

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Chambers</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, February 12, 2020</td></tr> <tr> <td>Meeting Time:</td><td>7:00pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Chambers	Meeting Date:	Wednesday, February 12, 2020	Meeting Time:	7:00pm
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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Ciotti led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Manley, Councilor Muffett-Lipinski, Councilor O'Connor, Councilor Shanahan, and Councilor Thibodeaux.

Councilor Williams arrived at 7:05 pm.

Also Present: Assistant City Manager Parker, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

A. TEAM 7804 TIE FIGHTERS

B. DOVER SCHOOLS' RACIAL EQUITY VISION KEEPERS

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti stated that they will be substituting as a whole Items 12.B.1. and 13.A.11. Deputy Mayor Ciotti moved to approve the Agenda as amended; seconded by Councilor Shanahan.

Vote: 9/0.

7. PUBLIC HEARINGS

A. ADOPTION OF THE CODE OF THE CITY OF DOVER

SPONSORED BY COUNCILORS SHANAHAN AND WILLIAMS

Councilor Shanahan gave an overview of the Ordinance to the Council.

Catherine Cheney, 9 Snow's Court: She spoke about several areas of the Ordinance.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

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**B. FISCAL YEAR 2020 TRANSFER ADDITIONAL FUNDS TO SCHOOL FACILITIES
CAPITAL RESERVE AND SCHOOL CURRICULUM CAPITAL RESERVE
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Linda Merullo, 21 Sandy Lane: she asked how much money was being transferred.

Mayor Carrier said this portion of the meeting is for citizens to speak to the Council and they are not allowed to answer.

Martha Haley, 407 Sixth Street: She spoke about the Grant mentioned in the Resolution, and asked if it was a one-time grant or an annually recurring grant. She asked how it would affect the proposed School's budget.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover.
Statements shall be limited to five minutes.*

Jo Jordon, 9 Deepwood Drive: She spoke about the need for a tax cap budget.

Gerard Nielsen, 21 Hillcrest Drive : He spoke about the School's budget and asked for a tax cap budget.

Steven Easler, 4 Governor's Sawyer Lane: He spoke about the need for a tax cap budget.

Catherine Cheney, 9 Snow's Court: She spoke about Items #13.A.10. and 13.A.11.

Martha Haley, 407 Sixth Street: She spoke about the need for a tax cap budget.

Joseph Merullo, 21 Sandy Lane: He spoke about the need for a tax cap budget.

Linda Merullo, 21 Sandy Lane: She spoke about the need for a tax cap budget.

Jesse Davies 21 Oak Hill Drive: He spoke about the need for a tax cap budget.

Carolyn Woodward, 54 Grandview Drive: She spoke in favor of Item #13.B.1.

Erin Wintle, 12 Brick Road: She spoke about the need for a tax cap budget.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

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9. CITY MANAGER'S REPORT

Assistant City Manager Parker said the City Manager submitted his written report to the Council. He highlighted a few things happening in the City: waterfront blasting resuming, U.S. census starting April 1st. He addressed questions brought up during Citizen's Forum and gave an overview of the use of impact fees and Tax Increment Financing (TIF) districts. City Clerk Mistretta gave an overview of the Presidential Primary turnout percentage. Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Williams.
Vote: 9/0.

10. APPROVAL OF MINUTES

- A. January 22, 2020 – Regular Meeting
- B. February 5, 2020 – Workshop Session

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor Shanahan.
Vote: 9/0

11. MAYOR'S REPORT

Mayor Carrier spoke about his actions since becoming Mayor. He urged citizens to contact him, the Council and staff. Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Shanahan.
Vote: 9/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING
- B. ORDINANCES IN THE 3RD READING

1. ADOPTION OF THE CODE OF THE CITY OF DOVER

SPONSORED BY COUNCILORS SHANAHAN, WILLIAMS, AND CULLEN

Councilor Shanahan moved to make a friendly amendment – Section 1.16 "City Clerk and Section 1.17

"§ 1-16. Code to be kept up-to-date.

It shall be the duty of the City Clerk to keep up-to-date the certified copy of the Code required to be filed in the Clerk's office in accordance with Charter C3-8.0. Copies for use by the public will be made available in accordance with Charter C3-8.10 and C3-10. All changes in said Code and all ordinances adopted subsequent to the effective date of this codification which shall be adopted

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: City Hall, Council Chambers Meeting Date: Wednesday, February 12, 2020 Meeting Time: 7:00pm
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specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new ordinances are included as supplements to said Code.

§ 1-17. Sale of Code.

Copies of the Code, or any chapter or portion of it, may be purchased from the Clerk upon the payment of a fee to be set by the City Council in accordance with Charter C3-10. The Clerk may also arrange for procedures for the periodic supplementation of the Code.

Seconded by Councilor Williams.
Roll Call Vote: 9/0,

Councilor Ciotti moved for the adoption of the amended Ordinance; seconded by Councilor Williams.
Roll Call Vote: 9/0.

C. RESOLUTIONS

1. **FISCAL YEAR 2020 TRANSFER ADDITIONAL FUNDS TO SCHOOL FACILITIES CAPITAL RESERVE AND SCHOOL CURRICULUM CAPITAL RESERVE (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor O'Connor.
Business Administrator Simmons gave an overview of the Resolution to the Council.
Finance Director Lynch gave an overview of the financing behind transferring General fund monies to the Reserve funds.
Roll Call Vote: 8/1; Passed. Councilor Cullen was opposed.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Greater Dover Chamber of Commerce, Annual Sweepstakes**
2. **RAFFLE – Greater Dover Chamber of Commerce, Cochecho Arts Festival**
3. **RAFFLE – Greater Dover Chamber of Commerce, Festival of Trees**
4. **RAFFLE – Saint Mary Academy**
5. **ACCELERATED INNOVATION DEPLOYMENT (AID) DEMONSTRATION PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **B20032 PLUMBING CONTRACTOR AS NEEDED**
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

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- 7. CHAPEL STREET RAVINE STORMWATER TREATMENT PLANNING – KLEINFELDER NORTHEAST INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. COCHECO STREET RETAINING WALL EVALUATION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 9. APPROVAL OF LICENSE AND MAINTENANCE AGREEMENT BETWEEN CITY OF DOVER, NEW HAMPSHIRE AND 104 WASH STREET, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 10. AUTHORIZATION AND SUPPORT TO SEEK 100% STATE GRANT FUNDING OF EMERGENCY WATER INTERCONNECTION TO PORTSMOUTH**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 11. SUPPORT AND AUTHORIZATION FOR REQUESTING PEER REVIEW RELATED TO NPDES GENERAL PERMIT**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 16. Pool Advisory Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. 400th Anniversary Committee | 18. Solid Waste Advisory Commission |
| 4. Appointments Committee | 19. Transportation Advisory Commission |
| 5. Arena Commission | 20. Waterfront TIF Advisory Board |
| 6. Arts Commission | 21. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 7. Conservation Commission | 22. Joint Building Committee Garrison Elementary School |
| 8. Downtown TIF Advisory Board | 23. COAST |
| 9. Energy Commission | 24. Cocheco Waterfront Development Advisory Committee |
| 10. Heritage Commission | 25. Dover Main Street |
| 11. Legislative Liaison | 26. Strafford Regional Planning Commission |
| 12. Library Board of Trustees | 27. Tri-City Homelessness Task Force |
| 13. McConnell Center Advisory Committee | |
| 14. Ordinance Committee | |
| 15. Parking Commission | |

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Muffett-Lipinski.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Shanahan pulled Item # 13.A.9.

Councilor Williams pulled Item 13.A.11.

Roll Call Vote: 9/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.9.; seconded by Councilor Shanahan.

Roll Call Vote: 9/0.

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Deputy Mayor Ciotti moved for the adoption of Item 13.A.11.; seconded by Councilor Williams.
Councilor Williams gave an overview of the substituted resolution.
Roll Call Vote: 9/0.

Deputy Mayor Ciotti gave an overview of the Appointments Committee Report to the Council and recommended the following appointments.

Doug Glennon – Downtown TIF Advisory Board

Virginia Kristyl – Arts Commission alternate member

Susan Smith – change in status from alternate to regular member on the Energy Commission

Nancy Vawter - change in status from alternate to regular member on the Arts Commission

The Committee recommended the reappointments of the following members:

Belinda Labourdette – Cemetery Board

Amy Kramer-Perry – Conservation Commission

Maurice Olivier – DBIDA

William Baber – Energy Commission

Otis Perry – Energy Commission

Walter King – Energy Commission

Michael Egan – Library Board of Trustees

Dorothy Wagner – Library Board of Trustees

Kristen Murphy – Open Lands Committee

Franklin Torr – Planning Board

Bret Carmichael – DUC

Robert Berry - DUC

Deputy Mayor Ciotti moved to accept the Appointments Committee Report; seconded by Councilor Shanahan.

Vote: 9/0.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Deputy Mayor Ciotti moved to accept the Legislative Liaison Report; seconded by Councilor Shanahan.

Vote: 9/0.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

Deputy Mayor Ciotti moved to accept the Library Board of Trustees Report; seconded by Councilor Manley.

Vote: 9/0.

Councilor Manley gave an overview of the McConnell Center Advisory Committee to the Council.

Deputy Mayor Ciotti moved to accept the McConnell Center Advisory Committee; seconded by Councilor Williams.

Vote: 9/0.

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Councilor Shanahan gave an overview of the Ordinance Committee Report to the Council.
Deputy Mayor Ciotti moved to accept the Ordinance Committee Report; seconded by Councilor Shanahan.
Vote: 9/0.

Deputy Mayor Ciotti gave an overview of the Parking Commission Report to the Council.
Deputy Mayor Ciotti moved to accept the Parking Commission Report; seconded by Councilor Thibodeaux.
Vote: 9/0.

Councilor O'Connor gave an overview of the Pool Advisory Committee Report to the Council.
Deputy Mayor Ciotti moved to accept the Pool Advisory Committee Report; seconded by Councilor Manley.
Vote: 9/0.

Councilor O'Connor gave an overview of the Recreation Advisory Board Report to the Council.
Deputy Mayor Ciotti moved to accept the Recreation Advisory Board Report; seconded by Councilor Cullen.
Vote: 9/0.

Councilor Muffett-Lipinski gave an overview of the Solid Waste Advisory Commission Report to the Council.
Deputy Mayor Ciotti moved to accept the Solid Waste Advisory Commission Report; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

B. RESOLUTIONS

1. COLLECTIVE BARGAINING AGREEMENT – DOVER EDUCATIONAL OFFICE PERSONNEL (DEOP) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption, seconded by Councilor Manley.
Councilor Shanahan recused himself from the proceeding.
Roll Call Vote: 8/0. Councilor Shanahan recused.

2. FORMATION OF CITY COUNCIL AND SCHOOL BOARD COLLABORATIVE COMMITTEE SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Manley.
Mayor Carrier gave an overview of the Resolution to the Council. He said passage of the resolution will appoint Councilors Muffett-Lipinski, Shanahan, and Williams to the Committee.
Roll Call Vote: 9/0.

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3. B20021 APPLICATION, PERMIT AND INSPECTIONS MANAGEMENT SOLUTION SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
Assistant City Manager Parker gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

A. Letter from xfinity dated January 27, 2020.

Deputy Mayor Ciotti moved place correspondence on file; seconded by Councilor Thibodeaux.
Vote: 9/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux will be hosting a Coffee with a Councilor at “the Roost” on Saturday.

Councilor O'Connor spoke about the End 68 Hours of Hunger event on March 7, 2020.
Councilor O'Connor moved to donate \$200.00 to the cause; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 9/0.

Councilor Cullen read a request to the Council, which has been archived with these minutes.
Deputy Mayor Ciotti said they can have the City Manager request that the School provide a tax cap budget.

Mayor Carrier listed upcoming events:

March 11th – Council Goals

February 19th – DES presentation at Pease Tradeport

February 20th – Joint meeting between the City Council Legislative Liaison

February 22nd – Coffee with the Mayor at the Police Station

Mayor Carrier talked about the Tri-City Collaboration between Dover, Somersworth, and Rochester. He asked Councilors to contact him about serving on this board.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 9/0.