittal again "revise and resubmit" outlining other areas that needed to be updated. On 06/25/18 the submittal was resubmitted, and on 06/28/18 it was approved. All these submittals showed the correct location of game lines.

In July, the game lines were laid out, and the subcontractor noticed the east basketball practice backstop did not align with the approved court layout. This was brought to the attention of PC Construction. PC then followed up with HMFH's via phone and offered the following solutions:

1. Continue the boundary line through the main court, or
2. Stop the boundary line when it hit the edge of the main court.

HMFH rejected both options and followed up with an email on July 13, 2018 (see **Attachment #7**) that referred PC Construction back to the ASI 110 and 111.

On 07/13/18 Matthew Gibbons from PC Construction followed up with an email to HMFH stating that they resolved the issue. HMFH was not informed that "resolved" meant that PC Construction offered Peter Wotton and Peter Driscoll the options that HMFH had previously rejected and asked them to accept one. By the time this was brought to our attention by the school the lines had been incorrectly installed.

On 07/18/18, HMFH wrote a letter to PC Construction formally rejecting the court line installation (see **Attachment #8**) and requesting the basketball hoops and court lines to be reinstalled per the issued ASI-110 and ASI-111.

Other issues include incorrectly cored volleyball inserts. The holes in the slab were cored at an angle and do not allow the uprights to be set in the floor at a 90-degree angle. Because of this, the school must tie the posts together with a rope to allow the net to reach both poles. The floor should be removed, and the holes patched and re-cored to allow proper insert of nets.

In addition to this matter, HMFH has learned through the commissioning process that the RTU's have not been working as designed. The RTU's are designed to deliver dehumidified air to the building. If the units serving the Gymnasium were not dehumidifying the air for that space, it could have a negative effect on the wood floor. Things such as cupping or buckling of the wood slats could be a result of improper temperatures and humidity levels. The owner should be aware of this ongoing situation that has not been rectified by PC Construction. HMFH is working with the commissioning agent to verify the timeline of the RTU issues and the timeline for the install of the wood floor.

From: Peter Wotton <p.wotton@doover.k12.nh.us>
Sent: Thursday, February 15, 2018 1:50 PM
To: Alan Pemstein; Peter Driscoll
Cc: Brooks, Michael; Caitlin Osepchuk; Matthew Fennessy; Peter Wotton; Daniel Casey
Subject: RE: Dover - Courts.pdf

Alan

Here are some notes about court/colors and lines

Main Gym

1. Main Basketball Court Lines – ALL Dark Green
2. Volleyball Main Court – White – remember that there MUST be space between all three courts (4-6 feet give or take) to make room for standards which are located about 2.5 to 3 feet off each court) – PLEASE CALL WITH QUESTIONS – this is non-negotiable

3. Move 2 practice courts toward end walls slightly so that end lines nearest the main court center line match up with volleyball game lines (would eliminate some lines) – Would this would probably mean hoops would not line up with practice courts appropriately??

4. Practice Basketball Courts – light gray
5. Pickle Ball Courts – Natural/Tan (light in color)
6. Line up sideline of main court pickle ball courts to match with sideline of main basketball court
7. Art work – would like Old English D, Would like end lines and side line art work to be very similar in font, size and spacing (DOVER on end lines / GREEN WAVE on sidelines) we want all letters to be WOOD (no paint / please do not

forget coaches box line in wood color and X for scorers table check in)

ALT Gym

1. Alt gym colors can match colors of main gym

From: Alan Pemstein [<mailto:apemstein@hmfh.com>]

Sent: Wednesday, February 14, 2018 4:31 PM

To: Peter Driscoll; Peter Wotton

Cc: Brooks, Michael; Caitlin Osepchuk

Subject: FW: Dover - Courts.pdf

Peter – they want to start hanging the gym equipment next week – please advise if this layout is acceptable. Ill ask for a meeting with the floor installer as to line colors etc.

Thanks, Alan

Alan Pemstein AIA LEED AP

617 844 2140

HMFH ARCHITECTS

130 Bishop Allen Drive, Cambridge, MA 02139 617.492.2200

[web](#) : [twitter](#) : [facebook](#) : [linkedin](#)

From: Alan Pemstein

Sent: Friday, February 02, 2018 11:28 AM

To: Peter Driscoll <p.driscoll@dover.k12.nh.us>; 'Peter Wotton' <p.wotton@dover.k12.nh.us>

Cc: Caitlin Osepchuk <cosepchuk@hmfh.com>; Brooks, Michael <M.Brooks@dover.nh.gov>

Subject: Dover - Courts.pdf

Peters – attached is the current layout of the gym courts.

Blue is basketball

Green is volleyball

Red is pickleball.

There is a submittal for the court layout.

Please review and advise if there are other game lines you'd like to add.

Once you've decided what you want on the floor – we can meet with the floor guy to discuss line color etc....

Thanks, Alan

Alan Pemstein AIA LEED AP

617 844 2140

HMFH ARCHITECTS

130 Bishop Allen Drive, Cambridge, MA 02139 617.492.2200

[web](#) : [twitter](#) : [facebook](#) : [linkedin](#)

From: Matthew Gibbons <MGibbons@pcconstruction.com>
Sent: Thursday, February 22, 2018 1:35 PM
To: Scott Blair; Alan Pemstein; Kristi Mynhier; Mike Ianello
Cc: Caitlin Osepchuk
Subject: RE: Gym

Importance: High

Alan,

The Main court and west practice court in the main gym will be complete by the end of the day and they will be looking to install the east practice tomorrow; can you please provide the updated dimensions?

Thank you,

Matt Gibbons

Project Engineer / Employee Owner
 PC Construction Company
 193 Tilley Drive, South Burlington, VT 05403
 C: 603.833.1401 | O: 603.664.3542

CONNECT WITH US:

pcconstruction.com | [Blog](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

From: Scott Blair

Sent: Thursday, February 15, 2018 4:48 PM

To: Alan Pemstein <apemstein@hmfh.com>; Matthew Gibbons <MGibbons@pcconstruction.com>; Kristi Mynhier <KMynhier@pcconstruction.com>; Mike Ianello <mianello@pcconstruction.com>

Subject: RE: Gym

Will this impact the placement of the basketball hoops? They will be here next week to install so if the locations are changing we need that information before they arrive as it might change how they are attaching to the bar joist.

Scott Blair

Project Manager
 PC Construction Company
 Dover High School & CTC
 25 Alumni Drive
 Dover, NH 03820
 603-664-3017 office
 603-343-3289 cell
www.pcconstruction.com

AT PC WE GO ABOVE AND BEYOND ON EVERY JOB, PERIOD.

From: Alan Pemstein [<mailto:apemstein@hmfh.com>]

Sent: Thursday, February 15, 2018 2:02 PM

To: Matthew Gibbons <MGibbons@pcconstruction.com>; Kristi Mynhier <KMynhier@pcconstruction.com>; Mike Ianello <mianello@pcconstruction.com>; Scott Blair <sblair@pcconstruction.com>

Subject: Gym

The owner has decided to move the 2 practice courts – please wait for resubmittal of game lines - thanks

Alan Pemstein AIA LEED AP

617 844 2140

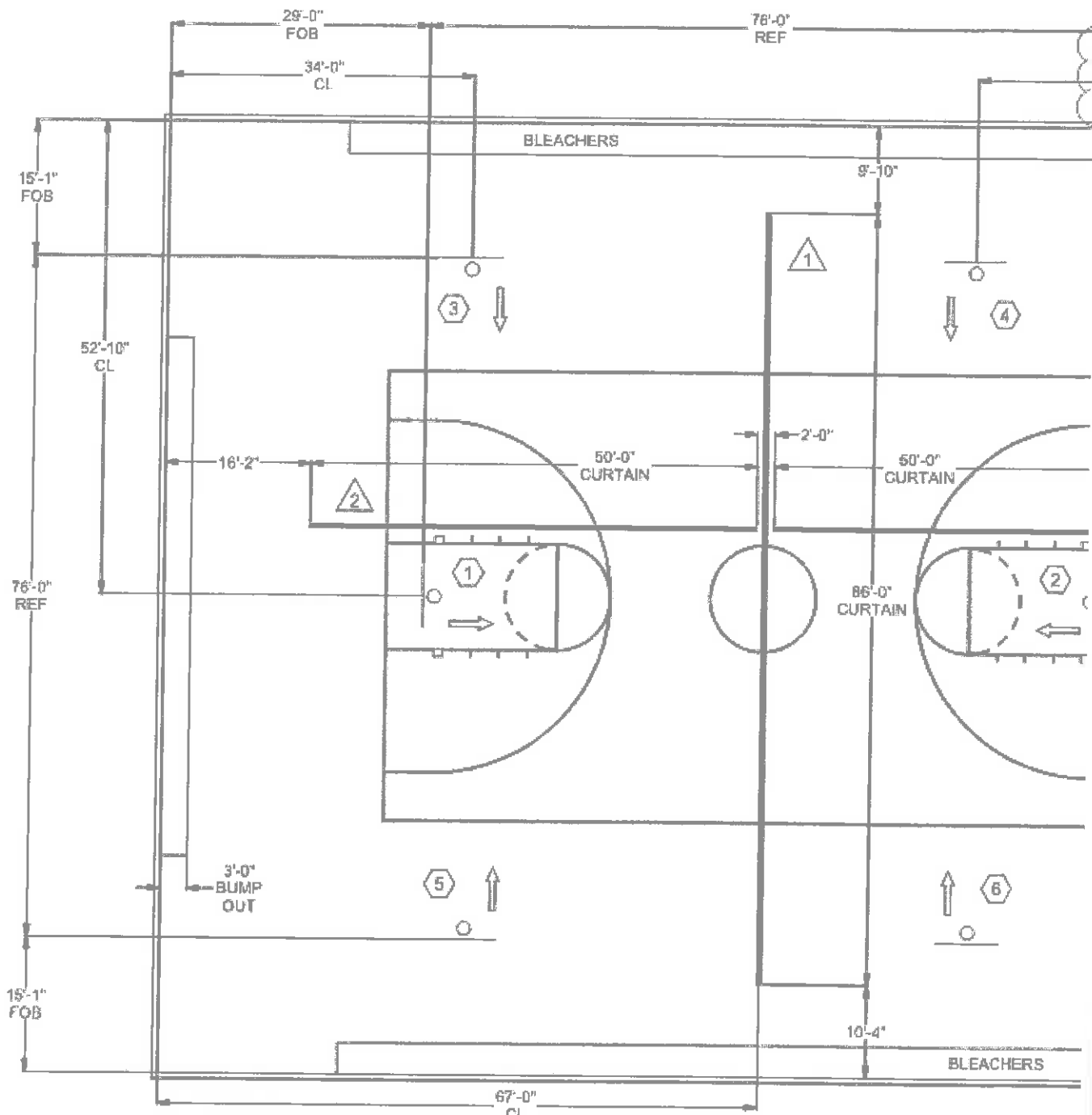
HMFH ARCHITECTS

130 Bishop Allen Drive, Cambridge, MA 02139 617 492.2200

[web](#) · [twitter](#) · [facebook](#) · [linkedin](#)

From: Alan Pemstein
Sent: Thursday, February 22, 2018 1:57 PM
To: Matthew Gibbons; Scott Blair; Kristi Mynhier; Mike Ianello
Cc: Caitlin Osepchuk
Subject: RE: Gym

Matt – we moved the east practice court 2'-3" to the east so the border aligned with the center court line of the center court. That is the only change. Please confirm with your floor provider that this is acceptable. Thanks, Alan



Alan Pemstein AIA LEED AP
617 844 2140

HMFH ARCHITECTS

130 Bishop Allen Drive, Cambridge, MA 02139 617.492.2200

[web](#) · [twitter](#) · [facebook](#) · [linkedin](#)

From: Matthew Gibbons [<mailto:MGibbons@pcconstruction.com>]

Sent: Thursday, February 22, 2018 1:35 PM

To: Scott Blair <sblair@pcconstruction.com>; Alan Pemstein <apemstein@hmfh.com>; Kristi Mynhier <KMynhier@pcconstruction.com>; Mike Ianello <mianello@pcconstruction.com>

Cc: Caitlin Osepchuk <cosepchuk@hmfh.com>

Subject: RE: Gym

Importance: High

Alan,

The Main court and west practice court in the main gym will be complete by the end of the day and they will be looking to install the east practice tomorrow; can you please provide the updated dimensions?

Thank you,

Matt Gibbons

Project Engineer / Employee Owner

PC Construction Company

193 Tilley Drive, South Burlington, VT 05403

C: 603.833.1401 | O: 603.664.3542

CONNECT WITH US:

pcconstruction.com | [Blog](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

From: Scott Blair

Sent: Thursday, February 15, 2018 4:48 PM

To: Alan Pemstein <apemstein@hmfh.com>; Matthew Gibbons <MGibbons@pcconstruction.com>;

Kristi Mynhier <KMynhier@pcconstruction.com>; Mike Ianello <mianello@pcconstruction.com>

Subject: RE: Gym

Will this impact the placement of the basketball hoops? They will be here next week to install so if the locations are changing we need that information before they arrive as it might change how they are attaching to the bar joist.

Scott Blair

Project Manager

PC Construction Company

Dover High School & CTC

25 Alumni Drive

Dover, NH 03820

603-664-3017 office

603-343-3289 cell

www.pcconstruction.com

AT PC WE GO ABOVE AND BEYOND ON EVERY JOB, PERIOD.

From: Alan Pemstein [<mailto:apemstein@hmfh.com>]

Sent: Thursday, February 15, 2018 2:02 PM

To: Matthew Gibbons <MGibbons@pcconstruction.com>; Kristi Mynhier <KMynhier@pcconstruction.com>; Mike Ianello <mianello@pcconstruction.com>; Scott Blair <sblair@pcconstruction.com>

Subject: Gym

The owner has decided to move the 2 practice courts – please wait for resubmittal of game lines – thanks

Alan Pemstein AIA LEED AP
617 844 2140

HMFH ARCHITECTS
130 Bishop Allen Drive, Cambridge, MA 02139 617.492.2200
[web](#) : [twitter](#) : [facebook](#) . [linkedin](#)

July 18, 2018

Scott Blair
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE: (617) 492 2200
FAX: (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Gym Game Lines

Dear Scott:

PC contacted HMFH and advised that there was a problem with coordination of the backstops and the game lines. The west boundary of the east practice court did not align with the center line of the main court. PC offered 2 options:

1. Continue the boundary line through the main court
2. Stop the boundary line when it hit the edge of the main court.

Neither of these options were acceptable to HMFH. HMFH pointed out that ASIs had been issued prior to equipment installation and game line submittal so that it all coordinated.

PC then advised HMFH that the issue had been resolved. HMFH understood that to mean the floor would be painted per the documents.

Without HMFH's participation, PC offered the Owner the above 2 options. PC did not tell the owner that the issue could also be resolved by moving the back stops to the designed location.

HMFH is rejecting the gym game lines as they were not installed per the approved submittal. Changes were made without the architect's authorization.

The lines for the east practice court will need to be redone per the submittal and the backstops relocated per ASI 110. Please confirm that sanding of those lines will not cause a difference in floor planarity. If so, then the whole floor will need to be sanded and repainted.

Very Truly yours,
HMFH Architects



Alan Pemstein, AIA

encl: ASIs 110 & 111

cc: Mike Brooks, Clerk
Tina Stanislaski, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanislaski, AIA
Vassilios Valaas, AIA



October 8, 2019

Garret Bertolini
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE. (617) 492 2200
FAX. (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Change Request Proposal - 190398
Asphalt Escalation

Dear Garret:

HMFH has reviewed this Change Request Proposal and is recommending to the Owner that it and the associated cost of \$35,756.04 be reviewed by the JBC. Furthermore, it is our understanding that PC Construction is not requesting any time be added to the contract for the work related to this CRP.

Escalation requirements were part of the GMP for liquid asphalt. Costs are determined by the NHDOT.

If the Owner approves this CR, the Owner is not accepting the request for reservation of rights identified in the CR.

Very Truly yours,

HMFH Architects

Alan Pemstein, AIA

encl: CRP 190398

cc: Stephanie Cartabona, Clerk
Libby Simmons, Dover School District
Bob Carrier, Chair JBC
Laura Wernick, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIGA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanistaski, AIA
Vassilios Vataes, AIA



131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027: Dover High School and Career
Technical Center
25 Alumni Drive
Dover, NH 03820

Change Request Proposal 190398

Title **Liquid Asphalt Escalation**
Date Issued **10/04/2019**
Proposal Status **Submitted (Not Proceeding)**

Architect	Owner
Alan Pemstein HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139	Robert Carrier Dover School District 61 Locust Street 409 Dover, NH 03820-4132
T: 617.844.2140 F: 617.876.9775 E: apemstein@hmfh.com	T: 603.516.6800 F: 603.516.6809 E:

Project Cost And Schedule Impacts

This proposal will increase the value of this contract by \$35,756.04.

Scope Of Work

As noted in the GMP asphalt and fuel escalation costs revisions will be based upon NHDOT procedure for fuel escalation. Below is the cost associated with Liquid Asphalt Escalation.

Cost Items	Description	Company	Phase	Amount
1. SUR Liquid Asphalt Escalation -Invoice Dated 8/26/2019		S.U.R. Construction Inc.	190398	\$ 32,010.89
1. SUR Liquid Asphalt Escation - Invoice Dated 10/3/2019		S.U.R. Construction Inc.	190398	\$ 2,590.15
L1 Markup - Overhead & Profit (2%)			900000	\$ 692.00
L2 Markup - Insurance (0.75%)			016150	\$ 265.00
L2 Markup - P&P Bond (0.56%)			016200	\$ 198.00
Total				\$35,756.04

Architect/Engineer Recommendation

I have reviewed this change proposal and agree that it appears to be fair and reasonable and recommend acceptance.

Signature

Date

Name & Title of Authorized Representative

Alan Pemstein

HMFH Architects, Inc.

Owner Approval

By signing below, the Owner authorizes this work to proceed and agrees that PC shall be compensated by the appropriate time and cost. This Change Request Proposal will be included in the next Contract Change Order.

Signature

Date

Name & Title of Authorized Representative

Robert Carrier

Joint Building Committee Chair
Dover School District

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.

- A. Grind and overlay of paving at Alumni Drive
- B. Colored concrete
- C. Asphalt and fuel escalation costs. Cost revisions will be based upon that NHDOT procedure for fuel escalation.

31.05 Site improvements:

- Include:
 - A. Screening and spreading topsoil from stockpile
 - B. Trees and plantings per base bid documents.
 - C. Irrigation for the (2) softball fields, soccer field and courtyard planting beds.
- Exclude:
 - A. Sod (except in courtyard)
 - B. Topsoil amendments noted in specification (VE item #52)
 - C. Track Reconstruction and perimeter drainage
 - D. Track Equipment
 - E. Any irrigation not noted above
 - F. Wood guardrail along Daley Drive, replace with boulders (VE item #53)
 - G. Precast seat walls and concrete support at Courtyard Oval

Excerpt from PC GMP

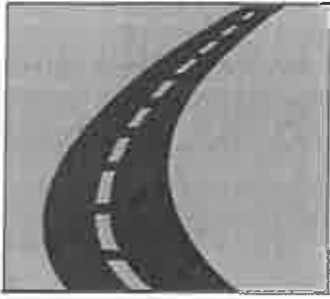
Supply and installation of frost wall insulation is included and is based upon 27,00000. \$8,500

Concrete washout station and disposal of waste concrete material is included. \$8,500.

An allowance has been included for excavation and backfill for temporary power service to office trailers. \$10,000.

Fuel and asphalt pricing is based upon NHDOT baseline pricing as of May, 2016. Cost modifications to fuel and asphalt will be based upon NHDOT protocol.

Excerpt from PC Construction Subcontract with SUR



S·U·R
SITES • UTILITIES • ROADS

S.U.R. Construction, Inc.

233 Chestnut Hill Road
P.O. Box 720
Rochester, NH 03866-0720

Phone: (603) 332-4554
Fax: (603) 332-0351
www.surconstruction.com

August 26, 2019
Nick Rouleau
PC Construction
131 Presumpscot St
Portland, ME 04103

Project Name : Asphalt Escalation. The price index used for liquid asphalt in the original contract is \$375.00/ liquid ton. The current price index for liquid asphalt is \$550.00/ liquid ton.

Project Location: High School and Technical Center, Dover NH

- June 13 - 1,404 Tons binder x \$7.35/ton escalation = \$10,319.40
- July 11 - 18 Tons trench patch x \$7.35/ton escalation = \$132.30
- July 11 - 285.65 Tons binder x \$7.35/ton escalation = \$2099.53
- July 25 - 189.69 Tons binder x \$7.35/ton = \$1,394.22
- August 15 - 1,026.30 Tons top x \$9.10/ton = \$9,336.87
- August 16 - 373.25 Tons top x \$9.10/ton = \$3,396.58
- August 19 - 290.31 Tons binder x \$7.35/ton = \$2,133.78

Bond 1% - \$288.13

Mark up 10% - \$2,910.08

TOTAL = \$32,010.89

Sincerely,

Andrew LePage



S.U.R. Construction, Inc.





S.U.R. Construction, Inc.

233 Chestnut Hill Road
P.O. Box 720
Rochester, NH 03866-0720

Phone: (603) 332-4554

Fax: (603) 332-0351

www.surconstruction.com

S·U·R
SITES • UTILITIES • ROADS

October 3, 2019

Nick Rouleau

PC Construction

131 Presumpscot St

Portland, ME 04103

Project Name: Asphalt Escalation. The price index used for liquid asphalt in the original contract is \$375.00/ liquid ton. The current price index for liquid asphalt is \$545.00/ liquid ton.

Project Location: High School and Technical Center, Dover NH

- September 23 - 48 Tons of top x \$8.84/ton escalation = \$424.32
- September 30 - 215.73 Tons of top x \$8.84/ton escalation = \$1907.05

Bond 1% - \$23.31

Mark up 10% - \$235.47

TOTAL = \$2590.15

Sincerely,



Andrew LePage



S.U.R. Construction, Inc.





October 7, 2019

Garret Bertolini
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE. (617) 492 2200
FAX. (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Change Request Proposal – 190401.1
Softball Scoreboard Control Conduit Credit

Dear Garret:

HMFH has reviewed this Change Request Proposal and is recommending to the Owner that it and the associated credit of \$1,419.00 be reviewed by the JBC. Furthermore, it is our understanding that PC Construction is not requesting any time be added to the contract for the work related to this CRP.

Scoreboards no longer require direct connection for control.

If the Owner approves this CR, the Owner is not accepting the request for reservation of rights identified in the CR.

Very Truly yours,

HMFH Architects

Alan Pemstein, AIA

encl: CRP 190401.1, GGD review
cc: Stephanie Cartabona, Clerk
Libby Simmons, Dover School District
Bob Carrier, Chair JBC
Laura Wernick, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIGA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanislaski, AIA
Vassilios Valaes, AIA



131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027 Dover High School and Career

Technical Center

25 Alumni Drive
Dover, NH 03820

RECEIVED

October 4, 2019

Garcia Galuska & DeSousa

Change Request Proposal 190401.1

Title **RFI 844 Softball Control Conduit Credit**
Date Issued **10/04/2019**
Proposal Status **Submitted (Not Proceeding)**

Architect

Alan Pemstein
HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

T: 617.844.2140
F: 617.876.9775
E: apemstein@hmfh.com

Owner

Robert Carrier
Dover School District
61 Locust Street 409
Dover, NH 03820-4132

T: 603.516.6800
F: 603.516.6809
E:

Project Cost And Schedule Impacts

This proposal will decrease the value of this contract by \$-1,419.00.

Scope Of Work

RFI 844 - Provide Credit for the softball scoreboard control conduit.

Cost Items

Description	Company	Phase	Amount
1. Eliminate Scoreboard Control Conduit	Griffin, Wayne J. Electric, Inc.	190401	\$ -1,400.00
L2 Markup - Insurance (0.75%)		016150	\$ -11.00
L2 Markup - P&P Bond (0.56%)		016200	\$ -8.00
Total			\$-1,419.00

Architect/Engineer Recommendation

I have reviewed this change proposal and agree that it appears to be fair and reasonable and recommend acceptance.

Signature

Date

Name & Title of Authorized Representative

Alan Pemstein

HMFH Architects, Inc.

Owner Approval

By signing below, the Owner authorizes this work to proceed and agrees that PC shall be compensated by the appropriate time and cost. This Change Request Proposal will be included in the next Contract Change Order.

Signature

Date

Name & Title of Authorized Representative

Robert Carrier
Joint Building Committee Chair
Dover School District

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.



193 Tilley Drive
South Burlington, VT 05403
T: 802-241-7825
F: 802-241-4833

CONSTRUCTION

Dover High School / Career Technical Center

REQUEST FOR INFORMATION

To: Alan Pemstein
HMFH Architects
130 Bishop Allen Dr.
Cambridge, MA 02139

RFI #: 844
Date: 7/11/2019
Job: 15027
Phone: 617-492-2200

Urgency: Standard

CC:

Subject: North Softball Field - Scoreboard Control Conduit Run

Drawing: E0.3
Cost Impact: potentially

Spec Section: 02 Architectural, 04 Landscaping, 08 El
Schedule Impact: potentially

Request: Date Required: 7/15/2019
Site Electrical Drawing E0.3 for the North Softball Field calls out, "1" C for controls confirm location of scoreboard with architect". Please provide location of scoreboard conduit control.

Requested By: Nick Rouleau

Response:
Conduit would have gone to closest dugout.
Conduit not required.
Provide credit.

Answered by _____

Date: _____

Company _____

PULL BOX #1.
SEE NOTE #9

SL1/3H

ELPGA-31

SL1/5L

LPGA-10

SL1/5L

APPROXIMATE LOCATION OF EXISTING BAY
RING & FIBER OPTIC LAN WIRING. G.C.
SHALL MAINTAIN IN OPERATION AND
PROTECT UNTIL NEW HIGH SCHOOL IS
COMPLETED AND CONNECTED TO EXISTING
MIDDLE SCHOOL

DRAWINGS FOR
M PROJECTION
VL

RAILS,

4#8+1#10G, 1"C

SCOREBOARD F&I BY G.C.,
WIRED BY E.C.

1"C FOR CONTROLS.
CONFIRM LOCATION OF
SCOREBOARD CONTROLS
WITH ARCH

MPGA-43,45

WP
43

PULL BOX
SEE NOTE #9

PROVIDE 12"x12"x12"Dp GROUND MOUNTED PULL BOX
(QUAZITE #PC1212BG12 w/ COVER #PC1212HG00 OR SAME
BY CARSON, HIGHLINE, STRONGWELL OR EQUAL.)
PROVIDE (1) 1"C SPARE w/ PULL LINE BETWEEN PULL BOX
AND ELECTRIC ROOM. LABEL AT EACH END.

LOCATE OUTLET IN POLE MOUNTED NEMA 3R
BOX w/ CAMERA POWER SUPPLY.

LOCATE CAMERA POWER SUPPLY w/
CONVERTER IN NEMA 3R JUNCTION
BOX w/ HINGED COVER MOUNTED ON
POLE. JUNCTION BOX SHALL BE SAME
COLOR AS POLE.

1"C w/ 2 STRAND SINGLE MODE FIBER OPTIC CABLE BY
SECURITY SUB-CONTRACTOR TO DATA RM. 150B. FOR
FIBER REQUIREMENTS, REFER TO
FOR POLE BASE, REFER TO

3
E0.4

5
E5.0

(2)2"C

PPGA-67

Image Cropped from Drawing E0.3



October 10, 2019

Garret Bertolini
PC Construction
131 Presumpscot Street
Portland, ME 04103

OFFICE. (617) 492 2200
FAX. (617) 876 9775

130 Bishop Allen Drive
Cambridge, MA 02139

hmfh.com

Re: Change Request Proposal - 190415
Water Fountain Credit

Dear Garret:

HMFH has reviewed this Change Request Proposal and is recommending to the Owner that it and the associated credit of \$2,989.50 be reviewed by the JBC. Furthermore, it is our understanding that PC Construction is not requesting any time be added to the contract for the work related to this CRP.

Dover does not allow exterior water fountains. This is the cost carried in the GMP for this work.

If the Owner approves this CR, the Owner is not accepting the request for reservation of rights identified in the CR.

Very Truly yours,

HMFH Architects

Alan Pemstein, AIA

encl: CRP 190415

cc: Stephanie Cartabona, Clerk
Libby Simmons, Dover School District
Bob Carrier, Chair JBC
Laura Wernick, HMFH

Arthur S. Duffy, AIA
Chin Lin, AIA
Colin R. Dockrill, AIA
Deborah A. Collins, AIA
Devin E. Canton, AIA
Erica Metzger
George R. Metzger, AIA
John F. Miller, FAIA
Julia Nugent, AIA
Laura A. Wernick, FAIA
Lori Cowles, AIA
Margaret M. Munroe
Mario J. Torroella, FAIA
Matthew LaRue, AIA
Melissa A. Greene, AIA
Philip S. Lewis, AIA
Robert P. Williams, AIA
Stephen Friedlaender, FAIA
Tina Stanislawski, AIA
Vassilios Valaes, AIA



131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

15027: Dover High School and Career
Technical Center
25 Alumni Drive
Dover, NH 03820

Change Request Proposal 190415

Title **PR-94 Civil / Landscape Credits**
Date Issued **10/09/2019**
Proposal Status **Unsubmitted (Not Proceeding)**

Architect

Alan Pemstein
HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

T: 617.844.2140
F: 617.876.9775
E: apemstein@hmfh.com

Owner

Robert Carrier
Dover School District
61 Locust Street 409
Dover, NH 03820-4132

T: 603.516.6800
F: 603.516.6809
E:

Project Cost And Schedule Impacts

This proposal will decrease the value of this contract by \$-2,989.50.

Scope Of Work

1. PR-94 - Provide Credit for Eliminated Water Fountain at Softball Field. Note - Credit is for excavation/piping only as water fountain was Furnished by owner, final valve connections by contractor. Please note the cost of the exterior water fountain was originally incorporated in PCI 190001.

2. PR-94 - Requested a Credit for Eliminated Sidewalk to Football Field. Note, no credit is available as sidewalk was installed. Refer to attached photo.

Cost Items

Description	Company	Phase	Amount
1. SUR - Water Fountain Credit	S.U.R. Construction Inc.	190415	\$ -2,949.50
L2 Markup - Insurance (0.75%)		016150	\$ -23.00
L2 Markup - P&P Bond (0.56%)		016200	\$ -17.00
Total			\$-2,989.50

Architect/Engineer Recommendation

I have reviewed this change proposal and agree that it appears to be fair and reasonable and recommend acceptance.

Signature

Date

Name & Title of Authorized Representative

Alan Pemstein

HMFH Architects, Inc.

Owner Approval

By signing below, the Owner authorizes this work to proceed and agrees that PC shall be compensated by the appropriate time and cost. This Change Request Proposal will be included in the next Contract Change Order.

Signature

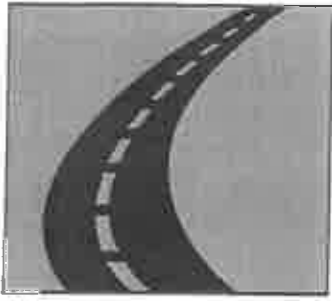
Date

Name & Title of Authorized Representative

Robert Carrier

Joint Building Committee Chair
Dover School District

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.



S.U.R. Construction, Inc.

233 Chestnut Hill Road
P.O. Box 720
Rochester, NH 03866-0720

Phone: (603) 332-4554
Fax: (603) 332-0351
www.surconstruction.com

S·U·R
SITES • UTILITIES • ROADS

October 9, 2019
Nick Rouleau
PC Construction
131 Presumpscot St
Portland, ME 04103

Project Name: Eliminated Water Fountain Credit

Project Location: High School and Technical Center, Dover NH

The water fountain was an additional cost of \$2,949.50 in PC change order #2 to S.U.R. Construction Inc.

TOTAL Credit= (\$2,949.50)

Sincerely,

Andrew LePage

Note: Per Plumbing Schedule P0.01 - Exterior Water Fountain Furnished by Owner
Final valved by Subcontractor.

PCI 190001, Cost of Exterior Water Fountain was Captured. See PCI 190001 for
corresponding cost back-up.



S.U.R. Construction, Inc.





131 Presumpscot Street
Portland, ME 04103
T: 207.874.2323
F: 207.874.2727

**15027: Dover High School and Career
Technical Center**
25 Alumni Drive
Dover, NH 03820

CONSTRUCTION

Change Request Proposal 190001

Title **Sitework Revisions Bid Set to Permit Set**
Date Issued **19-Sep-2016**
Proposal Status **Submitted**

Architect

Alan Pemstein
HMFH Architects, Inc.
130 Bishop Allen Drive
Cambridge, MA 02139

Owner

Robert Carrier
Dover School District
61 Locust Street 409
Dover, NH 03820-4132

T: 617.844.2140
F: 617.876.9775
E: apemstein@hmfh.com

T: 603-516-6800
F: 603-516-6809
E:

Project Cost And Schedule Impacts

This proposal will increase the value of this contract by \$124,525.00.

Scope Of Work

This proposal covers the additional costs related to civil changes between the bid set dated 05/04/16 and the permit set dated 7/20/16. See SUR breakdown for listing of items revised between drawing sets and costs for each item. Costs related to this work will be included in the final GMP.

Cost Items

Description	Company	Amount
Permit Set Sitework Revisions		\$124,525.00
Total		\$124,525.00

Architect Recommendation

In accordance with my contract for services, I have reviewed this change proposal and agree that it appears to be fair, reasonable, necessary, and consistent with the design intent. I hereby recommend acceptance.

Signature

Date

Name & Title of Authorized Representative

Alan Pemstein

HMFH Architects, Inc.

Owner Approval

Please sign below to indicate approval of this Change Request Proposal. If accepted, this Change Request Proposal will be included in the next Contract Change Order.

Signature

Date

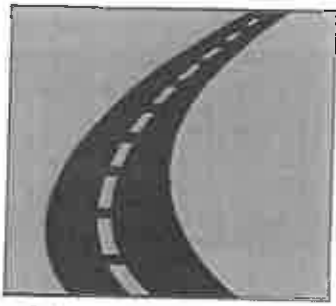
Name & Title of Authorized Representative

Robert Carrier

Joint Building Committee Chair
Dover School District

10/4/16

This change request proposal includes only the direct costs associated with this work. PC Construction Company reserves the right to later claim schedule adjustment and extension of time, and for all other indirect impact costs caused by or resulting from this change proposal and cumulative effects of other change orders to the work of this contract.



S·U·R
SITES • UTILITIES • ROADS

S.U.R. Construction, Inc.

233 Chestnut Hill Road
P.O. Box 720
Rochester, NH 03866-0720

Phone: (603) 332-4554

Fax: (603) 332-0351

www.surconstruction.com

October 9, 2019

Nick Rouleau

PC Construction

131 Presumpscot St

Portland, ME 04103

Project Name: Sidewalks to Football Field

Project Location: High School and Technical Center, Dover NH

S.U.R. Construction does not offer any credits for the changes at and around the football field concession stand. There was a change at this location that added additional work plus encompassed the original scope of work. The additional costs only were for the costs that were above and beyond the original scope of work.

TOTAL Credit= (\$0.00)

Sincerely,

Andrew LePage



S.U.R. Construction, Inc.



10/9/2019 - Photo showing
sidewalks installed.

