



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 323
Meeting Date: Monday, September 23, 2019
Meeting Time: **7:00pm**

CALL TO ORDER: Doug DeDe called the meeting to order at 7:00 pm

ROLL CALL:

Members Present: Denny Anderson, Gary Bannon, Administrator; Deborah Davis; Doug DeDe, Chair; Cora Quisumbing-King; Steve Pruyne, Vice-Chair;

Members Absent: Michelle Champagne; *Marcia Gasses, City Council Liaison; *Joseph Walent (*=excused)

APPROVAL OF MINUTES:

Cora Quisumbing-King made motion to accept the July 15, 2019 minutes as presented. Motion seconded by Denny Anderson. Motion passed unanimously

CITIZENS FORUM:

None

REPORTS:

Staff Report: Gary Bannon:

- The transition from summer to fall has begun. In between seasons with air conditioning and heating systems
- Repairs on heating system – Boiler room main feds rubber couplings changed out. Alarm wired for the heat to be tied into the Skata System earlier this summer but not completely tied in yet. Would alarm for boiler temp and flow. Gary Bannon to be called first. He would then call Marcel Lepage to be on site. If Marcel on vacation or not around, then next to contact would be Siemens or Community Services.
- Traffic flow and parking needs in good shape. No events being scheduled during day here or at Library.

Tenants Collaborative: Gary Bannon

- Met in September. Good turnout. Steve Pruyne was not at meeting.
- Discussed how to get more tenants to attend meeting
- Daycare up and running last week of August. State permitting passed smoothly. Plumbing related issues. All rooms need access to sink in room. Had one installed in baby room with Liberty Pump under cabinet. Buying lunches from Pantry



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Financial Report: Gary Bannon

- Doug Dede suggested having a simplified financial statement as part of agenda and would like to entertain a motion to request that of Gary Bannon. Motion by Cora Quisumbing-King. Motion seconded by Debbie Davis. Motion passes unanimously.
- Net in black, \$88,341
- McConnell Center in full capacity at this time

OLD Business

Apple Harvest Day Event: Gary Bannon

- October 5th. Road Race starts and ends in front of Court House. After race event will take place on McConnell front lawn.

Roofing Repairs: Gary Bannon

- Roof has been patched with non-matching shingles
- Insurance Company chasing roof company for correct shingles
- All weather tight

Summer Project Status: Gary Bannon

- Floors have been stripped and waxed
- Carpet cleaning was completed this weekend
- Meeting spaces done
- Gym floor redone. Looks brand new
- Will need to have flooring company give estimate for replacement of carpet in hi traffic areas
- Held Day of Caring September 11 with two groups weeding and planting of mums
- Class of 65 help with Veterans Park weeding
- Class of 61 sponsored Japanese Maple Tree and plaque in front
- Veteran bricks ordered couple weeks ago. Installation by Veterans Day
- Gary to check timer on lights in front of building

NEW BUSINESS:

Fall Programs: Gary Bannon

- Lots of tenant activities going on seven days a week
- Rentals coming in
- Basketball to start shortly
- DALC classes starting up
- Senior Center lots of programs



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Doug DeDe had asked about Krista Trefethen's request for air conditioning in the gym. Gary Bannon met with Siemens taking measurements and they will give estimate. It was added as an out year CIP project. Conditioner will be Roof Top Unit with own zone.

Tenant Renewals: Gary Bannon

- State JPPO office – two-year extension
- Reach for the Top needs more space. 180 kids on wait list. Looking to rent room 323 to them as they are in need of the dishwasher which already use. In conversation with cost of rent.
- McConnell center would still have rooms 236 & 237 available for evening meeting space.

ADJOURN:

Cora Quisumbing-King motion to adjourn. Steve Pruyne seconded motion. Passed unanimously. Time adjourned was 7:43pm