



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 2nd Floor Conference Room
Meeting Date: Thursday, October 3, 2019
Meeting Time: 4:00PM

Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Doug DeDe, Sean O'Connell, Todd Sigmon, Steven Wyrsh

Absent (Excused/Unexcused): Matt Sylvia (Excused), Guy Eaton (Excused), Periklis Karoutas (Excused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor; J. Michael Joyal, City Manager

Guests: Peter Amarosa, representing the Morris Group.

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:11 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the September 5, 2019 Public Meeting Minutes.

Motion: S.Haddadin made a motion to approve the September 5, 2019 Board meeting Minutes. Seconded by S.Johnson. The motion passed with one abstention.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.Johnson made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body".

Two-thirds majority needed to pass.



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Motion: T.Sigmon made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

5. New Business:

- **46 Venture Drive: Architectural Elements Approval.**

Motion: S.Haddadin made a motion to approve the architectural rendering for 46 Venture Drive. Seconded by D.DeDe. Vote: U/A.

- **Age-Friendly Project Report: M.Olivier**

M.Olivier discussed the progress of the interviews for the Age-Friendly project. A detailed report will be available by the end of the year.

- **Rezoning Coalition: Status Update**

Board members discussed the rezoning efforts. Discussion ensued regarding the process for approval.

- **Healthcare Project: M.Olivier, S.Wyrsh, T.Sigmon**

Board Members have completed an outline, and will be setting up a time to meet.

- **Downtown Merchants Report: R.Weston, S.Haddadin**

S.Haddadin and R.Weston gave an update regarding the downtown merchants.

- **BizEd Connect-Project Status: D.DeDe, T.Sigmon, S.Johnson**

Board members discussed the progress of BizEd Connect, and strategies to move forward.

- **Wentworth Home: D.Barufaldi**

D.Barufaldi gave an update of the progress of the Wentworth Home.

- **Waterfront Update: D.Barufaldi**

D.Barufaldi and M.Joyal gave an update of the waterfront development. Discussion ensued regarding the project.

- **COAST Situation: D.Barufaldi**

D.Barufaldi gave an update regarding COAST, their budget, and route changes.



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• **“Did You Know?” Series with Mike Gillis: D.Barufaldi, R.Weston**

R.Weston and D.Barufaldi gave an update regarding current public information needs.

5. Financial Report: September 30, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Haddadin made a motion to accept the September 30, 2019 Financial Report. Seconded by S.O’Connell.
Vote: U/A.

6. Manager’s Report: Economic Development Section: September 2019.

The manager’s report is located in the packet for review.

7. ADJOURN:

Motion: S.O’Connell made a motion to adjourn at 5:41 PM. Seconded by S.Haddadin. Vote: U/A.