



**CITY OF DOVER**

## RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Senior Center Activity Room  
Meeting Date: Monday, December 09, 2019  
Meeting Time: **6:00pm**

Call to order at 6:00pm

### Roll Call

**Present:** Brandy Maas, David Beaulieu, William Burr (Chair), Brandy Maas (Alternate) John O'Connor (Vice Chair), Rick Schnable (Alternate), Shayna Sylvia, Aaron Wozmak (Secretary), Gary Bannon (Director of Recreation), Lindsey Williams (City Council Liaison)

**Absent:** Heather Twombly\*, Krista Trefethen \*(Asst. Director of Recreation), Aimee Sanderson\*, Craig Bartle\* (\*=excused)

### Approval of Minutes for November 11, 2019

TBD - Minutes unavailable

**Citizens Forum:** No one in attendance

### Reports:

**Advisory Board:** None

### Recreation Director, Gary Bannon

- Seasonal programs in full swing. Nice to have all schools & gyms available for use. Large contingent of 4<sup>th</sup> grade boys (approx. 50) in Basketball program. There is a 5&6<sup>th</sup> grade travel program this year. The program is geared to fairness of time to the players & not intended as a feeder program to higher levels.
- There is a meeting this Wed 12/11 to review the Master Plan from 2009 by staff. A second meeting will be held Wednesday the 18<sup>th</sup> at 5:30 with the whole committee.
- There will be a Land Use Board 'Meet & Greet' meeting on January 14<sup>th</sup> and a couple of representatives from the RAB should attend. The Rec master plan will be a highlighted item at that time. It would be helpful to review the master plan items a few times per year to track progress as some items can linger for many years.
- Senior Center trips ongoing (recently returned from Mount Washington Hotel). Bus trips tail off this time of year with inclement weather in favor of continued planning for Spring/Summer travels.



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### **Old Business:**

#### **Guppy Park Project Status:**

- Work at Guppy Park continues around Softball field. Fence is complete, and new LED Lighting system was installed by Musco. Pending winter conditions & front, excavation work will continue on conduit installation toward the new Eversource electric meter.
- Installation of dugouts & reworking of field will occur in the spring in anticipation of an April/May opening timeframe.
- Future upgrades expected on surrounding trail network.

#### **Amanda Howard Park Project Update:**

- The pace of the site has slowed a bit to rework ideas on the location areas for equipment. Estimates to be reviewed to determine best options. Gary e-mailed local residents to advise. Contending with some ledge removal as well. With final decisions equipment can be ordered to proceed with installations in the spring 2020.
- The City Council reviewed & approved the adjustment of capital between funding sources (Skate Park & Amanda Howard Park) in order to satisfy spending rules.

#### **Christmas Tree Lighting Review:**

- Approximately 100 people turned out for the annual tree lighting on December 6<sup>th</sup>. Woodman Park PTO had a refreshment tent for coco & snacks. Santa & Mrs. Claus were in attendance along with the elves!
- The tree was installed just before Thanksgiving & decorated by Community Services. The Gingras family of Dover is the donor and has several more trees available for use in the coming years.

#### **Skatepark Design RFP and Funding:**

- Reviewing site ideas & working with purchasing agent for RFP for hiring a designer. Site will be assessed and then designed & priced. The CS Dept. can assist with site work to keep costs within budget. Nashua forwarded their planning & build data for Dover to use as a guideline. Rochester contacted Gary with interest in following our progress.



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### **New Business:**

#### **Budget:**

- It's budget season & all department budgets due next week. From there they proceed to the Finance Department in January and onto the City Council by mid-March.
- Last year the Rec budget received a 2.2% increase. John mentioned he would like to see that number increase for Rec & Library.

A new Aquatic Facility Director is starting on Jan 6<sup>th</sup>. She is relocating from Springfield, Mass.

Dover Rec website is continuously being reviewed with how to become more interactive & detailed.

### **Adjourn:**

Motion to adjourn meeting was made by William Burr. Motion was 2nd by John O'Connor. Vote was unanimous to adjourn.

Respectfully submitted,  
David Beaulieu