



CITY OF DOVER

RECREATION MASTER PLAN STEERING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Room 305, McConnell Center, 61 Locust St, Dover NH
Meeting Date: **February 25, 2020**
Meeting Time: **5:15pm**

Members Present: Chair Gina Cruikshank, Tim Paiva, Mayor Bob Carrier, Pat Campbell, Linnea Nemeth, and Councilor John O'Connor.

Others Present: Shayna Sylvia, Strafford Regional Planning Commission

Members Absent: None

Staff Present: Donna Benton, City Planner and Gary Bannon, Recreation Director

1. Call to Order

The meeting was called to order at 5:15 p.m.

2. Approval of Prior Meeting Minutes

A. January 15, 2020

T.Paiva moved to approve the January 15, 2020 minutes. L. Nemeth seconded. Vote: U/A.

3. Discussion of Draft Recommendations

The group went through the table of proposed recommendations, made any changes to the wording, assigned a priority, and discussed whether it should be labeled as on-going. The committee decided to add another column to the table as many of the recommendations end up being "ongoing". SRPC will update the recommendation table and send out prior to the next meeting along with the Arts Commission recommendations.

4. Discussion of On-Site Visits and Timeline to Adoption

S.Sylvia handed out the draft on-site visit evaluation forms and asked for feedback. One suggestion was to add a line for name and phone number of evaluator for follow-up purposes. Another suggestion was to remove the option of canoe launch and rename the paddle dock to "community dock". If the committee has any other feedback, please email D.Benton as soon as possible.

Each member of the steering committee, staff, consultants, and members of the Recreation Advisory Committee are expected to complete at least two on-site evaluations. A sign-up sheet was passed around. SRPC will email the volunteers with reminders of location and due dates in March and April once the snow has melted.

The next meeting will cover the rest of the recommendations that the committee has not gotten to yet including ones from the Art Commission as well as more discussion on the on-site visits and any recommendations arising from the evaluations.

May 12th, 2020 is the tentative date to present the draft to the Planning Board.

5. Other Business

Next meeting dates were set for 5:15pm on March 24th, 2020 and April 14, 2020. (Rooms to be determined)

6. Adjournment

Motion by L.Nemeth to adjourn at 6:47pm. Seconded by P.Campbell. Motion passed unanimously.

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