



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, December 5, 2019
Meeting Time: 4:00 PM

Present: Tim Dargan (Chair), Sam Haddadin, Sean O'Connell, Doug DeDe, Matt Sylvia, Steve Wyrsh

Absent (Excused/Unexcused): Periklis Karoutas (Excused), Scott Johnson (Excused), Maurice Olivier (Unexcused), Guy Eaton (Unexcused), Todd Sigmon (Unexcused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Karen Weston, Mayor

Ex Officio Members Absent: J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:12 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the November 7, 2019 Public Meeting Minutes.

Motion: D.DeDe made a motion to approve the November 7, 2019 Board meeting Minutes. Seconded by S.Haddadin. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3 II (d): Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (j): Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A: 5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A. Roll call vote, simple majority needed to pass.

Motion: S.O'Connell made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III: "Divulgence would render the proposed action(s) ineffective"

"Divulgence of the information would affect adversely the reputation of a person other than a member of the body". Two-thirds majority needed to pass.

Motion: S.Haddadin made a motion to seal the non-public meeting minutes. Seconded by M.Sylvia. Vote: U/A.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, December 5, 2019
Meeting Time: 4:00 PM

5. New Business:

- **Age-Friendly Project Report**

No report by M.Olivier.

- **Rezoning Coalition: Update**

Presented to the Planning Board and it is being reviewed for presentation to the City Council.

- **Healthcare Project**

No report.

- **Downtown Merchants Report: R.Weston, S.Haddadin**

R.Weston is out on short term disability. S.Haddadin viewed a few downtown merchants activity on Plaid Friday. Merchants contacted by D.Barufaldi had great sales on the weekend. K.Weston also heard the sales were good.

- **BizEd Connect: D.DeDe, T.Sigmon, S.Johnson**

No meeting yet with Superintendent Harbron to re-establish a working relationship with the CTC. D.Barufaldi, T.Dargan, T.Sigmon, and S.Johnson are meeting with Mayor-Elect Carrier on Monday, to ask for help with re-establishing the Intern Program with the CTC.

- **UNH Liaison: G.Eaton**

No report.

- **Wentworth Home: G.Eaton**

No report.

- **Waterfront Update**

K.Weston indicated the Waterfront Project was moving forward although the last CWDAC meeting was cancelled.

5. Financial Report: November 30, 2019 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, December 5, 2019
Meeting Time: 4:00 PM

Motion: D.DeDe made a motion to accept the November 30, 2019 Financial Report. Seconded by S.O'Connell.
Vote: U/A.

6. **Manager's Report:** Economic Development Section: November 2019.

The manager's report is located in the packet for review.

Renewal of the Exclusive Listing Agent Agreement with David Choate was discussed and approved.

Motion: S.O'Connell made a motion to renew the agreement. Seconded by D.DeDe. Vote: U/A.

7. **Board Member Comments/Questions:**

P.Karoutas indicated to The Director that the NH Governor has agreed to attend a DBIDA Board meeting in the coming year.

8. **ADJOURN:**

Motion: S.Haddadin made a motion to adjourn. Seconded by S.O'Connell. Vote: U/A.