



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, March 5, 2020
Meeting Time: 4:00PM

Present: Tim Dargan (Chair), Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Matt Sylvia, Doug DeDe, Sean O'Connell, Todd Sigmon, Steven Wyrsh, Karen Weston

Absent (Excused/Unexcused): Periklis Karoutas (Excused), Guy Eaton (Excused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Bob Carrier, Mayor; J. Michael Joyal, City Manager

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:02 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the February 6, 2020 draft Meeting Minutes.

Motion: K.Weston made a motion to approve the February 6, 2020 draft meeting Minutes. Seconded by D.DeDe. Vote: U/A.

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (a)

RSA 91-A:3 II (c)

RSA 91-A:3 II (d)

RSA 91-A:3 II (j)

Motion: S.Haddadin made a motion to enter non-public session. Seconded by K.Weston. Roll call vote: U/A.

4. Return to Public Session:

The Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III

Motion: T.Sigmon made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Vote: U/A.

5. Board Member Reports:

• Age-Friendly Project: M Olivier

An assessment report will be presented to the City Council in June. The report will highlight the 14 identified areas for improvement. The next phase will be assembling a group to work on action steps to improve those areas.



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- **Rezoning Coalition: S.Johnson, S.O'Connell**

Board members discussed the rezoning process over the past 18 months. The project was well received at a recent City Council workshop session, and the Board will continue to advocate for the project at upcoming City Council meetings.

- **Healthcare Project: M.Olivier, T.Sigmon, S.Wyrsh**

An update will be given at the next meeting regarding the healthcare project.
Discussion ensued concerning the economic impact of COVID-19.

- **Downtown Merchants: S.Haddadin, D.DeDe, R.Weston**

R.Weston gave an update of the downtown merchants. Board members discussed new businesses and upcoming events.

- **BizEd Connect: T.Sigmon, S.Johnson, D.DeDe**

Board members discussed meetings with the Dover CTC, UNH Peter T. Paul College, and the Chamber of Commerce. Discussion continued regarding opportunities to collaborate with all of the organizations.

UNH Liaison: G.Eaton

No report was given.

- **City Liaison & CWDAC: R.Carrier**

No report for CWDAC.
Main Street is having their annual Run B4 U Crawl.

- **State of N.H. Liaison: P.Karoutas**

No report was given.

- **CIP (Infrastructure): M.Sylvia, P.Karoutas**

A meeting will be set up in late March between M.Sylvia and P.Karoutas.

- **400th Anniversary Committee K.Weston**

An update was given regarding the budget for the 400th Anniversary Committee. Discussion ensued regarding funding ideas.



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6. EPA Water License:

D.Barufaldi gave an update concerning the economic impact that the Great Bay Estuary nitrogen requirements (mandated by the EPA) would have on the region. A coalition of municipalities, businesses, and supporters has come together to insist upon an independent peer review of the science used as a basis for the EPA's requirements. The EPA has extended the license review period to April 8, 2020.

7. Officer Elections:

Board members selected S.Johnson for Chair, T.Sigmon for Vice-Chair, and M.Olivier for Secretary.

8. DBIDA Budget:

Board members discussed changes to the FY21 DBIDA budget, adding media advertisement dollars to the proposal.

9. Financial Report: February 29, 2020 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Wyrsh made a motion to accept the February 29, 2020 Financial Report. Seconded by S.O'Connell. Vote: U/A.

10. Manager's Report: Economic Development Section: February 2020.

The manager's report is located in the packet for review.

11. Board Member Comments/Questions:

12. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 6:04 PM. Seconded by K.Weston. Vote: U/A