



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Organizational Meeting
Meeting Location:	Finance Conference Room, City Hall
Meeting Date:	Monday, January 6, 2020
Meeting Time:	6:00 pm

An organizational meeting of the Dover School Board was called to order by Superintendent William Harbron at 5:50 p.m. on Monday, January 6, 2020 in the Council's Conference Room at City Hall.

Present were Amanda L. Russell, Kathleen Morrison, Keith Holt, Rachel Burdin, Carolyn Mebert, Zachary Koehler and Jessica Rozzo.

Also present were Superintendent of Schools William Harbron and Superintendent Administrative Assistant Tammy Badger.

SWEARING-IN CEREMONY FOR BOARD MEMBERS:

City Clerk Susan Mistretta performed a swearing-in ceremony at 5:45 p.m.

ELECTION OF OFFICERS:

Ballots were distributed to each School Board member to vote. Votes were then passed to Dr. Harbron to be opened and the winner announced after each nomination.

ELECTION OF CHAIRPERSON:

Zachary Koehler moved, Keith Holt seconded, to nominate Amanda Russell. There were no further nominations. After ballots were counted, the final **vote was for Amanda Russell for Chairperson of the Dover School Board 6/0 (1 abstention).**

Dr. Harbron turned the meeting over to School Board Chairperson, Amanda Russell.

ELECTION OF VICE CHAIRPERSON:

Kathy Morrison moved, Zachary Koehler seconded, to nominate Keith Holt for Vice Chairperson. There were no further nominations. After the ballots were counted, the final **vote was for Keith Holt for Vice Chairperson of the Dover School Board 6/0 (1 abstention).**

ELECTION OF SECRETARY:

Zachary Koehler moved, Keith Holt seconded, to nominate Kathy Morrison for Secretary. There were no further nominations. After ballots were counted, the final **vote was for Kathy Morrison for Secretary of the Dover School Board 6/0 (1 abstention).**

ADOPTION OF POLICY BCA – SCHOOL BOARD MEMBER CODE OF ETHICS:

The School Board received and reviewed Policy BCA - School Board Member Code of Ethics.

Keith Holt moved, Carolyn Mebert seconded, to approve Policy BCA – School Board Member Code of Ethics. An oral **VOTE PASSED 7/0.**

ADOPTION OF BYLAWS BA:

The School Board received and reviewed Policy BA – Bylaws of the Dover School Board.

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Carolyn Mebert moved, Keith Holt seconded, to approve Policy BA – By Laws of the Dover School Board. An oral **VOTE PASSED 7/0.**

ANNUAL REAFFIRMATION OF POLICIES:

The School Board discussed various policies.

Keith Holt moved, Zachary Koehler seconded, to reaffirm the Districts Policies. An oral **VOTE PASSED 7/0.**

APPROVAL OF COMMITTEE ASSIGNMENTS:

Committee assignments were reviewed, and members selected.

The list of committees for 2020-2021 is:

City Council Liaison	Kathleen Morrison
CTC Advisory Committee	Carolyn Mebert
Curriculum Planning Committee	Carolyn Mebert
DAA Negotiation Committee	Carolyn Mebert, Keith Holt
DEOP Negotiation Committee	Zachary Koehler, Keith Holt
DPA Negotiation Committee	Amanda Russell, Kathy Morrison
DTU Negotiating Committee	Carolyn Mebert, Kathy Morrison, Zachary Koehler
*Discipline Committee	Carolyn Mebert, Amanda Russell, Zachary Koehler
Equity Steering Committee	Amanda Russell, Jessica Rozzo
Fiscal Policy Committee	TBD (as needed)
DHS Joint Building Committee	Amanda Russell, Sarah Greenshields
GES Joint Building Committee	Keith Holt, Carolyn Mebert
Joint Fiscal Committee	All School Board members
Legislative Representative with NHSBA	Zachary Koehler
Prof. Development/Data Committee	Carolyn Mebert, Keith Holt
Safety Committee (District Security Review)	Jessica Rozzo
Standards Policy (IKE) Review Committee	Keith Holt (as needed)
Technology Committee	Carolyn Mebert, Zachary Koehler, Rachel Burdin
Wellness Advisory Committee	Carolyn Mebert, Kathy Morrison
*Discipline Committee Needs Chair – Meetings to begin at 4:00PM when possible	



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Zachary Koehler moved, Keith Holt seconded to approve the committee member assignments. An oral **VOTE PASSED 7/0.**

ADJOURNMENT: Keith Holt moved, Zachary Koehler seconded to adjourn the meeting at 6:30 p.m. An oral **VOTE PASSED 7/0.**

Respectfully submitted,
William R. Harbron, Ed.D. Superintendent
Dover School District
WRH/tlb