



CITY OF DOVER

CITY COUNCIL & SCHOOL BOARD COLLABORATIVE COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Conference Room, City Hall
Meeting Date: **Thursday, February 20, 2020**
Meeting Time: **6:15 pm**

1. ROLL CALL

Meeting came to order at 6:15 pm.

Mayor Carrier opened up the meeting and asked for a roll call.

Present: K. Morrison, Z. Koehler, R. Burdin, Councilor Shanahan, Councilor Muffett-Lipinski

Also Present: Mayor Carrier, School Board Chairperson Russell, and Assistant City Manager Parker.

Excused: Councilor Williams.

2. ELECTION OF OFFICERS

Election of Chairperson: Ms. Morrison nominated Councilor Muffett-Lipinski for Chairperson; seconded by Councilor Shanahan.

Vote: Unanimous.

Election of Vice Chairperson: Ms. Burdin nominated Mr. Koehler for Vice-Chairperson; seconded by Councilor Muffett-Lipinski.

Vote: Unanimous.

Assistant City Manager Parker discussed adding a Secretary to the Committee.

There was consensus from the Committee.

Councilor Muffett-Lipinski nominated Ms. Morrison for Secretary; seconded by Ms. Burdin.

Vote: Unanimous.

3. ROLE OF THE COMMITTEE

Assistant City Manager Parker reviewed the resolution for the creation of this committee.

4. OPERATING RULES

Assistant City Manager Parker talked about the operating rules for the committee and made the following recommendations:

Article II. B - add School Board after City Council

Article IV - change D. to Secretary and make Staff E.

Mr. Koehler moved to table the rules until the changes are made and vote on the next meeting; seconded by Councilor Shanahan.

Vote: Unanimous.



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5. MEETING SCHEDULE

The Committee discussed meeting monthly; with the exception that during the budget season they will meet bi-weekly.

Next Meeting will be March 9th at 6:00 pm in the McConnell Center, Room 305, to be followed with a meeting on March 25th at 6:00 pm in the City Hall, Council Conference Room.

6. CITIZEN'S FORUM

No one spoke during Citizen's Forum.

7. OTHER BUSINESS

Committee discussed issues and areas to discuss.

- A.** Mr. Koehler talked about budget and would like feedback on what to include in it.
- B.** Councilor Muffett-Lipinski would like the School Board to understand City constraints.
- C.** The Committee talked about inviting State Officials to the meetings.

8. ADJOURN

Mr. Koehler motioned to adjourn the meeting at 6:40 pm; seconded by Councilor Shanahan.
Vote: Unanimous.