



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Second Floor Conference Room, 288 Central Avenue
Meeting Date: **Thursday, November 21, 2019**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau (Chair); Kristen Murphy (Vice Chair); Bruce Batchelder (temporary secretary); Ann Reid; Anne Kotlus; Nancy O'Connor; Nabia Fortier

Absent (Excused): Isaac Epstein (Secretary)

Un-Excused Absent: Nick Kline

Visitor: Leslie Herd

Staff Present: Steve Bird

1. Roll Call Attendance

Boudreau called meeting to order at 5:35 p.m. Roll call was done and confirmed a quorum. Herd attended meeting to discuss Pollinator Week workshop. She will also pursue joining the OLC. Epstein was absent (new baby!!), chair asked for volunteer to take minutes. Batchelder volunteered.

2. Election of Officers for 2020

Slate of proposed Officers:

Chair: Boudreau, Vice Chair: Kristen Murphy, Secretary: Epstein

O'Connor made a motion to accept the slate of Proposed Officers for 2020. Kotlus seconded. All Approved.

3. Citizens Forum

O'Connor mentioned that a City of Dover survey on recreation would close Wednesday. She encouraged all who had not taken the survey to complete it. She handed out cards with the survey information. Reid mentioned that the Messiah would be presented at the 1st Parish Church on December 5. Everyone is invited to listen or to join in the singing.

4. Approval of Minutes for September 12, 2019

Murphy motioned to approve the minutes of September 12, 2019. O'Connor seconded. All Approved

5. Treasurer's Report

Bird reported that the treasury shows a total of \$1,207,224.16 with \$535,621.50 receivable.

6. Public Projects

a. Morin Project – Tolend Road

A public hearing was held on November 12. No abutters were in attendance. Conservation Commission approved the spending. Truslow hired to prepare the baseline report. A draft was received and forwarded to the property owners for review. Awaiting response. Draft of Conservation Easement Deed prepared and reviewed with owner on November 16. Deed updated per owner questions and sent to owner for final review. Trying to close project by end of year per owner request. Need to present finished project to City Council for approval at next meeting on December 11.

b. Discussion about access vs non-access easements.

c. If we find properties not in the Granite system, flag so Bird can ensure the information gets to UNH for updating.

7. Report by Task Groups

a. Easement Monitoring

Need to get open reports sent in to Bird:

Frazer/Keith – Batchelder will issue by end of next week

Paolini – Batchelder reported that the report was done last Spring. Will send a copy in.

Harry – O'Connor will issue by end of next week



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Forbes – Kline working on

Properties to complete by end of year:

Enterprise Park – Bird will schedule next week. Mostly drive by and aerial observations

Liberty Mutual – Boudreau will do

Measured Progress – Boudreau will do

If light snow in January/February we may schedule some property monitoring then

Discussed improvements to monitoring systems:

- We will strategize properties into groups to improve efficiency of monitoring time
- Prior to monitoring will determine a strategy, if any, for boundary monitoring. i.e. do we prioritize attempts to find boundary markers, or concentrate on other items of the property
- We can get 11 X 17 pdf files of property plots through the city. Full size scanner available in Planning Department.
- Possibly purchase a tablet to use while monitoring. Track path through property; take photos; insert comments; auto print report; etc. Believe the apps exist but may require some modifications for our use. Boudreau will find out which apps her former business used.

b. Outreach and Education

- Apple Harvest Day (2019) wrap-up - Issues** with sign-up sheet; signage. What is message we want to send? is it an efficient use of volunteer time? Further discussion needed for best utilization of volunteer's time. Discuss over the next several months.
- Pollinator Workshop** – June 2020 – Leslie Herd joined us to discuss plans for pollinator workshop next June. Leslie has some grant information which we discussed. She will forward info to Bird. Grant would come from City which would control spending, etc. Grant would cover costs of speaker, plants, etc. Rusty-Patched Bee suggested as our mascot for this workshop. Noted that 2020 will be the 20th anniversary of Pollinator Week. Also, 20th anniversary of OLC. Will look at tying these together at workshop. Possibly have a plant sale or give away plants for donations. More discussions during the next several months.
- Forego the full moon snowshoe hike this year. Instead, potentially plan a snowshoe hike during the day at one of the easements or on the Community Trail. More discussion in January, depending on weather conditions, i.e. snow availability

c. Community Trail

- No new information

8. New Business: None

9. Old Business: None

10. Enter non-Public Session

Did not enter non-public session

11. Confirm Next Meeting

Next meeting: Thursday, January 16, 2020, 5:30 p.m., First Floor Conference Room

12. Adjourn

The Chair declared the meeting adjourned at 6:50 p.m.