



DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #9
Meeting Location:	Media Center (Rm 306) McConnell Center
Meeting Date:	Monday, October 7, 2019
Meeting Time:	7:00 pm

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, October 7, 2019 at 7:01 p.m. in the Media Center (Rm 306) of the McConnell Center.

B. ROLL CALL: Present were Amanda Russell, Keith Holt, Kathy Morrison, Andrew Wallace, Carolyn Mebert, Matt Lahr and Zak Koehler.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, and WPS Principal Patrick Boodey.

C. PLEDGE OF ALLEGIANCE: Mr. Lahr led the Pledge of Allegiance.

D. AGENDA APPROVAL:

Mr. Holt moved, Mr. Koehler seconded to approve the Agenda as presented. **An ORAL VOTE PASSED 7/0.**

E. CITIZEN'S FORUM:

Julia Tiedge of 140 Mt. Vernon Street spoke against the use of artificial turf on the track and fields.

F. APPROVAL OF MINUTES:

1. Regular Session #8, September 9, 2019

Mr. Lahr moved, Mr. Koehler seconded the approval of the minutes as presented. **An ORAL VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** None

2. **Resignations/Retirements:**

a. Maryjo Paradis-Smith / Teacher / Dover Middle School

b. Patricia Ann Brown / Teacher / Dover High School

3. **Leaves of Absence:** None

4. **Job Shares:** None

5. **Nominations:**

a. Paraprofessional Nominations

b. Non-Union Nominations

6. **Extended Travel (Student Trips):**

a. Dover High School CTC, Westminster Dog Show, Westminster NYC, 2/2-2/10, 2020

b. Dover High School CTC, Newport Naval Station, Newport, RI, 11/15-16, 2019

7. **Donations:** October Donations

Mr. Holt moved, Mr. Koehler seconded to approve the Consent Agenda with nominations as amended. **An ORAL VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS:

1. **Food Service Complaint of Discrimination – Draft – First Reading**



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Dr. Mebert moved, Mr. Lahr seconded to table the proposed policy change. **An ORAL VOTE PASSED 7/0.**

J. POLICY ADOPTION: None

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS

1. Turf Field and Track Discussion

Ms. Simmons requested approval for an additional item to the CIP plan. She provided an estimated \$2 million place holder. This includes the estimated \$1.5 million amount provided during the Dover High School building project, and compounded 4% for each additional year, as well as funds for the equipment of the fields.

Dr. Mebert asked for confirmation that these funds would not be spent until 2026, to which Ms. Simmons responded in the positive.

Mr. Koehler stated that he would like to see the Joint Fiscal Committee discuss the CIP with City Council. Ms. Russell stated that she will contact the Mayor and City Council to schedule a date.

Mr. Holt moved, Dr. Mebert seconded to approve the \$2 million place holder. **An Oral VOTE PASSED 7/0.**

2. Budget Priorities

Dr. Harbron discussed the first draft of budget requests selected by the leadership team to allow them to continue with the implementation of the Strategic Plan. He provided that in order to properly service our students, there still remains a trend to the requests.

Mr. Lahr inquired as to the substitute pay rate, to which Ms. Simmons provided the District pays \$75/day for non-certified substitutes, and \$85/day for certified substitutes. Mr. Holt would like to see the District provide data on the attendance history of teachers and the amount of substitutes the District is seeking on a daily basis.

Dr. Harbron provided that Mr. Boodey, DHS Dean Waldron, and Business Services Assistant, Ms. Evonne Kill-Kish have begun providing training sessions for substitutes in order to provide them with the District's expectations, and to discuss information such as emergency issues and discipline procedures. Mr. Boodey stated that there has been positive feedback by the attendees, who have requested additional training on specific areas.

Mr. Wallace and Mr. Lahr wanted to publicly thank the substitutes for all they do, and the commitment they make to the District.



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3. 2020-2021 Academic Calendar

Dr. Harbron provided that the area superintendents have met and have matched their calendar dates accordingly. The presented 2020-2021 calendar was agreed upon by all meeting attendees.

Dr. Mebert moved, Mr. Koehler seconded to approve the 2020-2021 Academic Calendar. **An Oral VOTE PASSED 7/0.**

4. Condition of Accounts

Ms. Simmons updated the Board on the condition of accounts. She reminded the Board that the State compromised budget has passed, therefore the District revenues on the general fund will be adjusted, Ms. Simmons has adjusted for the new adequacy aid and special education aid figures, pending approval by the Department of Revenue and the City of Dover.

N. SUBMISSION AND PAYMENT OF BILLS:

Dr. Mebert moved, Mr. Wallace seconded to direct the Superintendent to pay manifest #20-D, in the amount of \$3,405,926.05 for FY20 and \$5,813.39 for FY19 for a total of \$3,411,739.44 for the period of September 13, 2019 through October 4, 2019. **A roll call VOTE PASSED 7/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board.

P. COMMITTEE REPORTS:

Mr. Koehler presented an update on the Maintenance of School Grounds and Athletic Committee. The committee has met with John Storer, City Community Services Director, as well as discussed information received from Chip Osborne to discuss our current practices. He expressed that Mr. Osborn feels that our current plan is adequate and reminded the committee the most important thing to deal with is managing the grub control as C&W has been doing. Once the grub issue is no longer, he recommends following a 100% organic process.

The committee will speak with C&W to discuss their future actions and plans to ensure that the appropriate applications are followed through.

Ms. Russell stated that Friday, October 11, 2019, Dover High School should receive the official certificate of occupancy.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:

Ms. Russell stated that she has received an email that the DEOP would like to begin meeting to start the negotiation process, to which Dr. Harbron replied that they have requested November as the start date for the meetings.



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Ms. Russell spoke of a letter the Board received from someone requesting to hold Drivers Ed at Dover High School. They would like the facilities fee to be waived. Ms. Russell provided that the interested party submit a formal proposal to be presented on the November School Board Agenda if she so wishes. To date, Ms. Russell has not heard a response. Ms. Russell also stated that the fee cannot be waived for a For-Profit company.

Ms. Russell also stated that the Nottingham School Board is requesting two meetings with the Dover School Board and will look at coordinating a date for the initial meeting.

R. ADJOURNMENT:

Mr. Koehler moved, Dr. Mebert seconded adjourning the meeting at 7:57 PM. **An oral VOTE PASSED 7/0.**