



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Public Meeting Room – Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, November 19, 2019**
Meeting Time: 8:30 a.m.

Called to Order at 8:30 a.m. by Chairman **Charles Reynolds**

ROLL CALL

Members Present: Charles Reynolds (Chairman), Joseph DiGregorio, Jack Buckley (via conference call), Thomas Massingham, Periklis Karoutas, Anthony McManus and Dennis Ciotti (City Council liaison)

Members Absent: George Maglaras (Vice Chairman) (excused)

Commissioner DiGregorio made a motion to allow Commissioner Buckley to participate in the meeting via telephone. Commissioner McManus seconded the motion.

Roll Call Vote: Reynolds – yes; DiGregorio – yes; Massingham – yes; Karoutas – yes; McManus – no. Approved 4-1

Others Present: Christopher Parker (Assistant City Manager), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of October meeting minutes

Commissioner Karoutas made a motion to approve the minutes from the Oct. 15, 2019 Parking Commission regular meeting. Motion seconded by Commissioner Buckley.

Roll Call Vote: Reynolds – yes; DiGregorio – yes; Massingham – yes; Karoutas – yes; Buckley – yes; McManus – yes. Approved 6-0

STAFF UPDATES

A) Parking Activity & Budget – William Simons

Parking Manager William Simons presented transaction reports for October. He noted an increase in revenue due to the expansion of metered hours. He also reported seeing more turnaround parking spaces available downtown on Saturdays.



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B) Downtown Development – Christopher Parker, Assistant City Manager

Assistant City Manager Christopher Parker updated the Commission on some of the downtown development projects. As the Third Street development nears completion, public parking spaces in the previous Third Street lot will be available. He added that time ran out to get a top coat on the lot, but it would be stripped, and ready for use this winter. The Assistant City Manager also reported that the occupancy deadline for the Orpheum building has been extended to Jan. 30, 2020.

NEW BUSINESS

A) City Hall Parking Lot

Resolution: Recommend to the City Council

- 1) Amend City Ordinance 166-59 Schedule L, Parking Meter Zones as follows:
City Hall Lot, 46 Locust Street; Saturdays only

Background: The City Hall lot on Locust Street is open for City Hall visitors during weekdays with a 1-hour limit, no meter receipt required. It is unregulated on Saturdays.

Commissioner DiGregorio made a motion to approve the resolution, and was seconded by Commissioner Karoutas.

Roll Call Vote: McManus – no; Karoutas – no; Massingham – no; Reynolds – no; DiGregorio – yes; Buckley – yes. Motion failed 2-4.

B) Short Term Adjustments to Paid Parking Requirements

Resolution: Recommend to the City Council

- 2) Amend City Ordinance 166-37 Hours of Operation and Rates, as follows:
ADD paragraph C. The Chief of Police, upon recommendation of the Parking Commission, shall have the authority to modify the provisions of this section for specified dates and times.

Background: This ordinance will allow the Chief of Police to temporarily waive paid parking requirements, upon a recommendation of the Parking Commission.

Commissioner DiGregorio made a motion to recommend the resolution to the City Council, and Commissioner Karoutas seconded the motion.

Roll Call Vote: McManus –yes; Massingham – no; Karoutas – yes; Buckley – yes; DiGregorio – yes; Reynolds – yes. Motion Passed 5-1.



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PARKING MANAGER MATTERS OF INTEREST

Parking manager William Simons informed the Commission that research is being done on getting surveillance cameras installed in the elevator and stairways if the garage. He also said he would present a draft budget for fiscal year 2021 at the December meeting.

COMMISSION MEMBERS MATTERS OF INTEREST

Chairman Reynolds asked Assistant City Manager Christopher Parker about hearing reports in the public of discussions regarding a second parking garage. The Assistant City Manager said the topic of a second parking garage did come up in the recent municipal election campaigns, but he was not aware of any formal planning discussions regarding a second garage.

ADJOURN

Commissioner DiGregorio moved to adjourn the meeting. Seconded by Commissioner Karoutas.

Approved 6-0

Meeting adjourned at 8:51 a.m.