



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, 1st Floor Conference Room
Meeting Date: Thursday, February 6, 2020
Meeting Time: 4:00PM

Present: Scott Johnson (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Guy Eaton, Doug DeDe, Sean O'Connell, Todd Sigmon, Karen Weston

Absent (Excused/Unexcused): Tim Dargan (Excused), Periklis Karoutas (Excused), Steven Wyrsh (Excused), Matt Sylvia (Excused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; J. Michael Joyal, City Manager

Ex Officio Members Absent: Bob Carrier, Mayor

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Acting-Chair called the meeting to order at 4:02 PM.

The Acting-Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the January 9, 2020 draft Meeting Minutes.

Motion: D.DeDe made a motion to approve the January 9, 2020 draft meeting Minutes. Seconded by T.Sigmon.
Vote: U/A

3. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c)

RSA 91-A:3 II (d)

RSA 91-A: 3 II (j)

Motion: D.DeDe made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

4. Return to Public Session:

The Acting-Chair requested a motion to seal the non-public session meeting minutes pursuant to:

RSA 91-A: 3, III

Motion: S.Haddadin made a motion to seal the non-public meeting minutes. Seconded by G.Eaton. Vote: U/A.

Board members discussed the Great Bay Waste Water permit issued by the EPA and the devastating effect it would have on our regional economy.



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5. Board Member Reports:

- **Age-Friendly Project: M.Olivier**

Board members reviewed the Community Assessment Report that was created and distributed by M.Olivier. A draft of action steps will be reviewed at the next meeting, and then presented to the City Council.

- **Rezoning Coalition: S.Johnson, S.O'Connell**

The Board reviewed a document regarding rezoning that was provided by Chris Parker.

- **Healthcare Project: M.Olivier, T.Sigmon, S.Wyrsh**

No update was given.

- **Downtown Merchants: R.Weston, S.Haddadin, D.DeDe**

Board members discussed the strategy for business visitations in the downtown, and some upcoming promotions to help marketing efforts. A contact list was provided for Board members with downtown merchant visit assignments.

- **BizEd Connect: T.Sigmon, S.Johnson**

A meeting will be held next week with Dover's Career Tech Center Director.

- **UNH Liaison: G.Eaton, D.Barufaldi**

D.Barufaldi and S.Johnson will be meeting with Professor Mike Goldberg, the Undergrad Economics Director, and the Department Chair from the UNH Peter T. Paul School to discuss working with interns.

- **City Liaison & CWDAC**

M.Joyal reminded Board members of the upcoming budget recommendations and Director's evaluation.

- **State of N.H. Liaison: P.Karoutas**

No update was given.

- **CIP (Infrastructure): M.Sylvia, P.Karoutas**

No update was given.



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- **400 Committee: K.Weston**

The organizations is in the process of forming a 501c3, and has a goal of \$300,000. Board members discussed ideas for funding the 400th celebration.

- **Officer Elections March Meeting**

Officer Elections will be held during the next Board meeting. Board members should submit nominations to D.Barufaldi. Discussion ensued regarding the process going forward for annual Officer Elections.

5. Financial Report: January 31, 2020 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed, indicating the department is on budget.

Motion: G.Eaton made a motion to accept the January 31, 2020 Financial Report. Seconded by S.Haddadin. Vote: U/A.

6. Manager's Report: Economic Development Section: January 2020.

The manager's report is located in the packet for review. There has been some softening in the manufacturing sector.

7. Board Member Comments/Questions:

Board members discussed some of the worldwide economic impacts of the Coronavirus.

8. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 5:47 PM. Seconded by K.Weston. Vote: U/A.