



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Room 305 McConnell Center
61 Locust St, Dover, NH 03820
Meeting Date: **Tuesday, January 21, 2020**
Meeting Time: 8:30 a.m.

Called to Order at 8:30 a.m. by Chairman **Charles Reynolds**

ROLL CALL

Members Present: Charles Reynolds (Chairman), Joseph DiGregorio, Jack Buckley (via conference call), Thomas Massingham, Anthony McManus and Dennis Ciotti (City Council liaison)

Members Absent: George Maglaras (Vice Chairman) (excused), Periklis Karoutas (excused)

Commissioner DiGregorio made a motion to allow Commissioner Buckley to participate in the meeting via telephone. Commissioner McManus seconded the motion.

Roll Call Vote: Reynolds – yes; DiGregorio – yes; Massingham – yes; McManus – yes
Approved 4-0

Others Present: William Breault (Chief of Police), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

CITIZENS' FORUM

No one present to address the Commission

MEETING MINUTES

Review and Approval of November 19, 2019 meeting minutes

Commissioner DiGregorio made a motion to approve the minutes from the November 19, 2019 Parking Commission regular meeting. Motion seconded by Commissioner McManus.

Roll Call Vote: Reynolds – yes; DiGregorio – yes; Massingham – yes; Buckley – yes; McManus – yes. Approved 5-0

STAFF UPDATES

A) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented the expense and revenue report for December 2019. He noted that use of the Orchard Street Parking Garage has increased.

B) Downtown Development – William Simons, Parking Manager



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The Parking Manager gave a brief update on downtown development projects. The city has set a new deadline of March 15, 2020 for the Orpheum project to have its certificate of occupancy. The Old Court House property on First Street is back on the market, and One Washington is proposing to convert commercial space into residential units.

NEW BUSINESS

A) FY2021 Budget and Fee Schedule

Resolution: Recommend to the City Council

Background: Police Chief Breault and Parking Manager Simons will present the Parking Bureau's FY2021 budget.

Chief Breault presented the FY21 budget to the Commission. He highlighted the proposal of increasing a part time parking enforcement position to full time; and adding a full time maintenance position to free up officers to do more enforcement.

Commissioner McManus made a motion to recommend the budget to the City Council as presented. Commissioner DiGregorio seconded the motion.

Roll Call Vote: McManus – yes; Massingham – yes; Reynolds – yes; DiGregorio – yes; Buckley – yes. **Approved 5-0.**

B) Discussion of Use of Parking Spaces by Utility Companies

The Parking Manager raised the idea on whether utility companies should pay for parking when doing projects downtown. The Commission directed staff to come back with more information and look at adding this to the city fee schedule.

COMMISSION MEMBERS MATERS OF INTEREST

None discussed.

ADJOURN

Commissioner DiGregorio moved to adjourn the meeting. Seconded by Commissioner McManus.

Approved 5-0

Meeting adjourned at 9:15 a.m.