



DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #1
Meeting Location:	Media Center (Rm 306) McConnell Center
Meeting Date:	Monday, January 13, 2020
Meeting Time:	7:00 pm

- A. CALL TO ORDER:** Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, January 13, 2020 at 7:02 p.m. in the Media Center (Rm 306) of the McConnell Center.
- B. ROLL CALL:** Present were Amanda Russell, Keith Holt, Kathy Morrison, Rachel Burdin, Carolyn Mebert, Zak Koehler and Jessica Rozzo.

Also present were: Superintendent Dr. William Harbron, Business Administrator Libby Simmons, Assistant Superintendent of Teaching and Learning Paula Glynn, Director of Technology Christy Prosser, DHS Principal Peter Driscoll, DMS Principal Kim Lyndes, GES Principal Beth Dunton, HSS Principal Patty Driscoll, WPS Principal Patrick Boodey, DHS Athletic Director Peter Wotton, DHS CTC Director Lisa Danley, Dean Joan Breault, Dean Emily Sherman, Instructional Coaches Jennifer Krans, Siobhan Mehalek, Kiley Hemphill, Jackie Tromba and Deb Nary, Art Teacher Francine Kontos, Student Representative Courtney Dalbec, and various DEOP Union members.

- C. PLEDGE OF ALLEGIANCE:** Dr. Rachel Burdin led the Pledge of Allegiance.

D. AGENDA APPROVAL:

Mr. Holt moved, Mr. Koehler seconded to approve the Agenda. **An ORAL VOTE PASSED 7/0.**

- E. CITIZEN'S FORUM:** None

F. APPROVAL OF MINUTES:

1. Regular Session #11, December 9, 2019
2. Joint Nottingham/Dover School Board Meeting, December 10, 2019

Zak Koehler passed, Dr. Carolyn Mebert seconded the approval of the minutes as presented. **An ORAL VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Sally Thorn / Guidance / Dover High School
3. **Leaves of Absence:**
 - a. Leighann Johnson / Teacher / Horne Street School
4. **Job Shares:** None
5. **Nominations:** None
6. **Extended Travel (Student Trips):**
 - a. DHS Art Department Trip to Peru, April 23, 2021, Preliminary Approval
 - b. CTC Trip to Westminster, NYC, February 2, 2020, Final Approval
7. **Donations:** January Donations

Dr. Mebert inquired as to what the fundraising plans were for the Art Department's Extended Trip to Peru, to which Ms. Kontos provided that multiple fundraising avenues are often planned, although students have the choice to participate and raise their funds, but often times they choose not to participate. Dr. Mebert requested to see the specific plan for fundraising when it is available.



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Keith Holt moved, Zak Koehler seconded to approve the Consent Agenda as presented. **An ORAL VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT:

Ms. Dalbec informed the Board that basketball season has begun with games beginning on January 14th, as well, there will be a chorus concert on Sunday, January 19th for Martin Luther King, Jr. Day. She also provided that members of the Dover High School Diversity Group D.R.E.A.M., had its first meeting with the NAACP representative as a branch of the NAACP. They are also planning a multicultural event to take place in March which will be open to the community.

I. POLICY-CHANGES-PROPOSALS:

1. ADB – Tobacco Products Ban – First Reading
2. BEDG – Minutes – First Reading
3. EH – Public Access to School District Records – First Reading
4. EH-R – Administrative Procedures for Public Access to District Records “Right to Know Requests”

Dr. Carolyn Mebert moved, Keith Holt seconded to table the proposed policies. **An ORAL VOTE PASSED 7/0.**

J. POLICY ADOPTION: None

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS

1. DHS Program of Studies Changes 2020-2021

Ms. Sherman presented the changes to the Program of Studies.

Keith Holt moved, Dr. Carolyn Mebert seconded to approve the DHS Program of Studies Changes 2020-2021. **An Oral Vote PASSED 7/0.**

2. DEOP Collective Bargaining Agreement Approval

Ms. Russell recused herself due to a conflict of interest.

Dr. Carolyn Mebert moved, Zak Koehler seconded to approve the DEOP Collective Bargaining Agreement. **An Oral Vote PASSED 6/0.**

3. Proposed Budget Presentations

a. Teaching and Learning



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Ms. Glynn presented on behalf of the Teaching and Learning Department as a whole. Presentations were then provided by the Instructional Coaches, Ms. Hemphill, Ms. Tromba, Ms. Nary, Ms. Krans and Ms. Mehalek.

b. Dover High School

Mr. Driscoll presented on behalf of Dover High School.

c. Dover High School CTC

Ms. Danley presented on behalf of the Dover High School Career Technical Center.

d. Bellamy Academy

Ms. Breault presented on behalf of Bellamy Academy.

e. Dover High School Athletics

Mr. Wotton presented on behalf of the Athletics Department.

4. Condition of Accounts

Ms. Simmons updated the Board on the condition of accounts as of December 31, 2019, the estimated unexpended General Fund balance, which totals \$1,270,704.74.

N. SUBMISSION AND PAYMENT OF BILLS:

Dr. Carolyn Mebert moved, Keith Holt seconded to direct the Superintendent to pay manifest #20-G, in the amount of \$4,814,574.88 for FY20, \$5,738.43 for FY19, and \$8,282.27 for F18 for a total of \$4,828,595.58 for the period of December 10, 2019 through January 13, 2020. **A Roll Call Vote PASSED 7/0.**

O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board.

P. COMMITTEE REPORTS:

Dr. Mebert informed the Board that the Curriculum Planning Council met and provided positive information on Social and Emotional Learning (SEL) that is currently being facilitated in the PE department.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:



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Dr. Harbron presented the Board with documents provided by a state representative who has put together a constitutional proposal for school funding and property tax.

Dr. Harbron also reminded the Board to schedule a date for a facilities tour with the School Board and members of the City Council.

Mr. Holt requested if the budget calculator approach could be used in the budget proposal discussions, as used last year, to which Ms. Simmons responded in the positive.

Ms. Russell informed the Board that she participated in a meeting with the Mayor, City Manager, and Superintendent. She provided that she will continue to have weekly meetings with Mayor Carrier relating to the budget and each will bring the information back to their respective teams.

Ms. Russell also reminded the Board of an upcoming Joint Fiscal Committee meeting to be held on January 29th, as well as a Coffee with the Superintendent to be held on January 25th, which the School Board members and the Mayor will be attending as well. She encouraged the public to attend.

R. ADJOURNMENT:

Keith Holt moved, Zak Koehler seconded adjourning the meeting at 9:36 PM. **An oral VOTE PASSED 7/0.**