



DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #11
Meeting Location:	Media Center (Rm 306) McConnell Center
Meeting Date:	Monday, December 9, 2019
Meeting Time:	7:00 pm

A. CALL TO ORDER: Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, December 9, 2019 at 7:00 p.m. in the Media Center (Rm 306) of the McConnell Center.

B. ROLL CALL: Present were Amanda Russell, Keith Holt, Kathy Morrison, Andrew Wallace, Carolyn Mebert, Matt Lahr and Zak Koehler.

Also present were: Superintendent Bill Harbron, Business Administrator Libby Simmons, Assistant Superintendent of Student Services Dr. Christine Boston, Director of Technology Christy Prosser, DHS Principal Peter Driscoll, GES Principal Beth Dunton, HSS Principal Patty Driscoll, and WPS Principal Patrick Boodey.

C. PLEDGE OF ALLEGIANCE: Mr. Lahr led the Pledge of Allegiance.

D. AGENDA APPROVAL:

Mr. Holt moved, Mr. Koehler seconded to approve the Agenda. **An ORAL VOTE PASSED 7/0.**

E. CITIZEN'S FORUM: None

F. APPROVAL OF MINUTES:

1. Regular Session #10, November 4, 2019
2. Nonpublic Student Discipline Hearing #1, November 4, 2019

Mr. Koehler moved, Mr. Lahr seconded the approval of the minutes as presented. **An ORAL VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Elizabeth Dubois / Teacher / Woodman Park School
 - b. Sharon Shea / Teacher / Woodman Park School
 - c. Ellen Brake / Teacher / Horne Street School
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. Paraprofessional Nominations
 - b. Non-Union Nominations
 - c. Coaching Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** December Donations

Mr. Koehler moved, Mr. Wallace seconded to approve the Consent Agenda with amendments. **An ORAL VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS: None



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J. POLICY ADOPTION: None

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS

1. Laptop RFP Approval

Ms. Prosser presented her request for new laptops to the Board, explaining that they would address critical needs across the district for staff in grades K-8 and Bellamy Academy.

Mr. Lahr inquired if laptops being replaced could be salvaged, to which Ms. Prosser replied in the negative.

Mr. Koehler inquired if the IT department has the staff power to roll these out with teachers, to which Ms. Prosser replied in the negative, but the team will do their best to support staff.

Prior to placing a larger order, or a lease program in the future, Mr. Koehler would like to hear feedback from teachers regarding their opinions for this particular model.

Dr. Mebert moved, Mr. Lahr seconded to award the RFP to Trinity3 Technology in the amount of \$49,960. **A Roll Call Vote PASSED 7/0.**

2. Squall Point Memorandum of Understanding

Dr. Boston asked the Board if they would formalize an agreement between the Dover School District and Squall Point. She provided that Squall Point, located at the Picker Building of 2 Washington Mills, is a grade 5-8 school that specializes in severe literacy challenges, specifically dyslexia. As well, she stated that most schools that offer this specialization are located in Massachusetts. The travel time can be significant and difficult for students.

Dr. Boston explained that the DOE requires that Squall Point identify the curriculum, professional development plan and emergency response plan they will follow as part of the private special ed program approval process. The DOE suggested that an MOU with the local school district would be a way to accomplish this.

Ms. Mia Bragdon, Director and Head Teacher at Squall Point explained that they are a regular school with standardized classes, have trained Orton Gillingham instructors who work with students daily, and also offer typical electives and after school activities.

Ms. Sarah Greenshields, Owner and Director of Squall Point provided information on moving forward with the Dover School District, and being able to bridge the gap between serving students with these specific needs, and still following the curriculum that Dover provides to their students.



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Mr. Lahr questioned where Squall Point students will attend high school, to which Ms. Greenshields responded she hopes that with early intervention, they move back into their home district.

Dr. Mebert inquired as to why they are waiting for grades 5-8 to intervene, to which Ms. Greenshields responded that the certification with the state of New Hampshire is with grades 5-8; once that accreditation is met, they will move on to receiving accreditation for the younger students.

Dr. Mebert moved, Mr. Lahr seconded to approve the Squall Point Memorandum of Understanding. **An Oral Vote PASSED 6/0.**

3. JUUL Lawsuit

Dr. Harbron discussed a lawsuit against the manufacturers of JUUL that the City Attorney for Dover, Josh Wyatt, informed him of. Mr. Wyatt is asking the District if they would like to participate in the lawsuit. Dr. Harbron will be having an informational meeting with Mr. Wyatt to gain details of the suit but wanted to know the Boards interest prior to the meeting.

Mr. Holt questioned if Dover Youth to Youth have become involved yet, to which Dr. Harbron replied in the negative.

Mr. Holt moved, Dr. Mebert seconded to have further discussions about joining the JUUL Lawsuit. **An Oral Vote PASSED 7/0.**

4. Approval for Roof Management Services for Dover Middle School

Ms. Simmons stated that the District has used the recommended vendor, ARM Consultants before and have seen consistently positive work.

Mr. Holt moved, Dr. Mebert seconded to award the Roof Management Bid to ARM Consultants in the amount of \$16,500. **A Roll Call Vote PASSED 7/0.**

5. First Student Agreement

Ms. Simmons presented the Board with a two-year extension to the existing First Student Contract which expires June 30, 2019.

Dr. Mebert moved, Mr. Wallace seconded to approve the First Student Agreement. **A Roll Call Vote PASSED 7/0.**

6. Amended FY21 Budget Timeline Approval

Mr. Koehler stated that at the Joint City Council Meeting on December 12, 2019, he will be requesting the Board and City Council meet more often as they move into budget season.

Mr. Lahr moved, Mr. Wallace seconded to approve the Amended FY21 Budget Timeline. **An Oral Vote PASSED 7/0.**



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7. Proposed Budget Presentation

Dr. Harbron began with providing his thanks to the Leadership Team and Libby Simmons on the work that went into publishing the proposed FY21 budget. He indicated what the purpose of a school budget is, and how it is aligned with the District's Strategic Plan.

Ms. Simmons reviewed the budget documents that she provided to the School Board.

Dr. Harbron reviewed the staffing requests presented in the proposed FY21 budget.

8. Condition of Accounts

Ms. Simmons updated the Board on the condition of accounts as of November 30, 2019, which total \$1,331,225.38.

N. SUBMISSION AND PAYMENT OF BILLS:

Mr. Koehler moved, Dr. Mebert seconded to direct the Superintendent to pay manifest #20-F, in the amount of \$3,964,433.05 for FY20 and \$12,542.68 for FY19, for a total of \$3,976,975.73 for the period of November 8, 2019 through December 9, 2019. **A Roll Call Vote PASSED 7/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board. He also informed the Board that the Barrington School Board is requesting a joint meeting with Dover to take place in the month of January.

Dr. Harbron also stated that the No Gun in School Resolution has made it through the initial steps with the New Hampshire School Board Association. He feels it is important that our delegates are present to vote at the Delegates Meeting.

P. COMMITTEE REPORTS:

Mr. Koehler reported on the Maintenance of School Grounds and Athletic Committee. He informed the Board that the committee is waiting to receive numbers from Michael Brooks to have a better understanding of how much it would cost if they were to implement the recommendations by Non-Toxic Dover and Chip Osborne. The committee is also looking at changing the current policy on field maintenance.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:

Mr. Lahr and Mr. Wallace expressed their gratitude to the District staff, leadership team, and School Board. Ms. Russell thanked both Mr. Lahr, who served on the School Board for four-years, and Mr. Wallace, who served for two-, for their time and commitment to the Dover School District.



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R. ADJOURNMENT:

Mr. Lahr moved, Mr. Wallace seconded adjourning the meeting at 8:20 PM. **An oral VOTE PASSED 7/0.**