

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Public Meeting Room – Dover Police Station 46 Chestnut Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, September 17, 2019</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Public Meeting Room – Dover Police Station 46 Chestnut Street, Dover, NH 03820	Meeting Date:	Tuesday, September 17, 2019	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), George Maglaras (Vice Chairman), Joseph DiGregorio, Jack Buckley, Anthony McManus, Thomas Massingham, Periklis Karoutas and Dennis Ciotti (City Council designee)

Others Present: Christopher Parker (Assistant City Manager), Daniel Barufaldi (Economic Development Director) Reid Weston (Economic Development Assistant), Mayor Karen Weston, William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

Nova Mullineaux, owner of Adelle's Coffeehouse, requested the Parking Commission approve two 15-minute time limited parking spots on Hale Street.

Richael Corr, owner of The Glitter Lab, spoke in favor of the 15-minute spaces on Hale Street. She also advocated for keeping the current 3-hour time limit regulation in the Portland Av. parking lot.

Chris Keeley, Nadine Taylor and Eric George all spoke in favor of keeping the current 3-hour time limit regulation in the Portland Av. parking lot.

MEETING MINUTES

Review and Approval of July meeting minutes

Commissioner DiGregorio made a motion to approve the minutes from the July 16, 2019 Parking Commission regular meeting. Motion seconded by Commissioner Buckley. **Approved 7-0**

STAFF UPDATES

A) Parking Activity & Budget – William Simons

Parking Manager William Simons presented transaction reports for July and August. He also reported an uptick in parking permit purchases, triggered by the progressive pricing meter system that went into effect on Sept. 3, 2019.

B) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on some of the downtown development projects. He said the project at 104 Washington St., and the



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development on Third Street are on track to open in November. He said demolition of the building on Fourth Street should be in September, with construction of the new building being done over the winter.

OLD BUSINESS

A) Capacity Building Ideas

The following ideas were presented to Assistant City Manager Parker for review.

- i) Third Street – create a one-way road and installing parking on both sides
- ii) Locust Street – close road at St. Thomas Street and create a parking lot up to Washington Street.
- iii) Washington Street – add angled parking near Noggin Factory and add parking on southerly side of bridge between Children’s Museum and Fury Public House. (see item 6a)

Assistant City Manager Parker updated the Commission on the three proposed ideas in an effort to increase parking capacity. Regarding Third Street, input from the city’s traffic engineer will come after the Third Street development is completed and a new curb line is put in.

Regarding the Locust Street idea; Parker said it was not feasible to turn it into a lot. However, once paving around the 104 Washington St. development is completed, the city will gain 4 more parking spaces on Locust, and 6 more spaces on Washington Street.

NEW BUSINESS

A) Washington Street Parking Additions

Resolution: Recommend to the City Manager

- 1) That standard parking spaces be installed on the southerly side of Washington Street, east of two accessible spaces in front of the Children’s Museum, towards Main Street. The standard spaces would be included in the metered parking program.
- 2) An accessible parking space be incorporated in the curb dip down area in front of the Noggin Factory on the northerly side if ADA guidelines can be met.

Background: The City Manager is seeking the input of the Parking Commission and Traffic Safety Committee to install parking spaces on the southerly side of Washington Street. This could increase the standard parking space capacity by up to 12 spaces.

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Commissioner DiGregorio made a motion to adopt the resolution, which was seconded by Commissioner Karoutas.

Roll Call Vote: McManus – Yes; Karoutas – Yes; Massingham – Yes; DiGregorio – Yes; Buckley – Yes; Reynolds – Yes – Maglaras – Yes; Approved 7-0

B) Portland Avenue Lot

Resolution: Recommend to City Council

- 1) Amend City Ordinance 166-59 Schedule L: Metered Parking Zones by adding:
Portland Avenue Lot: Public Parking Spaces within. \$1/hr rate.

Background: Currently the 27 public spaces in the lot are posted for a 3 hr limit lot under 166-3 (temporary authority) and has been for over a year. The adjacent building is at full capacity and usage has increased. If resolution does not pass, the lot should revert to being unregulated and availability for permit holders can no longer be managed.

Commissioner DiGregorio move to adopt the resolution, seconded by Commissioner Karoutas.

Commissioner Maglaras made a motion to amend the resolution, recommending the City Council change the ordinance placing a 3-hour time limit regulation on the Portland Av. parking lot and not have it metered. Commissioner McManus seconded the motion.

Roll Call Vote on the amendment: McManus – Yes; Karoutas – Yes; Massingham – Yes; DiGregorio – Yes; Buckley – Yes; Reynolds – Yes – Maglaras; Yes Approved 7-0

Roll Call Vote on the resolution as amended: McManus – Yes; Karoutas – Yes; Massingham – Yes; DiGregorio – Yes; Buckley – Yes; Reynolds – Yes – Maglaras – Yes; Approved 7-0

C) Small Business Saturday Request

Rebecca Johnson from Dover Main Street requested the Commission make the Saturday after Thanksgiving Day a free parking day in support of local merchants and holiday season shopping.

Commissioner McManus made a motion to recommend the Saturday after Thanksgiving Day be a free parking day permanently. Commission Buckley seconded the motion, then withdrew it based on making it permanent.

Commissioner Maglaras made a motion to recommend that the Saturday after Thanksgiving Day in 2019 be declared a free parking day. Commissioner McManus seconded the motion.



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Roll Call Vote: McManus – Yes; Karoutas – No; Massingham – No; DiGregorio – Yes; Buckley – Yes; Reynolds – No – Maglaras; Yes Approved 4-3

7) Matters of Interest

The Commission discussed a variety of issues to bring forward on future meeting agendas.

- Making permit parking for Henry Law Av. valid only past the indoor pool lot entrance.
- Changes to 2-hour parking spaces near the Post Office
- Review the rates for contractor permits.
- Creating a bulk rate discount for Validation Code use
- Creating an ordinance to allow the Chief of Police, at the request of the Parking Commission, to make short term changes to the parking regulations and fee requirements.
- The creation of two 15-minute parking only spaces on Hale Street.
- Creation of an ordinance to allow the Parking Commission to make minor adjustments to permit parking areas that are authorized as a whole by City Council.

ADJOURN

Commissioner Karoutas moved to adjourn the meeting. Seconded by Commissioner Buckley.
Approved 7-0 Meeting adjourned at 9:42 a.m.