

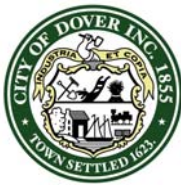
CITY OF DOVER

## LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820  
Meeting Date: **Thursday, December 5, 2019**  
Meeting Time: **4:00pm**

1. **CALL TO ORDER** --The December meeting was called to order at 4:02pm by Carol Boc. Also attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Denise LaFrance and Cathleen Beaudoin. Deborah Thibodeaux came in late.
2. **MINUTES---NOVEMBER 7, 2019** --Minutes of the November meeting were approved on a motion made by Ann Schultz and seconded by Michael Egan. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (NOVEMBER)** -- The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE**— None to report.
5. **OLD BUSINESS**
  - A. Booksale: The Friends of the Library Booksale made \$8,044.00, which is about \$1,075 more than last year. The Library is planning to institute specific donation times in 2020 for community members to donate books. During these specified times there will be someone on hand to go through the donations to determine what we will accept and what we won't.
  - B. Custodial help / absences & vacancy: Our full-time custodian is still out on medical leave. We are searching also for a new Library Page.
  - C. Outreach: Community Partners: The Library is working with Community Partners to target programs for their clients. In January, we will begin offering monthly movie and game afternoons. CP clients will also start delivering books to five Dover senior citizen facilities; the books will come from our donations.
  - D. Bathroom monitoring: A decision has been made to start locking the four public restrooms in the Library. The Library has received a quote for \$1,007 for the lock units, and Facilities & Grounds will install. The keys will be kept at the Adult Circulation desk.
6. **NEW BUSINESS**
  - A. FY'21 Budget: The Library is requesting a new 20 hour a week position to be split between both the adult and children's circulation desks.
  - B. Friends of the Library election: The Friends of the Library elected a new president, Erin Pender, at their last meeting. The organization is still in need of a treasurer.
  - C. Holiday party: The Library Director will be holding the annual Library holiday party on Friday the 13<sup>th</sup> at 5:00pm

### UPCOMING PROGRAMS



**CITY OF DOVER**

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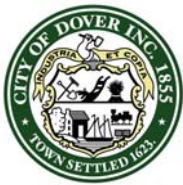
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Dec. 1: closed for holiday parade  
Dec. 7, 14, 21, 28 Lego Saturdays 9-1 in Children's Room  
Dec. 2: Extreme Excel, 6:30pm  
Dec. 4: "Get Lit" Book group @ Blue Latitudes, "House of Ghosts" by W.C. Ryan 6:30pm  
Dec. 4, 5, 12: Wrap It Up! Workshops, 6:30pm; 10am; 6:30pm  
Dec. 5, 15, 19, 29 : Dungeons & Dragons under 18, 3:30pm; 2pm; 3:30pm; 2pm  
Dec. 5, 12, 19, 26: Dungeons & Dragons over 18, all @ 6pm  
Dec. 5: Morning Book Group: "Never Caught" by Erica Dunbar, 10am  
Dec. 6: library closed for Staff Development Day  
Dec. 7: "Frozen" celebration 11am  
Dec. 7, 14, 28: Sat. matinees: Lion King; Dora & the Lost City of Gold; Art of Racing in the Rain, 2pm  
Dec. 8, 15, 22, 29: Sunday matinees: Rudolph the Red-Nosed Reindeer; How the Grinch Stole Christmas; Santa Claus is Comin' to Town; Ocean's Eleven, 2pm  
Dec. 9, 19: Knitting group, 6pm; 10am  
Dec. 9: Introduction to Word, 6:30pm  
Dec. 11: Family storytime with Mr. & Mrs. Claus, 10am  
Dec. 11: "Creativity Corner", 6:30pm  
Dec. 11: 2<sup>nd</sup> Wednesday movie: "Once Upon a Time in Hollywood", 5:30pm  
Dec. 12, 14 : Make a 3D paper snowflake, 7pm; 10am & 3pm  
Dec. 14: City Council Facility tour, early afternoon  
Dec. 16: Afternoon Book Group: "Salt Houses" by Hala Alyan 3pm  
Dec. 16: Evening Book Group: "Salt Houses" by Hala Alyan, 6:30pm  
Dec. 18: Game Night, 6pm  
Dec. 18: Pizza & Pages, 6pm  
Dec. 19: City employee Christmas luncheon  
Dec. 19: Third Thursday movie: "Love Actually", 6:30pm  
Dec. 21: Paws for Reading, 10am  
Dec. 24: library closes 12 Noon  
Dec. 25: Christmas holiday  
Dec. 26: 4<sup>th</sup> Thursday movie: "Downton Abbey" 6:30pm  
Dec. 31: library closes 4pm

**7. ITEMS OF CONCERN: NONE.**

**8. ADJOURNMENT:** The meeting was adjourned at 4:43 pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

**NEXT MEETING DATE: THURSDAY, JANUARY 2, 2020 @ 4:00PM**



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