



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **First Floor Conference Room, City Hall – 288 Central Ave.**
Meeting Date: **Wednesday, November 20, 2019**
Meeting Time: **5:30 PM**

1. Welcome

Members Present: Vice Chair Bill Baber, Mike Behrmann, Julie Fournier, Otis Perry, Vincent Lyon (Alternate), Deborah Thibodeaux (Council Liaison)

Members Absent (Excused): Chair Walter King, Zak Koehler, Walter Milliken, Becky Ohler (Alternate)

2. Citizen's Forum

Susan Smith attended as an observer but did not speak.

3. Approval of Meeting Minutes of September 18, 2019

Otis Perry moved to approve the minutes of September 18, 2019 as written. Julie Fournier seconded.
Vote: U/A with Mike Behrmann abstaining.

4. Staff Updates

A. Land Use Board Meet & Greet – Tuesday, January 14, 2020

Elena Piekut asked the Commission to note that the annual Meet & Greet will be held Tuesday, January 14th at 5:30 pm in the McConnell Center Cafeteria. The Commission will be expected to provide a brief update on its activities.

B. Gaia Energy Solar Analysis / Combined Heat & Power Analysis

Elena Piekut reported that where the previous agreement between Gaia and the City has lapsed, a new Request for Proposals will be issued in the coming weeks. Staff is still moving forward consistent with the Commission's recommendation and will have an update at the next meeting.

C. Other

Elena Piekut reported that Walter Milliken tendered his resignation. The group discussed preferences regarding shifts in alternate to regular membership.

The group discussed the Planning Department's recommendation to add a staff position dedicated to energy-related planning. Elena will obtain an updated description.

Mike Behrmann brought up the possibility of requesting a budget line for the Commission for expenses such as printing. Bill Baber suggested it may also cover development such as attending a conference, and asked to discuss it as an item on the next meeting agenda.

5. Old Business



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A. Sustainability Sub-Committee

The group discussed progress on the idea of creating a sustainability sub-committee or commission, as well as feedback from Assistant City Manager Chris Parker. Discussion included the breadth of the meaning of “sustainability,” the Town of Lee providing a good example locally, and the need to facilitate conversations among City departments, boards, and commissions. Bill Baber suggested that there could be a joint meeting of relevant groups, possibly the same day as the Land Use Board Meet & Greet.

B. Annual Goals Review

Vice Chair Bill Baber led the group in a discussion around the Commissions established and possible goals and how to frame them. He would like to form subcommittees around highest priorities, and much discussion focused on organizing these goals and subcommittees around communications/outreach, procurement, efficiency, transportation, and possibly adaptation and mitigation.

6. New Business

A. Energy Report Update

The group briefly discussed approaches to fulfilling its data collection and reporting responsibilities.

7. Other Business

Mike Behrmann provided an update on progress made by the Bureau of Ocean Energy Management (BOEM) Gulf of Maine Task Force reviewing offshore wind leasing opportunities. He reported that their first meeting is at UNH on December 12, 2019 and will include a public comment portion. Elena Piekut confirmed that to her knowledge, Dover does not have a direct representative on the task force.

8. Member Comments

None.

9. Call for Agenda Items

None.

10. Adjourn

Otis Perry moved to adjourn at 6:54 pm. Julie Fournier seconded. Vote: U/A.