



DOVER PLANNING BOARD – MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 306, 61 Locust Street
Meeting Date: **Tuesday, January 14, 2020**
Meeting Time: **7:00 pm**

Members Present: Dave Landry, Frank Torr, Dave White, Matt Sullivan, Jackson Kaspari, , Erin Allgood (Alternate), Ellen Brooks (Alternate), Gina Cruikshank (Chair), Lisa McGunnigle (Alternate), Dennis Shanahan, (Council Alternate)

Members Not Present (excused): Hayley Harmon (Vice Chair), Tom Clark

Members Not Present (un-excused): None

Staff Present: Christopher Parker, Assistant City Manager, Donna Benton, City Planner, Dave Carpenter, Community Development Planner, Elena Piekut, Assistant City Planner

The Chair called the meeting to order at 7:00 p.m, and noted E.Brooks is sitting in for H.Harmon and E.Allgood will sit in for T.Clark.

1. ELECTION OF OFFICERS

F.Torr made a motion to nominate G.Cruikshank as Planning Board Chair. Seconded by E.Brooks. Vote U/A

F.Torr made a motion to nominate H.Harmon as Planning Board Vice Chair. Seconded by D.Landry. Vote U/A

The Board voted by secret ballot. The votes were tallied and the results were announced by C.Parker. G.Cruikshank was elected as Chair and H.Harmon was elected as Vice Chair.

2. CITIZENS' FORUM

Citizens Forum Open. Nobody Spoke. Citizens Forum Closed.

3. APPROVAL OF THE PRIOR MINUTES

- December 10, 2019 Regular Meeting Minutes

Motion: D.White moved to approve the minutes as presented. Seconded by D.Landry. Vote U/A

4. OLD BUSINESS

- A. Public hearing and possible adoption of amendments to Chapter 149, entitled "Site Review Regulations" of the code of the City of Dover. Amendments include updating terms, and titles, as well as revising references to State Statutes. The full text of the amendments is available in Planning Department & at www.dover.nh.gov located under Planning Board meeting materials.

C.Parker reviewed the proposed amendments and the process the City has for Amending Site Plan regulations.

Motion: D.White moved to remove from the table. Seconded by D.Landry. Vote U/A

Public hearing opened. No One Spoke. Public Hearing Closed.

Motion: D.White moved to approve the amendments. Seconded by F.Torr. Vote U/A



CITY OF DOVER

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B. Public hearing and possible adoption of amendments to Chapter 155, entitled “Subdivision of Land” of the code of the City of Dover. Amendments updating terms, and titles, as well as revising references to State Statutes. The full text of the amendments is available in Planning Department & at www.dover.nh.gov located under Planning Board meeting materials.

C.Parker reviewed the proposed amendments and the process the City has for Amending Subdivision of Land regulations.

Motion: D.White moved to remove from the table. Seconded by D.Landry. Vote U/A

Public hearing opened. No One Spoke. Public Hearing Closed.

Motion: D.White moved to amend amendment 8 to correct the RSA. Seconded by D.Landry. Vote U/A

Motion: D.White moved to approve the amendments. Seconded by D.Landry. Vote U/A

C. Consideration and possible adoption of Recodification for Subdivision of Land and Site Review Regulations. These changes, mainly renumber the chapter title and relocating the two chapters to a separate part of the Code, will take effect contingent on the Council remodifying the remainder of the code.

Motion: D.White moved to remove from the table. Seconded by D.Landry. Vote U/A

C.Parker reviewed the recodification process the City has been undertaking.

Motion: E.Brooks moved to approve the recodification resolution. Seconded by D.Landry. Vote U/A

5. NEW BUSINESS

A. Discussion of Land Use Amendments/Goal Setting

C.Parker reference the spreadsheet of a summary of proposed amendments (original in file) the Board received and provided a summary of the Staff suggestions as listed on the document. Discussion ensued.

6. STAFF COMMENTS

- D.Carpenter previewed the upcoming CDBG application process.
- Housing Legislation
- Welcome to Councilor Shanahan as the Council alternate
- Encouraged members to attend a TRC
- Thanked staff for Meet and Greet and other activities

7. MEMBER COMMENTS

F.Torr noted that the Board needs to find ways to require developers provide affordably priced housing.

8. ADJOURNMENT

Motion: F.Torr made a motion to adjourn at 7:56 p.m. Seconded by D.White Vote U/A