



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH SCHOOL AND REGIONAL CTC MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	Supt Conference Rm, McConnell Center
Meeting Date:	October 15, 2019
Meeting Time:	4:30 p.m.

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order on Tuesday, October 15, 2019 at 4:37 p.m. in the Superintendent's Office at the McConnell Center. Present were Bob Carrier, Amanda Russell, Mark Geuther and Matt Severson. Dennis Shanahan and Sarah Greenshields were excused. Also present were PC Construction Representatives Garret Bertolini, Nick Rouleau, City Attorney Joshua Wyatt, Clerk of the Works Stephanie Cartabona, Business Administrator Libby Simmons, DHS Principal Peter Driscoll, Superintendent Bill Harbron, Facilities Director Mike Brooks, CTC Director Lisa Danley, Fire Chief Paul Haas.
- II. CITIZEN'S FORUM:** No one addressed the committee.
- III. APPROVE MEETING MINUTES FROM OCTOBER 1, 2019:** Amanda Russell moved, Matt Severson seconded to approve the minutes listed above as presented. An oral **VOTE PASSED 4/0.**
- IV. APPROVE MANIFESTS:**
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC292 in the amount of \$1,528.62 to Hi-Way Safety Systems for line striping. A roll call **VOTE PASSED 4/0.**
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC293 in the amount of \$24,211.50 to Staples for laptops. A roll call **VOTE PASSED 4/0.**
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC294 in the amount of \$415.00 to R.W Gillespie for materials testing services. A roll call **VOTE PASSED 4/0.**
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC295 in the amount of \$9,929.63 to HMFH for professional services through 9/30/19. A roll call **VOTE PASSED 4/0.** Ms. Russell re-iterated that she would like to meet with HMFH to obtain answers for some questions she has.
- Amanda Russell moved, Matt Severson seconded to pay manifest CIPM#DHSCTC296 in the amount of \$1,181.63 to Home Depot for FFE purchases. A roll call **VOTE PASSED 4/0.**
- V. REVIEW AND APPROVE NEW CHANGE ORDER PROPOSALS/LOG:**
- Amanda Russell moved, Matt Severson seconded to approve Owners Change Order 0033 in the amount of \$26,211.87. A roll call **VOTE PASSED 4/0.**
- Amanda Russell moved, Matt Severson seconded to approve change order 190060.1R1 ASI-21.4 Revised Floor Plans Firestopping T&M in the amount of \$27,633.00. A roll call **VOTE PASSED 4/0.** This change order was originally for \$54,000. PC is sharing the cost for this change order.
- Amanda Russell moved, Matt Severson seconded to approve change order 190198.1 Misc Drywall Revisions per RFI's and ASI-34 in the amount of \$3,926.000. A roll call **VOTE PASSED 4/0.** This change order was originally for \$16,000. PC is sharing the cost for this change order.



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Amanda Russell moved, Matt Severson seconded to approve change order 190356R1 PR-68 Dugout Revisions for a credit in the amount of \$57,898.00. A roll call **VOTE PASSED 4/0**. Ms. Cartabona summarized the change order and added that the canopy will be placed on a separate change order and was not originally on the quote for fencing. Ms. Cartabona will work with Ms. Danley and Building Trades teacher Jeremiah Mulligan to determine the cost of the dugouts and bring an estimate to the next JBC meeting.

Amanda Russell moved, Matt Severson seconded to approve change order 190366 ASI-141 Auditorium Aisle Lights in the amount of \$2,405.14. A roll call **VOTE PASSED 4/0**.

Amanda Russell moved, Matt Severson seconded to approve change order 190394 Relocate Basketball Hoops in the amount of \$3,451.00. A roll call **VOTE PASSED 4/0**. PC is splitting the cost of this change order. Work will not occur until next summer.

Amanda Russell moved, Matt Severson seconded to approve change order 190398 Liquid Asphalt Escalation in the amount of \$35,756.04. A roll call **VOTE PASSED 4/0**. This cost came in under the placeholder of \$40,000.

Amanda Russell moved, Matt Severson seconded to approve change order 190401.1 RFI 844 Softball Control Conduit Credit for a credit in the amount of \$1,419.00. A roll call **VOTE PASSED 4/0**. This is a credit for the softball scoreboard control conduit.

Amanda Russell moved, Matt Severson seconded to approve change order 190415 PR-94 Civil/Landscape Credits for a credit in the amount of \$2,989.50. A roll call **VOTE PASSED 4/0**.

Ms. Cartabona reviewed the Change Order Log highlighting priorities and summarizing the documents. The next priority is the island that is missing in the parking lot closest to the softball field. Principal Driscoll commented that he doesn't have a preference on whether there should be an island in that location. It was noted that it may be easier for C&W Services if there is not an island in that location. There would be a \$3,600.00 credit if the JBC decides not to add the island. It will be discussed at the next meeting.

Ms. Cartabona isn't pricing other items that PC isn't pricing until the amount of available funds is known.

- VI. PROPOSAL REQUEST APPROVALS:** Ms. Cartabona stated that the Welding instructor would like diamond plate on the walls. She offered for her students to install it if the JBC provides the funds. The cost is approximately \$500 for each wall. Ms. Cartabona will discuss in more depth at the next meeting.

Ms. Danley added that ventilation in the welding area is still a concern. Ms. Cartabona will ask a GGD engineer to look at the system. The issue may be with the filter.

Mr. Severson expressed frustration that there may be potential argon poisoning. He requested a report from the consultant on the performance of the system and problems associated with it. Ms.



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Cartabona will contact the engineer and Ms. Stanislaski about the issue. They will work with Mr. Brooks on this.

- VII. INSPECTIONAL SERVICES UPDATE:** Chief Haas stated that the items on the punch list are being resolved. Hinges are shipping on Wednesday. Lights in the courtyard have been corrected. Chief Haas noted that one of the problems is that school was allowed to open last year even though there were some issues that didn't put students in jeopardy. These items still need to be resolved. The main issue is the fire and PA notification system. Johnson Controls stated they made the system the way it is based on direction given to them. Chief Haas will speak with former Fire Chief Eric Hagman to determine the history. He believes this is the only large issue associated with the Certificate of Occupancy and wants to make sure that the system is working in its intended way.
- Mr. Bertolini stated he felt encouraged after the meeting held earlier in the day with all parties on the same page.
- VIII. PC/HMFH UPDATE:** Mr. Bertolini stated the ball fields are completed and score board conduits still need to be installed. Trailers have been removed from the site. There are still a few challenges with the roof top units due to seasonal temperature changes. Ms. Cartabona will follow up on the status of the tennis court grant.
- IX. COMMITTEE FINANCIAL REPORT:** Ms. Simmons reviewed the report stating that \$91,258 is remaining in the contingency after today's approvals. If nothing occurs with the items that PC is not pricing, the amount of \$128,610.00 could be added to the remaining funds. Ms. Simmons will add a \$40,000 placeholder for the dugouts. When ready, Ms. Cartabona will work with Ms. Simmons to put out a bid for Bellamy fences for work to be completed in the spring.
- X. MATTERS OF INTEREST:** None
- XI. BUILD NEXT AGENDA AND REVIEW ACTION ITEMS:** The next regular meeting is scheduled for Tuesday, October 29 at 4:30 pm at the Superintendent's Conference Room at the McConnell Center.
- XII. ADJOURNMENT:** Amanda Russell moved, Matt Severson seconded to adjourn the meeting at 5:34 pm. An oral **VOTE PASSED 4/0.**