 CITY OF DOVER	CITY COUNCIL - AGENDA REVISED Meeting Type: Regular Meeting Meeting Location: City Hall, Council Conference Room Meeting Date: Wednesday, April 8, 2020 Meeting Time: Immediately following Workshop Session
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IN RESPONSE TO THE COVID-19 CORONAVIRUS, AND IN ACCORDANCE WITH RECOMMENDATIONS BY STATE AND FEDERAL HEALTH OFFICIALS LIMITING PUBLIC GATHERINGS, THE PUBLIC IS ENCOURAGED TO TEMPORARILY ACCESS PUBLIC MEETINGS REMOTELY, INCLUDING CABLE TELEVISION AND ONLINE STREAMING, AND SUBMIT COMMENTS FOR PUBLIC HEARINGS AND CITIZEN'S FORUM IN WRITING BY EMAIL: CITYCOUNCIL-ALL@DOVER.NH.GOV OR POSTAL MAIL ADDRESSED TO: CITY CLERK'S OFFICE, 288 CENTRAL AVENUE, DOVER, NH 03820. THE PUBLIC MAY ALSO SUBMIT COMMENTS BY LEAVING A VOICE MESSAGE AT: 516-MEET (6338). PRECAUTIONS IN PUBLIC MEETING ROOMS WILL INCLUDE LIMITING THE NUMBER OF PEOPLE TO 10, THE USE OF OVERFLOW SPACE IF NECESSARY, AND THE REMOTE PARTICIPATION BY SOME BOARD MEMBERS.

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PROCLAMATIONS/AWARDS
6. APPROVAL OF AGENDA
7. PUBLIC HEARINGS

A. FISCAL YEAR 2021 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM - SCHOOL DEPARTMENT PORTION ONLY (CITY PORTION PUBLIC HEARING TO BE HELD ON APRIL 22, 2020.)
SPONSORED BY MAYOR CARRIER BY REQUEST

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. CITY MANAGER'S REPORT

10. APPROVAL OF MINUTES

- A. March 25, 2020 - Regular Meeting
B. April 1, 2020 - Workshop Session

11. MAYOR'S REPORT

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - AGENDA</th></tr> <tr> <td colspan="2">REVISED</td></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Conference Room</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, April 8, 2020</td></tr> <tr> <td>Meeting Time:</td><td>Immediately following Workshop Session</td></tr> </table>	CITY COUNCIL - AGENDA		REVISED		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Conference Room	Meeting Date:	Wednesday, April 8, 2020	Meeting Time:	Immediately following Workshop Session
CITY COUNCIL - AGENDA													
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12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

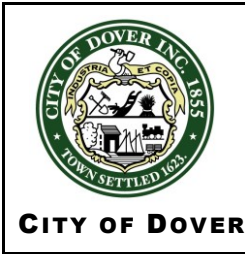
C. RESOLUTIONS

1. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM VARIOUS COMMUNITY SERVICES ï PUBLIC WORKS PROJECTS TO SUMMER/ELM/BELKNAP STREETS RECONSTRUCTION PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)**
SPONSORED BY MAYOR CARRIER BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B20035 COLLABORATION AND CONFERENCING SOLUTION**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B20046 SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B20047 WATER DEPARTMENT SUPPLIES**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B20053 PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **B99057 BROADWAY RAILROAD CULVERT ENGINEERING AMENDMENT 4**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **EGGI CITY WIDE GROUNDWATER MONITORING PROGRAM 2020-2021**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **APPROVAL OF SEVENTH AMENDMENT TO MEMORANDUM OF UNDERSTANDING DEVELOPMENT OF REPLACEMENT WELL AT THE DOVER PUDDING HILL AQUIFER ARTIFICIAL RECHARGE PILOT TESTING DATED APRIL 14, 2017**
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY COUNCIL - AGENDA

REVISED

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, April 8, 2020**
Meeting Time: **Immediately following Workshop Session**

COMMITTEE REPORTS

- | | |
|---|---|
| 1. School Board | 16. Pool Advisory Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. 400th Anniversary Committee | 18. Solid Waste Advisory Commission |
| 4. Appointments Committee | 19. Transportation Advisory Commission |
| 5. Arena Commission | 20. Waterfront TIF Advisory Board |
| 6. Arts Commission | 21. City Council / School Board Collaborative Committee |
| 7. Conservation Commission | 22. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 8. Downtown TIF Advisory Board | 23. COAST |
| 9. Energy Commission | 24. Cocheco Waterfront Development Advisory Committee |
| 10. Heritage Commission | 25. Dover Main Street |
| 11. Legislative Liaison | 26. Strafford Regional Planning Commission |
| 12. Library Board of Trustees | 27. Tri-City Homelessness Task Force |
| 13. McConnell Center Advisory Committee | |
| 14. Ordinance Committee | |
| 15. Parking Commission | |

B. RESOLUTIONS

- 1. DOVER PUDDING HILL AQUIFER CHANGE ORDER #7 - EMERY & GARRETT GROUNDWATER INVESTIGATIONS LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B20048 WAYFINDING AND INFORMATION SYSTEM**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. NON-BINDING REQUEST FOR LANDLORDS TO ACCOMMODATE TENANTS AND EXERCISE RESTRAINT DUE TO COVID-19**
SPONSORED BY COUNCILOR SHANAHAN

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 141, SECTION 42: SCHEDULE C: STOP INTERSECTIONS (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 22, 2020)**
SPONSORED BY MAYOR CARRIER BY REQUEST

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R – 2020.03.25 – 046**

Resolution Re: Fiscal Year 2021 Budget Appropriations, Fees and Capital
Improvements Program

WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on March 25, 2020; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2021, (July 1, 2020 through June 30, 2021);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2021, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to raise the following estimated revenues (including any Budgetary Use of Fund Balance) and appropriate the following appropriations:

Fund	Fund Description	Est Revenue	Appropriations	Fund Type
1000	General Fund	126,623,535	126,623,535	General Fund
2100	Community Development Fund	414,850	414,850	Special Revenue
2220	Dover Housing Auth Policing	123,348	123,348	Special Revenue
2245	DHHS Assistance Programs	132,325	132,325	Special Revenue
2250	Youth Tobacco & Alcohol Awareness	158,991	158,991	Special Revenue
2800	School Cafeteria Fund	1,650,000	1,650,000	Special Revenue
2820	School Dept. of Education Grants	3,187,197	3,187,197	Special Revenue
2950	School Special Pgms & Grants Fund	175,000	175,000	Special Revenue
3207	Public Safety Special Details	400,368	400,368	Special Revenue
3213	Parking Activity Fund	1,306,351	1,306,351	Special Revenue
3320	Residential Solid Waste Fund	1,758,981	1,758,981	Special Revenue
3381	McConnell Center Fund	866,434	866,434	Special Revenue
3410	Recreation Programs	461,920	461,920	Special Revenue
3455	Library Fines Fund	52,018	52,018	Special Revenue
3500	OPEB Liability Fund	1,868,627	1,868,627	Special Revenue
3710	Downtown Dover TIF Fund	867,551	867,551	Special Revenue
3715	Waterfront TIF Fund	221,165	221,165	Special Revenue
3810	School Tuition Program Fund	125,000	125,000	Special Revenue
3830	School Facilities Fund	195,000	195,000	Special Revenue
5300	Water Fund	5,959,606	5,959,606	Enterprise
5320	Sewer Fund	8,663,521	8,663,521	Enterprise
6100	DoverNet Fund	1,504,265	1,504,265	Internal Service
6110	Central Stores Fund	100,611	100,611	Internal Service
6310	Fleet Maintenance Fund	1,015,911	1,015,911	Internal Service
6800	Workers Compensation Fund	499,064	499,064	Internal Service
	Totals	158,331,639	158,331,639	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R – 2020.03.25 – 046**

Resolution Re: Fiscal Year 2021 Budget Appropriations, Fees and Capital
Improvements Program

2. The total amounts set forth in said budgets are hereby appropriated effective July 1, 2019 as provided by law for the departments to perform their functions, transfers to and from reserves and between other funds, and for public purposes not foreign to or incompatible with the mission of the City. General Fund Appropriations include \$43,268,010 for City operations, \$61,160,526 for School Department operations, \$12,602,428 for Debt Service and \$9,592,571 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. In accordance with RSA 76:6, the City Tax Assessor shall revise and report to the Department of Revenue Administration the amount required for Tax Overlay to provide for the issuance of property tax abatements for tax year 2020 (Fiscal Year 2021).
5. In accordance with RSA 21-J:34, the City Manager shall revise and report to the Department of Revenue Administration the estimated amount of all non-property tax revenues for Fiscal Year 2021 .
6. For water consumption per hundred cubic feet (HCF) effective July 1, 2020, the Water and Sewer User Fees will be \$5.54 and \$9.47, respectively.
7. Effective July 1, 2020, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
8. Effective July 1, 2020, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
9. Effective July 1, 2020, any new funds represented in the budget are established for the purposes enumerated within the budget.
10. Effective July 1, 2020, the City Manager is authorized to make transfers between funds for the purposes prescribed, including special, capital and other reserve funds, including transfers to or from the City and School Employee Benefits Reserves.
11. Effective July 1, 2020, all fees and charges represented within the budget and the associated schedule of fees is adopted.
12. Effective July 1, 2020, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose. The City Manager, within the parameters of City Charter provision C6-8, is authorized to transfer funds within a department to provide for local match as required by grant awards.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R – 2020.03.25 – 046**

Resolution Re: Fiscal Year 2021 Budget Appropriations, Fees and Capital
Improvements Program

13. Effective July 1, 2020, revenues from the sale of city property are appropriated for their established and intended use.
14. Effective July 1, 2020, revenues from the fees collected for Recreation Special Programs are appropriated for their established and intended use.
15. Effective July 1, 2020, the City Manager is authorized during the fiscal year to initiate Recreation Special Programs fee discount promotional events to generate revenue and program participation.
16. Effective July 1, 2020, revenues from the fees collected by the Youth to Youth Program from participant fees, speaking engagement fees, and program presentation fees are appropriated for established Youth to Youth program expenses and functions.
17. The City Financial Policies, as contained within the budget, are reaffirmed and adopted for the coming fiscal year.
18. In accordance with RSAs 674:8 and 674:21-V(b), the FY2021-26 Capital Improvements Program, as amended, is hereby reaffirmed and adopted.
19. In accordance with City Charter provision C6-11, the designated depositories for city funds for fiscal year 2021 shall be Citizens Bank and the New Hampshire Public Deposit Investment Pool (NHPDIP). The City Treasurer is authorized to utilize, in addition to Citizens Bank and NHPDIP, other banks located within the City of Dover or banks authorized per RSA 48:16 (*City Treasurer Duties*), if deemed most advantageous to the City and in compliance with the City's adopted investment policy.
20. The sum of \$1,061,277 representing budgeted transfers to fund 30% of the OPEB Actuarial Determined Contribution as identified per the City's adopted financial policies is to be transferred to the OPEB Trust.
21. The sum of \$180,540, collected as Transportation Improvement Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Transportation Improvement Reserve is hereby appropriated for use by the City of Dover for payments to COAST for Fiscal Year 2021 COAST Bus grant subsidy.
22. The sum of \$60,000.00, collected as Vehicle Reclamation Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Vehicle Reclamation Reserve is hereby appropriated for use by the City of Dover for payments associated with the collection, disposal, recycling or reclamation of vehicle or other waste material for Fiscal Year 2021.
23. In accordance with RSA 80:52-c *Electronic Payments*, the City Treasurer is authorized to accept payments of City Department fees, property taxes, utility bills by use of credit card or other means of electronic payments.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R – 2020.03.25 – 046**

Resolution Re: Fiscal Year 2021 Budget Appropriations, Fees and Capital
Improvements Program

Note: This Resolution requires a two- thirds majority vote to adopt pursuant to Dover Charter C6-3.1, unless General Fund revenues are increased or General Fund appropriations are decreased to result in the General Fund property tax levy being in compliance with budget limitation tax cap. This Resolution requires an advertised public hearing for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15th prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday, April 8, 2020

City Budget hearing Wednesday, April 22, 2020

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
Public Hearing Only**

Resolution Number: **R – 2020.03.25 – 046**
Resolution Re: Fiscal Year 2021 Budget Appropriations, Fees and Capital Improvements Program

DOCUMENT HISTORY:

First Reading Date: 03/25/2020	Public Hearing Date: School – 04/08/2020 City – 04/22/2020
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.

City Manager's Report

April 8, 2020

Reporting on March 2020



Legal Department

Joshua Wyatt, City Attorney

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

	For Month	FY20	FY19	FY18
Legal Matters/Questions Handled	46	377	342	456
Document Creation & Review Including Contracts	38	169	269	259
Right to Know Requests Processed	05	38	41	94
Resolutions	06	58	53	67
Ordinances	01	07	18	10

Customer Focused Outcomes: Right to Know Requests

Pursuant to RSA 91-A, the following Right to Know requests were received this month:

- 154 Middle Road
- Dispatch Records Management System
- 10 Littleworth Road
- Central Square
- Business Licenses

Product & Process Outcomes: Assistance to City Departments

City Council	Attention to resolutions and ordinances; General Code Recodification tasks;
Community Services	Assistance with easements and deeds; Compliance and enforcement ; water/sewer issues; Assistance with Great Bay Draft General Permit;
Executive	Assistance with compliance questions; Assistance with various HR matters;
Fire & Rescue	Compliance inquiries; Enforcement inquiries;
Finance	Prepare and review various contracts, track and file City claims with Primex; address bankruptcy notices and issues;
Planning	Assistance with various agreements, easements, licenses, resolutions; Compliance assistance and research; Assistance with possible enforcement actions; Assistance with lot line restoration requests;
Police	Assistance with cost reimbursement and other questions; Assistance with grant contract;;
Public Library	No legal assistance needed.
Public Welfare	No legal assistance needed.
Recreation	Assistance with certain leases;
School	Assistance with contract issues and compliance questions;
Committees	No legal assistance needed.

Financial Outcomes: Litigation

Ventas Realty Limited Partnership v. City:

(2014 tax year) Bench Trial held June 2018. Ruling in favor of City received. The New Hampshire Supreme Court recently issued a decision affirming the trial court ruling.

(2015 tax year) City filed Answer to Petition for Abatement with Certified Record; City filed Case Structuring and ADR Order. Case stayed pending resolution of 2014 case.

(2016 tax year) City served with complaint. Case stayed pending resolution of 2014 case.

(2017 tax year) Complaint filed with Court on August 28, 2018 and served on City September 24, 2018.

(2018 tax year) Complaint filed with Court and served on the City September 10, 2019.

Opioid Epidemic Litigation: Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USCD in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation.

McQuade Realty, Inc v. JAD Investments LLC & City: City Attorney filed an Answer and Appearance. File sent to outside counsel. Case stayed pending settlement discussions, which are ongoing.

Little Tree Education, LLC et al v. City: Received Summons and Complaint on 4/15/19. File sent to outside counsel. Attended hearing on merits in July 2019. Order affirming ZBA received in September 2019. Motion to reconsider denied. An appeal has been filed with the New Hampshire Supreme Court. City Attorney filed appearance in the appeal. A briefing schedule has been issued. The City's appeal brief is due in April 2020, though that deadline may change in response to the COVID-19 emergency that is ongoing and affecting Court operations.

Mary Hebbard v. City of Dover, John & Karen Brough and Ryan Colbath: Served on City on 4.17.2019. Case is in general discovery. Trial is scheduled in May 2020. In February 2020, the City filed a partial motion for summary judgment.

Mary & Rick Hebbard v. City: Complaint filed in October 2019 concerning drainage in the Tanglewood subdivision. Case is in general discovery. Trial is scheduled in November 2020.

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Dover Business & Industrial Development Authority

by Daniel Barufaldi

Leadership & Governance Outcomes:

Summary:

Most business activity in the region closed down as a result the coronavirus epidemic or the government regulations put in place to combat its spread and resultant loss of life. The nearly 10,000 point Dow-Jones slide in the last few days, all in the context of the seasonal first quarter slowdown following the Christmas holidays was catastrophic for 401-k plans and people's confidence going forward. The automotive sector reported some immediate sales declines at reduced pricing after the previous sales declines. The manufacturing sector, including capital goods and aircraft related parts, is showing significant declines including some layoffs due to the economic paralysis engendered by the coronavirus in international trade and tourism and the Boeing MAX problems. Recent restaurant activity, with few exceptions, was reported as reduced to take-out through delivery service or curbside pickup. Those restaurants not conducive to this approach have closed with more closing daily. Most downtown retailers have also closed. Staffing firms reported a rising tide of unemployment in huge contrast with the previous month's unemployment rate at 1.8% in Dover. Commercial real estate activity continues for projects already started, but unstarted new projects remain dead. Residential real estate markets saw some decreases in closed single family home sales but multifamily residential apartment projects continue strong for the moment. Planned modest wage increases are gone and layoffs continue. Most recently the US economy was growing at a record pace (GDP growth at 2.6% over Q2, 2019 but declining to a recessionary state at least into the beginning of the third quarter of 2020. Mortgage interest rates most recently are falling with the Federal Reserve 150 basis points recent reduction in interest rates. Downtown bars and restaurant are closed and some will not reopen.

Selected Business Services:

Demand for consulting and advertising is down sharply over last year at this time. Software and IT services providers are experiencing a pause in activity. Some consolidation is now being experienced in the institutional healthcare sector. Wentworth Douglas Hospital's merger with Mass General and possibly Exeter is part of an overall consolidation trend in institutional healthcare. This is expanding the range of medical specialties available to the Dover market. WDH has opened a medical practice facility at the Pease Development Authority and has another urgent care center planned on a Dover Point Rd. site. Portsmouth Regional Hospital has opened a stand-alone ER building at Exit 7 in Dover. Wages, while up significantly in critical skill areas, remain just above inflation on average, as do prices. To attract highly skilled workers in growing industries these firms are expanding their social media and technological attraction efforts. Increased health insurance costs remain a concern with the uncertainty of the future reform of the Affordable Care Act and the challenge of being able to increase pricing to cover the increased cost.

Predictions for 2020 revenue growth in the services sector are now in doubt.

Commercial Real Estate:

Non-residential commercial real estate sales activity continued with modest growth locally, and with flat activity in the Portland markets and declines in Connecticut. Boston and Rhode Island markets paused somewhat in this period. Demand locally has remained positive up until now with several local commercial developments, mixed use infill, multifamily and assisted living investment projects coming to fruition. New build costs for needed 20,000 SF – 30,000 SF manufacturing/ assembly/ warehouse/ office spaces at Enterprise Park are causing sticker shock for several prospects and delaying project initiation but with three breakthrough projects beginning to buck the trend this coming month. The lack of at site utilities on Innovation Way has limited the developments considering that location. Accelerator units of 1,200 – 2,500 SF are sorely needed to house small post startup companies to get underway and to grow in Dover. The Orpheum co-worker space will help alleviate this problem to a very small degree. Office leasing was flat this month. Land sales continue to have momentum locally.. The lending environment remains highly favorable to brave borrowers, with historically low, and now decreasing, interest rates but with somewhat tighter lending standards. The flow of investment capital declined for commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains active so far with local inventory in this category rising rapidly. The outlook remains cloudy across the region so far in this sector. Forecasts call for more uncertainty in fundamentals moving forward. Fiscal policy and uncertainty around the business and employment effects of the pandemic uncertainty at both the state and federal levels are causing a reluctance to commit assets until things calm down. The Fosters building at 333 Central Ave. project is currently going forward with additional new construction observed. The Robbins building downtown sold to Cathartes who is now well along in the process of building all of the above ground stories for a full block mixed use development. Occupancy is scheduled for late March, 2020.

The rezoning committee report has been given to the Planning Board and will go on to the city Council for approval shortly.

See Local Major Development Projects Section below.

Residential Real Estate:

Residential real estate markets recently contributing strong performance on the Seacoast, have now begun to soften. Home buyer confidence still appears to be there for higher priced homes which seems counter intuitive. Completed sales of single family homes increased year-over-year in Q1 and Q2 but Q3 and Q4 unit sales in 2017 declined slightly and 2018 unit sales declined slightly due to lack of inventory, but dollar sales were up due to the increase in prices. Single family home sales were off 20% in December / January. Rising prices are convincing sellers to put homes on the market but interest rates have now declined once again removing some of the “buy now” pressure in the market. Median selling prices continue to rise locally and are up another 6.7% year-over-year 2019-2020. Condo sales though somewhat mixed regionally, are up slightly locally as well, as are condo pricing and pending sales. Median sale prices in NH and in Dover increased again in the period for

single family homes to the \$367,000 range. Pending sales suggest the markets for high-end single family houses and condos will continue, though somewhat abated, throughout 2020 with a probable more significant pause in growth late in late 2020 or early 2021.

Manufacturing & Related Services:

Most local manufacturers supplying domestic markets are now reporting poor results with 85% reporting severe market weakness. One point-of-purchase systems supplier is experiencing sales decreases significant enough to require 80% layoffs. Local manufacturing has grown 400 jobs this year but this month Safran and Albany International announced some layoffs due to the airline problems mentioned above. ACLARA in Somersworth is shutting the former GE meters plant and is changing their business model to outsource production. Mexico will eventually help with US manufacturing and farming revenues, the Phase 1 Chinese trade agreement is not expected to have a substantive positive effect. While the tax reform law is expected to make exporting US companies more competitive internationally, it is not compensating fully for the negative tariff sanctions on exports to China. Other uncertainties surrounding the federal administration change are evident in local manufacturers, including a relaxation of the regulatory constraints on businesses that will reduce costs. It is expected that the relaxation of coal power plant emissions by the EPA will add capacity and reduce some costs at peak use periods for local electrical energy. Local manufacturers are now benefiting from the tax reform package. Road. Dealership auto inventories on site are growing. Manufacturing firms reporting on inventory levels are citing higher levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth are now unstable especially in the airplane parts business. Capital investment is up locally except for some new builds being deferred due to building costs exceeding the value of the completed building at present. Foreign investment in the US is growing rapidly due to the uncertainties rampant in the Chinese, Brazilian, Venezuelan and European economies and the pro-business messages from the new administration. Some major capital spending projects are now delayed. The Silver Square development is now making Phase II progress on this \$50 million dollar development.

Regional manufacturers are now governed by caution and uncertainty.

Labor demand has been strong in IT and software. Nursing, electronics, engineering, quality assurance tech and legal skills. This is expected to change shortly as manufacturers deal with reduced demand. Talks with the Chamber of Commerce Education Committee, Dover high School CTC, Great Bay Community College, Somersworth High School CTC and UNH for BIZEDConnect are underway with the new DBIDA Board member assignments. Recent reductions in the NH BPT and EPT are being maintained by the Governor's veto. The FY2020 property tax increase with an over the tax cap budget from the School District is causing concern at several local businesses when combined with high electric energy costs and water processing costs.

Retail & Tourism:

Due to the limits on gatherings necessitated by the pandemic and the fear surrounding it, retail and tourism activities are virtually non-existent. Local hotels have gone from an occupancy rate of just

under 90% to 20% occupancy and several postponed weddings. On-line shopping has, to some extent, prospered due to the brick and mortar retail closings. Many regional malls are being repurposed to other uses and many national/international retail chains have closed in the US, Canada and worldwide. Many retailers are making infrastructure investments to participate more fully in on-line sales with on-site drive through pick up points.

Local retailers have been informed of the recent SBA Emergency loans and grants programs becoming available.

Employment and Wages:

Local labor market pressure collapsed with the widespread business closures and layoffs. Wages for wait staff and experienced retail workers have begun to move upward.

In the higher skill set categories, doctors, paramedics, physician's assistants and nurses are in short supply and are commanding top salaries and temporary living subsidies for those traveling to the region to work.

Local Major Development Projects:

- First Street Development Phase 2 (River Mark) is underway
- Third Street Development (Changing Places) is nearing completion.
- Silver Square Development: Phase 1 completion, Phase 2 underway.
- 49,000 SF at 27 Production Drive is again up for sale.
- Cathartes Project (Orpheum is beginning Phase 1 occupancy).
- Well over \$100,000,000 in Dover development underway.
- Enterprise Park Developments suffering from "sticker shock" for new builds. Three projects expected to begin in 2020.
- Fosters Building sold for \$1.5 million / Kostis Brothers (renovation in process).
- The Old courthouse Building on First and 2nd may now be renovated for a mixed use facility. Currently again on the market.
- 6 Grove St. Project is underway but paused.
- The Fosters building on Venture drive is up for sale.
- Bradley Commons Phase 2 is under construction.

Parking Division

Meter Activity

	February 2020	February 2019	February 2018
Meter Transactions	48,997	34,478	33,413
Income from Meters - Total	\$90,134	\$50,144	\$45,775
Income from Meters – Parking Garage	\$9,791	\$5,204	\$4,303
Meter Days	24	19	19
Average Meter Transactions Per Day	2,041	1,815	1,759

	Fiscal YTD 2020	Fiscal Year 2019	Fiscal Year 2018
Meter Transactions	377,332	466,721	449,144
Income from Meters - Total	\$666,357	\$648,806	\$593,031
Meter Days	189	249	250
Average Meter Transactions Per Day	1,996	1,874	1,797

Electric Vehicle Charging Stations

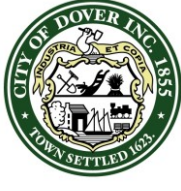
Month	Number of Times Charging Stations Used	Amount Added to Parking Activity Fund
April 2019	17	\$47.00
May 2019	24	\$73.00
June 2019	20	\$55.00
July 2019	31	\$88.00
August 2019	18	\$44.00
September 2019	38	\$188.00
October 2019	32	\$140.00
November 2019	23	\$87.00
December 2019	28	\$102.00
January 2020	25	\$82.00
February 2020	31	\$94.00

COAST

Ridership Activity

Month	Route 1	Route 2	Route 33 (FasTrans)
February 2019	4,796	13,479	1,103
March 2019	5,336	15,429	1,161
April 2019	5,704	16,278	1,243
May 2019	6,349	17,047	1,350
June 2019	5,461	15,617	1,143
July 2019	6,021	16,014	1,175
August 2019	6,891	17,042	1,231
September 2019	6,144	15,852	960
October 2019	6,490	17,249	1,160
November 2019	5,826	14,367	1,038
December 2019	5,565	13,017	1,102
January 2020	6,210	14,897	1,236
February 2020	5,687	13,514	989

J. MICHAEL JOYAL, JR.
CITY MANAGER

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: City Hall, Council Conference Room Meeting Date: Wednesday, March 25, 2020 Meeting Time: 7:00pm
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IN RESPONSE TO THE COVID-19 CORONAVIRUS, AND IN ACCORDANCE WITH RECOMMENDATIONS BY STATE AND FEDERAL HEALTH OFFICIALS LIMITING PUBLIC GATHERINGS, THE PUBLIC IS ENCOURAGED TO TEMPORARILY ACCESS PUBLIC MEETINGS REMOTELY, INCLUDING CABLE TELEVISION AND ONLINE STREAMING, AND SUBMIT COMMENTS FOR PUBLIC HEARINGS AND CITIZEN'S FORUM IN WRITING BY EMAIL: CITYCOUNCIL-ALL@DOVER.NH.GOV OR POSTAL MAIL ADDRESSED TO: CITY CLERK'S OFFICE, 288 CENTRAL AVENUE, DOVER, NH 03820. THE PUBLIC MAY ALSO SUBMIT COMMENTS BY LEAVING A VOICE MESSAGE AT: 516-MEET (6338). PRECAUTIONS IN PUBLIC MEETING ROOMS WILL INCLUDE LIMITING THE NUMBER OF PEOPLE TO 10, THE USE OF OVERFLOW SPACE IF NECESSARY, AND THE REMOTE PARTICIPATION BY SOME BOARD MEMBERS.

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**

Councilor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Manley, Councilor Shanahan, and Councilor Thibodeaux.

Attended by Phone: Councilor Muffett-Lipinski and Councilor Williams.

Absent: Councilor O'Connor

Also Present: City Manager Joyal.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to accept the Agenda as presented; seconded by Councilor Manley.
Roll Call Vote: 8/0.

Mayor Carrier explained the process the meeting under these special circumstances with the COVID-19 virus pandemic.

7. PUBLIC HEARINGS

A. CHAPTER 13, SECTION 6: CITY COUNCIL SPONSORED BY COUNCILOR CULLEN

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

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B. REPROGRAM UNEXPENDED BOND PROCEEDS FROM VARIOUS CS-PW PROJECTS TO SUMMER/ELM/BELKNAP STREET RECONSTRUCTION PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (CITY COUNCIL VOTE TO OCCUR ON APRIL 8, 2020) SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing. He addressed the procedure for future meetings during this time.

City Manager Joyal said there were no voicemails, emails, or letters for the Public Hearings.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

Joseph Merullo, 21 Sandy Lane: He spoke about the City approving a tax cap budget. (Voicemail received March 18, 2020, archived with these minutes)

Linda Merullo, 21 Sandy Lane: She spoke about the City approving a tax cap budget. (Email received March 23, 2020, archived with these minutes)

9. CITY MANAGER'S REPORT

- A. MARCH 25, 2020 CITY MANAGER'S REPORT**
- B. FISCAL YEAR 2021 PROPOSED BUDGET PRESENTATION**

City Manager Joyal gave an overview of the City's response to the COVID-19 pandemic.

City Manager Joyal gave a PowerPoint presentation to the Council regarding the Fiscal Year 2021 Proposed Budget.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

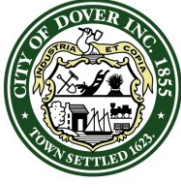
Roll Call Vote: 8/0.

10. APPROVAL OF MINUTES

- A. March 11, 2020 – Workshop Session**
- B. March 11, 2020 – Regular Meeting**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Shanahan.

Roll Call Vote: 8/0.

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11. MAYOR'S REPORT

Mayor Carrier said due to the COVID-19 virus he hasn't attended functions. He has been meeting with the Tri-City Mayors, Tri-City Managers, and NH Governor working together to come up with guidelines, and getting the public aware of the best health practices.

Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Manley.
Roll Call Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 13, SECTION 6: CITY COUNCIL SPONSORED BY COUNCILOR CULLEN

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Councilor Cullen gave an overview of the Ordinance to the Council.
Roll Call Vote: 8/0. [This vote was corrected to 8/0 from a vote of 7/1 after a review of the audio recording.]

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. REPROGRAM UNEXPENDED BOND PROCEEDS FROM THE COCHECO DAM RETAINING WALL PROJECT TO CHAPEL RESTORATION/FACILITIES & GROUNDS OFFICE PROJECT AND ISSUE CHANGE ORDER ONE TO CARENO CONSTRUCTION (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR CARRIER BY REQUEST

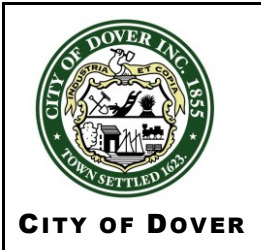
Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B20031 FIRE INSPECTION SERVICES SPONSORED BY MAYOR CARRIER BY REQUEST

2. B20037 TWO FORD F150 4X4 PICKUPS FOR COMMUNITY SERVICES SPONSORED BY MAYOR CARRIER BY REQUEST



CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, March 25, 2020**
Meeting Time: **7:00pm**

- 3. B20043 CAMPBELL WELL CLEANING AND PUMP REPAIRS
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. B20045 VIDEO CONDITION INSPECTION AND PRIORITY ASSESSMENT FOR
URBAN DRAINAGE SYSTEM
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. RESTORATION OF MERGED LOTS (4-6 AVON STREET, DOVER)
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 6. APPROVING ADOPTION OF OPERATING RULES FOR COLLABORATIVE
COMMITTEE
SPONSORED BY COUNCILOR MUFFETT-LIPINSKI**

COMMITTEE REPORTS

1. School Board
2. Planning Board
3. 400th Anniversary Committee
4. Appointments Committee
5. Arena Commission
6. Arts Commission
7. Conservation Commission
8. Downtown TIF Advisory Board
9. Energy Commission
10. Heritage Commission
11. Legislative Liaison
- 12. Library Board of Trustees**
- 13. McConnell Center Advisory Committee**
- 14. Ordinance Committee**
- 15. Parking Commission**
- 16. Pool Advisory Committee**
- 17. Recreation Advisory Board**
- 18. Solid Waste Advisory Commission**
19. Transportation Advisory Commission
20. Waterfront TIF Advisory Board
21. City Council / School Board Collaborative Committee
21. Joint Building Committee – Dover High School
and Regional Career Technical Center
- 22. Joint Building Committee
Garrison Elementary School**
- 23. COAST**
24. Cocheco Waterfront Development Advisory
Committee
25. Dover Main Street
26. Strafford Regional Planning Commission
27. Tri-City Homelessness Task Force

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Shanahan.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Mayor Carrier pulled the Committee Reports.

Roll Call Vote: 8/0.

Councilor Shanahan gave an overview of the COAST Report to the Council.

Deputy Mayor Ciotti moved to accept the COAST Report; seconded by Councilor Cullen.

Roll Call Vote: 8/0.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

Deputy Mayor Ciotti moved to accept the Library Board of Trustees Report; seconded by Councilor Cullen.

Roll Call Vote: 7/0. Councilor Muffett-Lipinski was not audible.

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Deputy Mayor Ciotti gave an overview of the Parking Commission Report to the Council.
Deputy Mayor Ciotti moved to accept the Parking Commission Report; seconded by Councilor Manley.
Roll Call Vote: 8/0.

Deputy Mayor Ciotti gave an overview on the Joint Building Committee – Garrison Elementary School Report to the Council.
Deputy Mayor Ciotti moved to accept the Joint Building Committee – Garrison Elementary School Report; seconded by Councilor Manley.
Roll Call Vote: 8/0.

B. RESOLUTIONS

1. TRI-CITY REQUEST FOR FEDERAL AND STATE FINANCIAL ASSISTANCE RELATED TO THE COVID-19 EMERGENCY SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.
Roll Call Vote: 8/0.

2. FISCAL YEAR 2021 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM (TO BE REFERRED TO A SCHOOL DEPARTMENT PORTION PUBLIC HEARING ON APRIL 8, 2020, AND THE CITY PORTION PUBLIC HEARING ON APRIL 22, 2020.) SPONSORED BY MAYOR CARRIER BY REQUEST

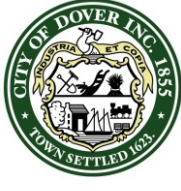
Deputy Mayor Ciotti moved to substitute as a whole; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved to refer to the two Public Hearings; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

3. RECOMMENDATION AGAINST UNNECESSARY MEETINGS OF PUBLIC BODIES OF THE CITY OF DOVER SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Manley.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Conference Room</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, March 25, 2020</td></tr> <tr> <td>Meeting Time:</td><td>7:00pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Conference Room	Meeting Date:	Wednesday, March 25, 2020	Meeting Time:	7:00pm
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14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux talked about the need for people to take COVID-19 seriously, and to listen to the science on what to do to practice safe interaction. She gave an overview of the virus type and why it needs to be taken seriously.

Councilor Muffett-Lipinski said hats off to the School Department in responding to COVID-19 and school closings. Keeping the children involved and practicing schools remotely.

16. ADJOURN

Deputy Mayor Ciotti moved to adjourn; seconded by Councilor Thibodeaux.
Roll call vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: City Hall, Council Conference Room
Meeting Date: Wednesday, April 1, 2019
Meeting Time: 7:00 pm

IN RESPONSE TO THE COVID-19 CORONAVIRUS, AND IN ACCORDANCE WITH RECOMMENDATIONS BY STATE AND FEDERAL HEALTH OFFICIALS LIMITING PUBLIC GATHERINGS, THE PUBLIC IS ENCOURAGED TO TEMPORARILY ACCESS PUBLIC MEETINGS REMOTELY, INCLUDING CABLE TELEVISION AND ONLINE STREAMING, AND SUBMIT COMMENTS FOR PUBLIC HEARINGS AND CITIZEN'S FORUM IN WRITING BY EMAIL: CITYCOUNCIL-ALL@DOVER.NH.GOV OR POSTAL MAIL ADDRESSED TO: CITY CLERK'S OFFICE, 288 CENTRAL AVENUE, DOVER, NH 03820. THE PUBLIC MAY ALSO SUBMIT COMMENTS BY LEAVING A VOICE MESSAGE AT: 516-MEET (6338). PRECAUTIONS IN PUBLIC MEETING ROOMS WILL INCLUDE LIMITING THE NUMBER OF PEOPLE TO 10, THE USE OF OVERFLOW SPACE IF NECESSARY, AND THE REMOTE PARTICIPATION BY SOME BOARD MEMBERS.

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cullen led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier.

Attended Remotely: Deputy Mayor Ciotti, Councilor Cullen, Councilor Manley, Councilor Muffett-Lipinski, Councilor O'Connor, Councilor Shanahan, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal was present in Council Conference Room. The following attended remotely: City Attorney Wyatt, City Clerk Mistretta, Assistant City Manager Parker, Finance Director Lynch, Library Director LaFrance, IT Director Dove, and Welfare Director Nichols.

5. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Linda Merullo, 21 Sandy Lane. Email to City Council-All received on March 26, 2020 at 9:11 am.

William DeGrandpre, 21 Danielle Lane. Email to City Council-All received on March 27, 2020 at 2:07 pm.

Bob Hall, 133 Spur Road. Email to City Council-All received on March 29, 2020 at 9:26 am.

Diane Weir, 106 Court Street. Email to City Council-All received on March 27, 2020 at 10:53 am.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, April 1, 2019**
Meeting Time: **7:00 pm**

Bill Baber, 5 Gerrys Lane. Email to City Council-All received on March 31, 2020 at 11:14 am.

Gilbert Smith, 33 Bellamy Road. Email to City Council-All received on March 31, 2020 at 8:59 pm.

Katherine Dowaliby, 31 Middle Road. Email to City Council-All received on April 1, 2020 at 9:19 pm.

Gary Gagne, 86 Long Hill. Email to City Council-All received on April 1, 2020 at 11:51 am

Barbara Dunnington, 230 Washington Street. Email to City Council-All received on April 1, 2020 at 12:44 pm.

Joanne Eaton, Mount Vernon Street: Email to City Council-All received on April 1, 2020 at 3:59 pm.

Louise Nielson, 26 Hillcrest Drive. Email to City Council-All received on April 1, 2020 at 5:19 pm.

Diana Whalen, 19 Jacquelin Drive. Email to City Council-All received on April 1, 2020 at 5:26 pm.

All Emails have been archived with this minutes.

6. DISCUSSIONS

City Manager Joyal gave an overview on the impact of COVID-19 to the City's economy and City buildings being closed to the public. He spoke about the current situation and what guidelines to follow.

Councilor Cullen discussed the need to have a tax cap budget with the Council at this time of uncertainty due to the COVID-19 pandemic.

A. BUDGET PRESENTATIONS

City Manager Joyal gave an overview of the Organizational Chart to the Council. He also gave an overview of several areas in the Proposed Budget Book.

1. EXECUTIVE

City Manager Joyal gave an overview of the Executive Department's proposed budget to the Council.

2. FINANCE



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, April 1, 2019**
Meeting Time: **7:00 pm**

Finance Director Lynch gave a PowerPoint presentation regarding the Finance Department's budget to the Council.

3. PLANNING

Assistant City Manager Parker gave a PowerPoint presentation regarding the Planning and Community Development Department's budget to the Council.

4. LIBRARY

Library Director LaFrance gave a PowerPoint presentation regarding the Library Department's budget to the Council.

5. DOVERNET

Director of Information Technology Dove gave a PowerPoint presentation regarding DoverNet's budget to the Council.

6. WELFARE

Director of Welfare Nichols gave a PowerPoint presentation regarding the Welfare Department proposed budget to the Council.

7. ADJOURNMENT

Councilor O'Connor moved to adjourn; seconded by Councilor Shanahan.
Roll Call Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2020.03.11 – 037**
Resolution Re: Reprogram Unexpended Bond Proceeds from Various CS-PW projects to Summer/Elm/Belknap Street Reconstruction Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and

WHEREAS: There is \$153,189.14 of unexpended bond proceeds for various Community Services – Public Works projects where work has been completed under budget and \$177,099.00 identified from the Central Avenue Drainage project that could be reprogrammed; and

WHEREAS: The City has identified the immediate need for additional funding in the amount of \$330,288.14 for the Summer/Elm/Belknap Street reconstruction project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of \$330,288.14 of unexpended bond proceeds is hereby reprogrammed from the identified Community Services – Public Works projects (as listed below and in the Background) to Summer/Elm/Belknap Streets reconstruction project as follows:

Project Number	Project Description	Available Balance	Reprogram Adjustment	Adjusted Balance
4016.1.300.43121.4751.03164.16	Richardson Drive Reconstruction	2,189.14	(2,189.14)	0.00
4018.1.300.43121.4751.03169.18	Roberts Rd Street Reconstruction	3,000.00	(3,000.00)	0.00
4017.1.300.43121.4715.03173.17	Mast Road/Spruce Ln Sidewalk	168,023.57	(148,000.00)	20,023.57
4021.1.300.43155.4715.03133.21	Central Ave Drainage	1,100,000.00	(177,099.00)	922,901.00
4016.1.300.43121.4751.03153.16	Summer/Elm/Belknap Reconstruction	0.00	2,189.14	2,189.14
4018.1.300.43121.4751.03153.18	Summer/Elm/Belknap Reconstruction	0.00	3,000.00	3,000.00
4017.1.300.43121.4751.03153.17	Summer/Elm/Belknap Reconstruction	0.00	148,000.00	148,000.00
4021.1.300.43121.4751.03153.21	Summer/Elm/Belknap Reconstruction	0.00	177,099.00	177,099.00
	Total Available Funding	1,273,212.71	0.00	1,273,212.71

NOTE: This resolution reprograms unexpended bond proceeds and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk

Document Created by: Finance Department

2020.03.11 Reprogram Unexpended Bond Proceeds from
Various CS-PW projects to Summer/Elm/Belknap Street
Reconstruction Project

Document Posted on: April 3, 2020

Page 1 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2020.03.11 – 037**
Resolution Re: Reprogram Unexpended Bond Proceeds from Various CS-PW projects to Summer/Elm/Belknap Street Reconstruction Project

DOCUMENT HISTORY:

First Reading Date: 03/11/2020	Public Hearing Date: 03/25/2020
Approved Date:	Effective Date:

DOCUMENT ACTION:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2020.03.11 – 037**

Resolution Re: Reprogram Unexpended Bond Proceeds from Various CS-PW projects to Summer/Elm/Belknap Street Reconstruction Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the various Community Services – Public Works projects. This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing the identified projects. This resolution reprograms funding from the identified projects to Summer/Elm/Belknap Streets Reconstruction project.

On November 12, 2014 the Dover City Council approved the FY16 Capital Improvements Program (CIP) authorization for bonding of \$550,000 for the Richardson Drive project, this project is completed and has remaining unexpended appropriations.

On November 9, 2016 the Dover City Council approved the FY18 Capital Improvements Program (CIP) authorization for bonding of \$850,000 for the Roberts Road project, this project is completed and has remaining unexpended appropriations.

On June 13, 2018 the Dover City Council approved reprogramming \$250,000 from the Bellamy Rd/Route 108 Intersection project to the Mast Road/Spruce Lane Sidewalk project. The Mast Road/Spruce Lane Sidewalk project is completed and has remaining unexpended appropriations.

On December 11, 2019 the Dover City Council approved the FY21 Capital Improvements Program (CIP) authorization for bonding of \$1,100,000 for the Central Avenue Drainage project, the amount of \$177,099 is identified as being available at this time as the project has not been started at this time.

Funding is needed to complete the Summer/Elm/Belknap Streets reconstruction project based upon a recent determination of additional quantities of materials being needed for the project and added 6" drainpipe for sump pumps that was not specified in the City's project bid specifications.

Since the Summer/Elm/Belknap Streets reconstruction project is currently in progress and a priority for the city to improve the roadways and drainage within a that portion of the city, City administration determined reprogramming the available appropriations from the projects listed above made sense as these projects have either been completed under budget or have yet to be started at this time.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2020.04.08 – 048**
Resolution Re: B20035 Collaboration and Conferencing Solution

WHEREAS: A Sealed Request for Bid B20035 was issued and received for Collaboration and Conferencing Solution on March 10, 2020 at 2:00 pm. A mandatory prebid meeting was conducted on February 24, 2020 at 10:00am with four firms attending; and

WHEREAS: One bid response was received and reviewed for necessary qualifications, experience, skills, project understanding, approach and ability to comply with proposed scope of services being submitted by First Light in the amount of \$66,375.40; and

WHEREAS: It is the recommendation to award to First Light in the amount of \$66,375.40. The City requested pricing and availability of a turnkey collaboration solution. The solution will allow virtual attendance of an Emergency Operations Center remotely allowing for audio, video, desktop sharing, digital signage, and interactive whiteboard.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to First Light of Portsmouth NH for a turnkey collaboration and conferencing solution for the EOC at rates provided in conjunction with Bid B20035. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.190.41991.4840.00000	Misc Gen Gov-Contingency	284,298.00	273,502.00

AND FURTHER BE IT RESOLVED:

The City Council, in a majority vote, approves the acceptance of any grants, and related terms or requirements, to be received from the Emergency Management Performance Grant towards the purchase of turkey collaboration solution. The solution will allow virtual attendance of an Emergency Operations Center remotely allowing for audio, video, desktop sharing, digital signage, and interactive whiteboard and authorizes the City Manager to sign all necessary paperwork for the grants.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2020.04.08 – 048**

Resolution Re: B20035 Collaboration and Conferencing Solution

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2020.04.08 – 048**

Resolution Re: B20035 Collaboration and Conferencing Solution

RESOLUTION BACKGROUND MATERIAL:

The City of Dover sought pricing and availability of a turnkey collaboration solution. The solution will allow virtual attendance of an Emergency Operations Center remotely allowing for audio, video, desktop sharing, digital signage, and interactive whiteboard. The submittal includes all equipment, software, licensing/support for a minimum of 3 years, and completed with installation followed by adequate training.

The project will include 4 locations (Police Emergency Operations Center, North End Fire/ Alternate Emergency Operations Center, Central Fire, South End Fire) along with the ability for users to join from external locations with the use of a web interface, IOS or Android App.

The project was initially selected to be funded with (EMPG) Emergency Management Performance Grant funds but may be placed on hold due to Covid-19.

Bid Information:

A Sealed Request for Bid B20035 was issued and received for Collaboration and Conferencing Solution on March 10, 2020 at 2:00 pm.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Emailed:	327	Number of Responses:	1
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	First Light	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[Vendor Solicitation List and Bid Results](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2020.04.08 – 049**
Resolution Re: **B20046 Award of Bid Sewer Drain Supplies & Accessories**

WHEREAS: Sealed request for bid # B20046 was requested and received for Sewer Drain Supplies & Accessories on March 24, 2020 at 2:00 PM EST.; and

WHEREAS: Rates will hold for one year unless noted by responding vendor and vendors providing low bid on the supply will be utilized, as needed, depending upon their different types of products. There are some items that must stay together such as Frames and Covers and these will both be awarded to one vendor; and

WHEREAS: The bids meeting specifications were submitted for 196 different types of products with varying rates from five vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue purchase orders to various vendors identified in the background section, as needed, for various sewer drain supplies and accessories given the rates provided in conjunction with B20046. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg FY20	358,687.73	14,858.94
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg FY21	378,250.00	anticipated

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2020.04.08 – 049**
Resolution Re: **B20046 Award of Bid Sewer Drain Supplies & Accessories**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2020.04.08 – 049**
Resolution Re: **B20046 Award of Bid Sewer Drain Supplies & Accessories**

RESOLUTION BACKGROUND MATERIAL:

The sealed bid B20046 bids were requested and received for Sewer Drain Supplies on March 24, 2020 at 2:00 PM EST. The following vendors submitted pricing in varying amounts for 196 different products:

Ti-SALES, Inc., Sudbury, MA
John Hoadley & Sons, Inc., Rockland, MA
Core and Main LP, Loudon, NH
F.W. Webb Waterworks, Londonderry, NH
EJ Prescott, Inc., Concord, NH

Award Information:

Purchase Orders will be issued to various vendors at lowest rates submitted on Bid #B20046 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	206	Number of Responses:	5
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year/April 30, 2021	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

BID DOCUMENTS AND RESULTS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2020.04.08 – 050**

Resolution Re: **B20047 Award of Bid Water Department Supplies**

WHEREAS: The sealed request for bid # B20047 was requested and received for Water Department Supplies on March 24, 2020 at 2:30 PM EST.; and

WHEREAS: Rates will hold for one year unless noted by the vendor and vendors providing low bid on the item will be utilized, as needed, depending upon their different types of product; and

WHEREAS: The bids meeting specifications were submitted for 680 different types of products with varying rates from seven vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase Orders to various vendors identified in background section, as needed, for water department supplies given the rates provided in conjunction with B20047. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4652.xxxx	CS Maint Supplies Improv o/t bldg FY20	358,687.73	14,858.94
xxxx.1.300.xxxxx.4652.xxxx	CS Maint Supplies Improv o/t bldg FY21	378,250.00	antiqipated

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2020.04.08 – 050**

Resolution Re: **B20047 Award of Bid Water Department Supplies**

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2020.04.08 – 050**

Resolution Re: **B20047 Award of Bid Water Department Supplies**

RESOLUTION BACKGROUND MATERIAL:

Sealed bids # B20047 were requested and received for Water Department Supplies on March 24, 2020 at 2:30 PM EST. Bids were submitted in varying amounts for 680 different products by the following vendors:

Stiles Company, Inc., Norwood, MA
Ti-SALES, Inc., Sudbury, MA
John Hoadley & Sons, Inc., Rockland, MA
Core and Main LP, Loudon, NH
Ferguson Waterworks, Raymond, NH
EJ Prescott, Inc., Concord, NH
F.W. Webb Waterworks, Londonderry, NH

Award Information:

Purchase Orders will be issued as needed to various vendors at lowest rates submitted on Bid #B20047 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	206	Number of Responses:	7
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year/April 30, 2021	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

BID DOCUMENTS AND RESULTS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2020.04.08 – 051**

Resolution Re: **B20053 Award of Bid Precast Concrete Structures**

WHEREAS: Sealed bids # B20053 were requested and received for various precast concrete structures on March 25, 2020 at 3:00 PM EST.; and

WHEREAS: Rates will hold for one year and vendors providing low bid on the individual items will be utilized, as needed, depending upon their different types of product. The City has existing inventory of 4' ID manhole and catch basins that not all vendors can align the shiplap with. In situations such as these, the department will utilize the vendor that offers the matching product; and

WHEREAS: The bids meeting specifications were submitted for several different types of products with varying rates from three vendors outlined in the background section of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase Orders to various vendors identified in back ground section, for various precast concrete structures, as needed, given the rates provided in conjunction with B20053. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg FY20	358,687.73	14,858.94
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg FY21	378,250.00	anticipated

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2020.04.08 – 051**

Resolution Re: **B20053 Award of Bid Precast Concrete Structures**

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2020.04.08 – 051**
Resolution Re: **B20053 Award of Bid Precast Concrete Structures**

RESOLUTION BACKGROUND MATERIAL:

Sealed bids # B20053 were requested and received for Precast Concrete Structures on March 25, 2020 at 3:00 PM EST. Bids were submitted in varying amounts for several different products from the following vendors:

Shea Concrete Precast, Nottingham NH
The George R Roberts Co., Alfred, ME
R. Pepin Precast, Sanford, ME

Award Information:

Purchase Orders will be issued as needed to various vendors at lowest rates submitted on Bid #20053 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	263	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	No
Prices will hold for:	One year/April 30, 2021	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Maint Supplies
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

BID DOCUMENTS AND RESULTS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2020.04.08 – 052**
Resolution Re: Broadway Railroad Culvert Engineering Services
Amendment IV

WHEREAS: A Sealed Request for Proposal B99057 was issued and received for consulting services for the design of a culvert replacement at the railroad section of Broadway in March 1999. In 2004 the project was revisited and due to negotiations with railroad company the project was not completed; and

WHEREAS: Ten replies were received on the RFP with six being No Bids. The remaining four were evaluated and SEA Consultants, Inc (now known as Kleinfelder Northeast, Inc) was awarded via council resolution [R-2015.09.23-124](#) in the amount of \$43,800.00. The City received a SRF LOAN from NHDES to assist with the cost and the vendor proceeded with updating the plans and specifications for bidding out this work. In June 2016 the city received Amendment I in the amount of \$24,700.00 for additional design services, as well as Amendment II from Kleinfelder Northeast, Inc in the amount of \$37,400.00 for additional design services. Amendment I and II were approved via council resolution [R-2017.11.08-164](#). Kleinfelder Northeast, Inc also submitted Amendment # III in the amount of \$293,300 for construction administration and oversight services which was approved via council resolution [R-2018.10.24-140](#); and

WHEREAS: Kleinfelder Northeast, Inc. has submitted Amendment #IV in the amount of \$38,200.00 for additional subsurface investigations and construction administration/oversight services. It is the recommendation to increase the contract by this amount making new total contract in the amount of \$437,400.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue an amendment to the Purchase Order to Kleinfelder Northeast, Inc. of Cambridge, MA additional subsurface investigations and construction administration/oversight services in the amount of \$38,200.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4016.1.300.43121.4751.03140.16	Broadway Improvements	1,456,474	44,829

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2020.04.08 – 052**
Resolution Re: Broadway Railroad Culvert Engineering Services
Amendment IV

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2020.04.08 – 052**
Resolution Re: Broadway Railroad Culvert Engineering Services
Amendment IV

RESOLUTION BACKGROUND MATERIAL:

The city intends to construct drain pipe beneath an embankment of an active railway.

Task	Task Description	Current Fee	New Fee
1	Update Stormwater Model & Design Flows	\$7,000.00	\$7,000.00
2	Update Base Mapping	\$4,100.00	\$4,100.00
3	Permitting	\$20,600.00	\$20,600.00
4	Easements	\$12,300.00	\$12,300.00
5	Update Bid Documents	\$35,700.00	\$35,700.00
6	Pan Am Railway Coordination	\$6,700.00	\$6,700.00
7	Contractor {requalification Tasks	\$10,000.00	\$10,000.00
8	Bidding Assistance	\$9,500.00	\$9,500.00
9	Construction Admin/Oversight	\$92,750.00	\$92,750.00
10	Resident Project Representation	\$181,850.00	\$181,850.00
11	Post-Construction Services	\$10,900.00	\$10,900.00
12	Record Drawings	\$7,800.00	\$7,800.00
13	Special Services-Additional Subsurface Investigations	N/A	\$38,200.00
	Total Cost	\$399,200.00	\$437,400.00

Bid Information:

A Sealed Request for Proposal B99057 was issued and received for consulting services for the design of culvert replacement at the railroad section of Broadway in March 1999.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution. Approval of the amendment is also required by NHDES to remain eligible for continued SRF funding.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	N/A	Number of Responses:	4 and 6 NB
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until complete	Estimated Delivery:	As needed
Recommended Award to:	Kleinfelder Northeast, Inc.	Fund:	CIP
Other Approvals Required:	Yes, NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2020.04.08 – 053**

Resolution Re: City Wide 2020-2021 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

WHEREAS: Emery and Garrett Groundwater Investigations LLC Inc (EGGI) was the awarded firm through Sealed Bid [B13043](#) for hydrogeological consulting services exploration and development of replacement groundwater supply. EGGI has been the ongoing consultant for various other groundwater projects for the City throughout the years; and

WHEREAS: The current groundwater monitoring program is ending and the City received a scope of work and costs totaling \$111,225.00 from EGGI for the 2020-2021 city wide groundwater monitoring program. Due to their vast experience in this field, it is the recommendation to award this project to EGGI in the amounts outlined in this resolution; and

WHEREAS: Dover purchasing Code 3-36 B: the competitive bid procedure may be waived by a majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Emery and Garrett Groundwater Investigations LLC for the city-wide groundwater monitoring program for 2020-2021 in the amount not to exceed \$111,225.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendors, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4341.00000.00	CS Water - Technical Services	136,691.00	119,083.28

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2020.04.08 – 053**

Resolution Re: City Wide 2020-2021 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2020.04.08 – 053**

Resolution Re: City Wide 2020-2021 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

RESOLUTION BACKGROUND MATERIAL:

Task 1: Water Quality Sampling Collection and Analyses	
Task 1A: 13 Monitoring Wells	\$7,500
Task 1B – Production Wells	
Task 1B.1: Water Quality	\$6,500
Task 1B.2: PFAS and Arsenic Sampling of 8 Production Wells (one time per yr)	\$7,500
Task 1C: 5 Water Supplies (PFAS Compliance Sampling) First Quarter Only (April 2020)	\$4,300
Task 1D: Large Withdrawal Permit Monitoring Production Well DPH#11	\$7,275
Total Cost for Task 1	\$33,075
Task 2: Aquifer Water Level Monitoring	
Task 2A: 13 Monitoring Wells	\$17,400
Task 2B: Large Groundwater Withdrawal Permit Monitoring for Well DPH#1	\$5,700
Total Cost for Task 2	\$23,100
Task 3: Preparation of Annual Summary Report	\$9,000
Task 4: Presentation of Groundwater Data to City Council	\$2,000
Task 5: Smith/Cummings Water Level and Water Quality Monitoring	
Task 5A: Water Level Monitoring of 9 wells	\$2,700
Task 5B: Water Quality Monitoring of 7 Wells (VOC analysis twice per year)	\$3,000
Task 5C: Annual Report	\$2,800
Total Cost for Task 5	\$8,500
Task 6: DPW Water Level and Water Quality Monitoring	
Task 6A: Water Level Monitoring of Well DPW 3-2	\$800
Task 6B: Water Quality Monitoring of Well DPW 3-2	\$850
Task 6C: Annual Report	\$1,500
Total Cost for Task 6	\$3,150
Task 7: General Hydrogeological Consulting Services and Contingency	\$19,500
Total Estimated Costs for Tasks 1-7	\$98,325
Task 8 (Optional): Continuation of NHDES Compliance Testing – Water Supply Production Wells (Quarters 1, 2, 3, and 4)	\$12,900
Total Estimated Costs for Tasks 1-8	\$111,225



CITY OF DOVER

CITY OF DOVER - RESOLUTION

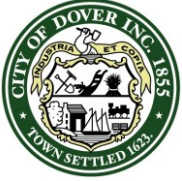
Agenda Item#: 13.A.6.

Resolution Number: **R – 2020.04.08 – 053**

Resolution Re: City Wide 2020-2021 Groundwater Monitoring Program
with Emery & Garrett Groundwater Investigations LLC

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	Emery & Garrett Groundwater Investigation Inc	Fund:	CIP
Previously Worked for City:	Yes	Reason for Council Approval:	Waive Bidding



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2020.04.08 – 054**

Resolution Re: **Approval of Seventh Amendment to Memorandum of Understanding Development of Replacement Well at the Dover Pudding Hill Aquifer Artificial Recharge Pilot Testing Dated April 14, 2017**

WHEREAS: The City of Dover and New England Metal Recycling, LLC (NEMR) entered into a Memorandum of Understanding (MOU) dated April 14, 2017 regarding the Pudding Hill Aquifer Artificial Recharge Pilot Testing; and

WHEREAS: The MOU has been amended six previous times to add/extend the scope of work; and

WHEREAS: The purpose of this Seventh Amendment to the MOU is to extend the Pudding Hill Aquifer Artificial Recharge, Groundwater Testing and Monitoring Program from May 1, 2020 to May 1, 2021 for services listed in the accompanying attachment; and

WHEREAS: Pursuant to this Seventh Amendment, Emery & Garrett Groundwater Investigations will continue the Artificial Recharge, Groundwater Testing and Monitoring Programs pursuant to its work scope and fee schedule attached; and

WHEREAS: NEMR shall reimburse the City of Dover 100% of the fees and expenses charged by Emery & Garrett for their work.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to negotiate, finalize and sign a Seventh Amendment to Memorandum of Understanding Development of Replacement Well at the Dover Pudding Hill Aquifer Artificial Recharge Pilot Testing dated April 14, 2017 with New England Metal Recycling, LLC.

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

Sponsored by:

Mayor Robert Carrier
By request

Approved as to Legal Division
Form and Compliance:

Joshua M. Wyatt
City Attorney

Recorded by:

Susan Mistretta
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.7. Resolution Number: R – 2020.04.08 – 054 Resolution Re: Approval of Seventh Amendment to Memorandum of Understanding Development of Replacement Well at the Dover Pudding Hill Aquifer Artificial Recharge Pilot Testing Dated April 14, 2017	

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See attached Phase XV Proposal from Emery & Garrett Groundwater Investigations, which outlines the work to be done from May 1, 2020 to May 1, 2021.

This resolution relates to a separate purchasing resolution on the agenda this evening these services.

By way of brief background, this work is to reliably and effectively insure the long term utility of the drinking water supply in the Pudding Hill Aquifer. The monitoring work supports the use of the artificial recharge to augment the aquifer's capacity and monitor water quality benefits. The responsible party continues to support the funding of this work in addition to working with NHDES to develop a plan to clean up the source of the contamination emanating from their property.

***Emery & Garrett Groundwater Investigations,
A Division of GZA***

**56 Main Street • P.O. Box 1578
Meredith, New Hampshire 03253**

(603) 279-4425

www.eggi.com

Fax (603) 279-8717

**PUDDING HILL AQUIFER MONITORING PROGRAM, ARTIFICIAL RECHARGE,
AND SURFACE WATER MONITORING PROGRAM (CONTINUED)**

**PHASE XV
PROPOSAL NO. 33.P000219.20
May 1, 2020 to May1, 2021**

WORK TO BE PERFORMED MAY 1, 2020 TO MAY 1, 2021

Task 1 Water Quality Monitoring (1-year - New Budget to Begin May 2020)

- a. *Quarterly Sampling* - Continue to collect and analyze groundwater samples from the 12 monitoring wells depicted on the attached Figure 1.¹ The planned continuation of this monitoring program (to be completed in conjunction with the work being performed by Sanborn and Head) will occur in the months of May 2020, July 2020, November 2020, and February 2021. We anticipate sampling each well analyzing for 16 PFAS using EPA 537 modified method, VOCs (method 8260C NH), and 1,4-Dioxane (method 8260B SIM). The estimated cost includes laboratory fees, shipping and delivery fees, labor associated with sample collection, and the preparation of internal reports.

Task 1a Cost: \$52,800²

- b. *Monthly/bimonthly Sampling* - Continue to collect and analyze groundwater samples from the Ireland Production Well and monitoring well DPH-EX4 every 2nd month for PFAS, 1,4-Dioxane, and VOCs. Sampling of DPH #1 Production Well will occur every month. (This represents 24 additional samples collected and analyzed beyond that taken in Task 1a.)

Task 1b Cost: \$26,400³

¹ These include monitoring wells DPH-MW1, DPH-B5, DPH-B7, DPH-105, DPH-MW1-17, DPH-MW2-17, DPH-MW3-17, DPH-MW4-17, DPH-MW5-17, DPH-MW8-17, DPH-MW9-17, and DPH-MW10-17,

² Costs of \$1,100 per well sampling event include laboratory fees, sampling, travel, shipping, and compiling of raw data.

³ Costs of \$1,100 per well sampling event include laboratory fees, sampling, travel, shipping, and compiling of raw data.

- c. *Biannual Sampling* – Continue sampling of monitoring wells DPH-MW19 and DPH-MW18 and surface water stations DPH-SW1, DPH-SW3, and DPH-SW4 with analyses of samples for PFAS, 1,4-Dioxane, and VOCs in May and December of 2020. This task includes the collection and analyses of a total of 10 samples.

Task 1c Cost: \$11,000⁴

- d. *Periodic Sampling* - Field water quality analyses of 15 monitoring wells, one surface water station, and both Production Wells DPH #1 and the Ireland Well for pH, conductivity, temperature, UV254, turbidity, color, and iron.⁵ Approximately 70 samples will be taken and analyzed in monitoring wells at varying distances between the artificial recharge (AR) basins and the two Production Wells. Sampling to occur when the AR system resumes operation.

Task 1d Cost: \$14,000⁶

- e. *Periodic Sampling* - Additional sampling as requested by the City of Dover - EGGI will collect groundwater samples from a series of wells in response to specific requests made by the City of Dover to assess the potential further spreading of PFAS, 1,4-Dioxane, and MtBE in the Pudding Hill Aquifer. (includes up to 22 samples)

Task 1e Cost: \$24,200⁷

- f. *Analyze water quality data and prepare data plots/maps.*

Task 1f Cost: \$12,500

TOTAL COSTS TASK 1.....\$140,900

⁴ Costs of \$1,100 per well sampling event include laboratory costs, sampling, travel, shipping, and compiling of raw data.

⁵ Sample locations are shown on Figure 2.

⁶ \$200 per sampling event.

⁷ Costs of \$1,100 per well sampling event include laboratory costs, sampling, travel, shipping, and compiling of raw data.

Task 2 Purchase of Additional Water Level Monitoring Equipment and Sampling Equipment

As dedicated water level monitoring equipment (transducers) and sampling pumps wear out or fail, these funds will be used to replace such equipment.

TOTAL COSTS TASK 2.....\$7,500⁸

Task 3 Gage/Monitor Streamflow

Streamflow gauging at Surface Water Stations SW3, SW1, and SW4. (This includes four measurement events to provide data necessary to estimate/measure the spring flow contribution to Bellamy River)⁹.

TOTAL COSTS TASK 3.....\$6,000

Task 4 Continuation of Work Associated with Obtaining 401 Certificate to Withdraw Surface Water from the Bellamy River for use as AR

EGGI will work in supporting the City of Dover in obtaining a 401 Certificate to withdraw water from the Bellamy River; this will include the continuation of the monitoring of the Bellamy River flow rates to maintain statistical rating curves for the River flow. This will also include additional meetings with NHDES and NH Fish & Game as needed.

TOTAL COSTS TASK 4.....\$10,000

Task 5 Continued Use of Pudding Hill Aquifer Numerical Model

Model will be used to conduct simulations for further assessment purposes as they relate to the use of AR, contaminant transport, and groundwater withdrawals within the Pudding Hill Aquifer. This will include incorporation of new data as it is collected into the numerical model of the Pudding Hill Aquifer which has and will continue to be used by the City of Dover and Schnitzer Steel Industries, Inc., to evaluate and plan the best use of AR to help mitigate contaminant flow towards the Production Wells and to enhance recharge and yield capacity of the Production Wells. It will also be used to assess the impact of AR on various scenarios of groundwater withdrawals from Production Wells and the impact of AR on groundwater contaminant migration during those varying pumping periods. The numerical model will also be an important a tool to help prepare and implement an Aquifer Management Plan.

TOTAL COSTS TASK 5.....\$12,500

⁸ Please note, EGGI is donating at no charge, at the current time, the use of 24 automated water level recorders currently being used at this site.

⁹ This in response to inquiries made by the NH Fish & Game Department.

Task 6 Water Level Monitoring

- a. Measurement of water levels in 50 monitoring wells using recording water level transducers. Manual water level measurements to be made four times a year when transducers are downloaded and in an additional 10 monitoring wells not instrumented with transducers.
- b. Measurement of barometric changes onsite using a recording barometer.
- c. Compilation and processing of water level measurements and preparation of draft graphs and other data summaries for analyses.

TOTAL COSTS TASK 6.....\$20,000

Task 7 Artificial Recharge Basins – Maintenance and Management

Includes field checks, monitoring of AR (pumping) into basins. To occur when the AR system resumes operation.

TOTAL COSTS TASK 7.....\$10,000

Task 8 Miscellaneous/Supplementary Groundwater Sampling Program (work to be performed beyond what is described in Task 1)

Based upon the further discoveries of PFAS, 1,4-Dioxane, and MtBE throughout the Pudding Hill Aquifer, EGGI has made decisions, in collaboration with the City of Dover, to sample additional wells and/or increase the sampling frequency of certain wells in the current monitoring program. The objective of the supplemental sampling is to provide data necessary to continue to understand the movement of contaminants in the Aquifer, including assessing the quality and quantity of water that can be pumped from Production Wells DPH #1 and the Ireland Well. Some of the sampling will also be completed at the request of Sanborn, Head and Associates, Inc. and Schnitzer Steel Industries, Inc. This will also include support work as requested by the City of Dover, Sanborn Head, and other agencies that might not be covered in other tasks.

TOTAL ESTIMATED COSTS TASK 8.....\$24,000

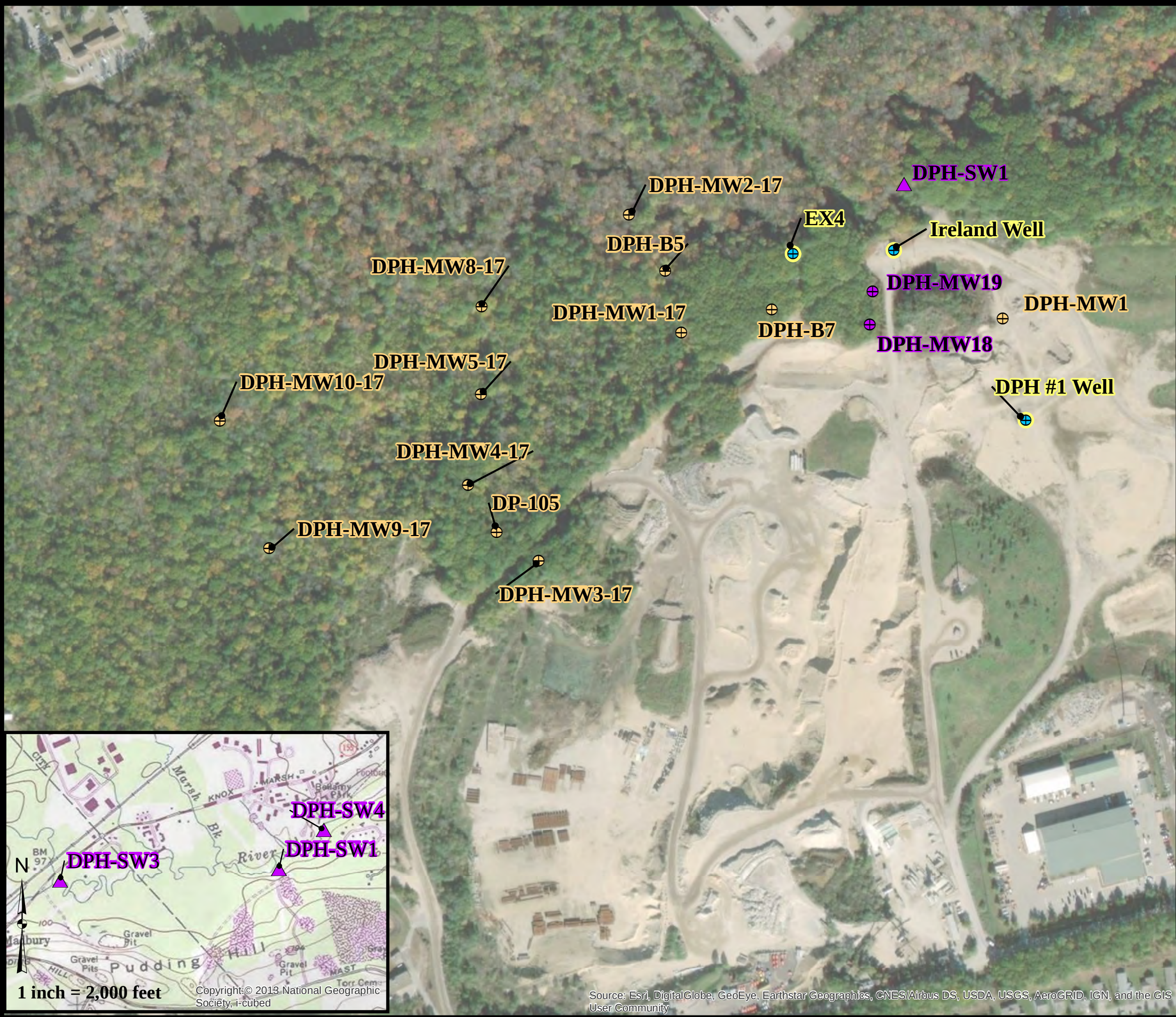


FIGURE 1

Production Wells and Monitoring Sites
to be Sampled Under Task 1a, 1b, and 1c.

Proposal No. 33.P000219.20

Pudding Hill Aquifer
Dover, New Hampshire

Legend

Wells to be Sampled Under Task 1a.

⊕ DPH-MW1

Wells to be Sampled Under
Task 1a and 1b.

⊕ Ireland Well

Wells and Surface Water Stations
to be Sampled Under Task 1c.

⊕ DPH-MW19

▲ DPH-SW1

(See also insert below)



1:3,600

1 inch = 300 feet

0 150 300 600 Feet

FIGURE 1

Emery & Garrett
Groundwater Investigations, A Division of GZA

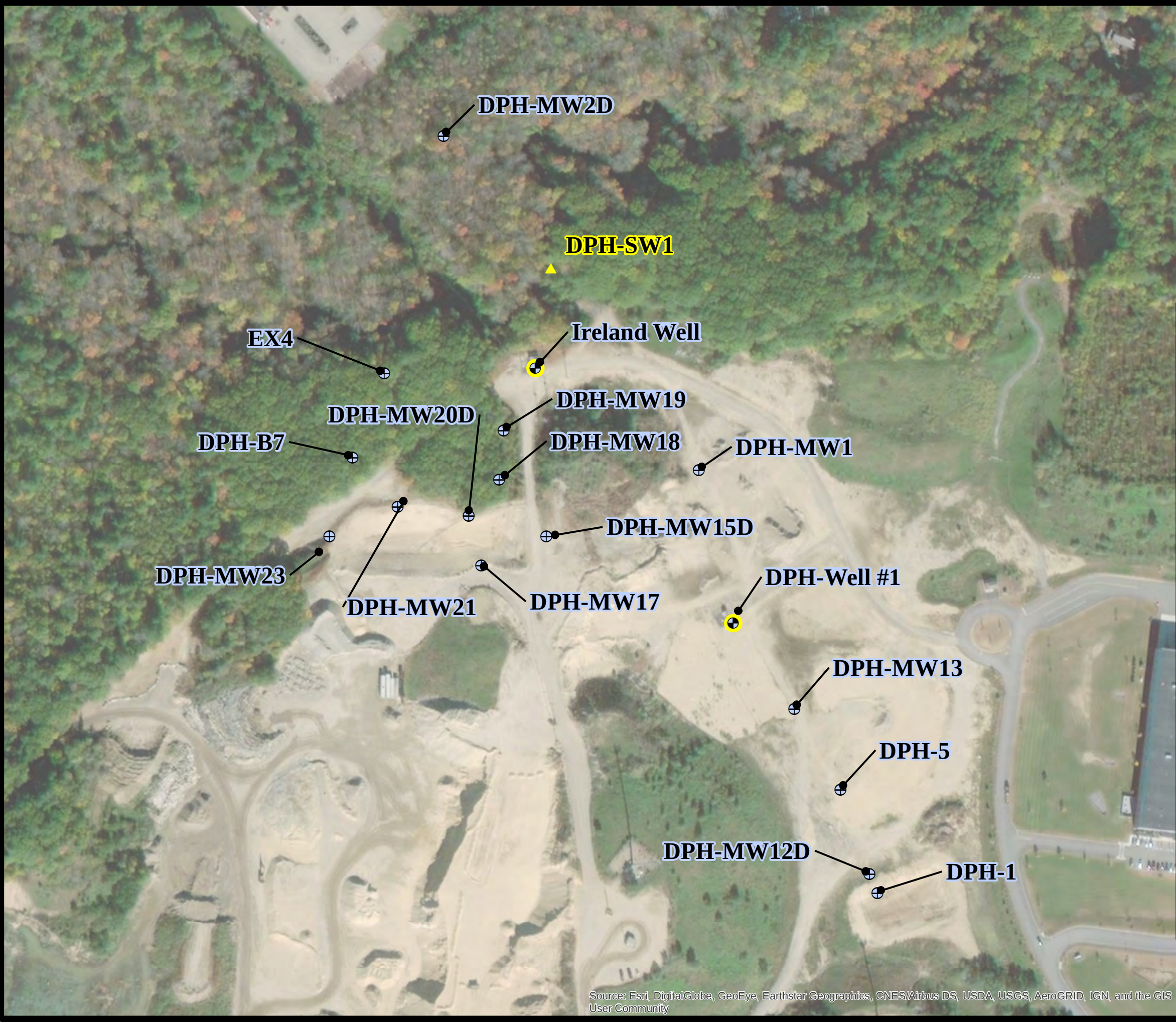


FIGURE 2

Dover Production Wells, 15 Monitoring Wells, and One Surface Water Station to be Analyzed for Field Chemistry Under Task 1d.

Proposal No. 33.P000219.20

Pudding Hill Aquifer
Dover, New Hampshire

Legend

Production Wells

● Ireland Well

Monitoring Wells

⊕ DPH--5

Surface Water Station

▲ DPH-SW1



1:2,400

1 inch = 200 feet

0 100 200 400 Feet

FIGURE 2

Emery & Garrett
Groundwater Investigations, A division of GZA

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2020.04.08 – 055**

Resolution Re: Dover Pudding Hill Aquifer Change Order #7 - Emery & Garrett Groundwater Investigations LLC

WHEREAS: Emery and Garrett Groundwater Investigations LLC Inc (EGGI) was the awarded firm through [Sealed Bid B13043](#) for hydrogeological consulting services exploration and development of replacement groundwater supply; and

WHEREAS: As part of the ongoing work, EGGI was retained to provide water quality sampling assistance and overall hydrogeological consulting services related to monitoring, tracking, modeling, and projecting the potential spread of contamination within the Pudding Hill aquifer via council approved change orders one through six as outlined in background section of this resolution; and

WHEREAS: The City has received change order #7 for continued work and monitoring related to Artificial Recharge and Surface Water in the Pudding Hill Aquifer in the amount of \$273,900.00. Schnitzer Industries (New England Metal Recycling) has committed to reimbursing the City for 100% of these costs; and

WHEREAS: Dover purchasing Code 3-36 B: the competitive bid procedure may be waived by a majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Upon receipt of the executed Memorandum of Understanding (MOU) from Schnitzer Industries (New England Metal Recycling), the Purchasing Agent is hereby authorized to issue a Change Order to Emery and Garrett Groundwater Investigations LLC for the extended services listed in change order #6 in the amount not to exceed \$273,900.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03592.18	CS Water Pudding Hill Aquifer	273,900	273,900

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2020.04.08 – 055**

Resolution Re: Dover Pudding Hill Aquifer Change Order #7 - Emery & Garrett Groundwater Investigations LLC

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2020.04.08 – 055**
Resolution Re: Dover Pudding Hill Aquifer Change Order #7 - Emery & Garrett Groundwater Investigations LLC

RESOLUTION BACKGROUND MATERIAL:

In 2012 the City entered into an agreement with Schnitzer Industries (New England Metal Recycling) to co-fund a study that would potentially replace the Griffin well, a city production well that has had contaminants emanating from the former metal recycling facility.

City Council awarded a scope of work at costs totaling \$378,830 to EGGI for the development of artificial recharge basins at the Dover Pudding Hill Aquifer via resolution [R-2016.09.28-127](#). EGGI had submitted Change Order #1 for extending the Artificial Recharge Pilot Study for an additional month at a cost of \$141,500.00 which was approved via resolution [R-2017.04.12.-037](#)

In August 2017, EGGI submitted Change Order #2 for extending the Artificial Recharge Pilot Study for an additional month at a cost of \$48,850.00 which was approved via resolution [R-2017.08.09-098](#).

In December 2017, EGGI submitted Change Order #3 for Temperature and Sampling Survey of the Bellamy River, additional groundwater sampling at 15 wells, and meeting attendances at a cost of \$124,500.00. City Council approved via resolution [R-2017.12.13-176](#).

In March 2018 EGGI submitted Change Order #4 for a one year extension of the pilot testing for the Pudding Hill Aquifer at a cost of \$293,550.00 approved by City Council via resolution [R-2018.03.14-022](#)

In September 2018, EGGI submitted Change Order #5 for the continuation of the Artificial Recharge Pilot Testing and Groundwater Monitoring Programs as they relate to the PFAS contamination issues discovered in the Pudding Hill Aquifer in the amount of \$164,850 approved by council via [R-2018.09.26-129](#)

In May 2019, EGGI submitted change order #6 for continued work and monitoring elated to Artificial Recharge in the Pudding Hill Aquifer and PFSA contamination in the amount of \$297,700.00. Schnitzer Industries (New England Metal Recycling) has committed to reimbursing the City for 100% of these costs which was approved by council via [R-2019-05-22-073](#).

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award	Emery & Garrett Inc	Fund:	CIP
Previously Worked for City:	Yes	Reason for Council Approval:	Waive Bidding



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2020.04.08 – 056**
Resolution Re: B20048 Wayfinding and Information System

- WHEREAS: Sealed bids # B20048 were requested and received for a city-wide wayfinding and information system on March 31, 2020 at 1:30 PM EST; and
- WHEREAS: Six proposals were received and reviewed for necessary qualifications, experience, skills, project understanding, approach and ability to comply with proposed scope of services with low bid being submitted by Geograph Industries, Inc.; and
- WHEREAS: It is the recommendation to award to Geograph Industries, Inc. at the total project cost provided in conjunction with Bid B20048 in the amount of \$259,736.00; and
- WHEREAS: The City has received the scope of work and costs from Geograph Industries, Inc. for the fabrication and installation of a city-wide wayfinding and information system in the amount of \$259,736.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Geograph Industries, Inc. for a city-wide wayfinding and information system in the amount of \$259,736.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4020.1.300.43122.4744.03113.20	CS Furniture & Fixtures	440,000	394,915

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2020.04.08 – 056**

Resolution Re: B20048 Wayfinding and Information System

DOCUMENT HISTORY:

First Reading Date:

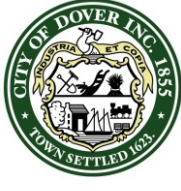
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.2. Resolution Number: R – 2020.04.08 – 056 Resolution Re: B20048 Wayfinding and Information System
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RESOLUTION BACKGROUND MATERIAL:

The City requested proposals via sealed Bid B20048 from vendors to provide the fabrication and installation of a city-wide wayfinding and information system.

Bid Information:

Sealed bids # B20048 were requested and received for a city-wide wayfinding and information system on March 31, 2020 at 1:30 PM EST

Award Information:

A purchase order will be issued to Geograph Industries, Inc. to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	117	Number of Responses:	6
Warranty:	n/a	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	no
Prices will hold for:	Until complete	Estimated Delivery:	As needed
Recommended Award to:	Geograph Industries, Inc.	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B20048 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2020.04.08 - 057**

Resolution Re: Non-Binding Request for Landlords to Accommodate
Tenants and Exercise Restraint Due to COVID-19

- WHEREAS: Despite sustained efforts, the COVID-19 pandemic remains a threat, and further drastic efforts to isolate the population to control the spread of the virus are needed; and
- WHEREAS: The isolation due to the pandemic is severely and swiftly impacting the national, regional, and local economies, and
- WHEREAS: The economic impacts are causing devastating levels of unemployment, threatening to undermine the housing security and stability of the citizens of Dover, and
- WHEREAS: While the Federal and State governments are taking actions on an unprecedented magnitude to mitigate the impacts of the catastrophic economic downturn, these actions will take time to provide relief to the citizens of Dover, and
- WHEREAS: There will be gaps in these short and mid- term actions that will need to be mitigated to alleviate the humanitarian toll of the pandemic, actions will be taken by the City of Dover to address as many of these gaps as possible, but rental property owners can assist in maintaining housing security for our citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

That the Mayor and City Council of Dover are requesting, by way of this non-binding resolution, that the owners of properties that provide rental housing in the City of Dover exercise restraint and humanitarianism in light of this historic turn of events. The Mayor and City Council are asking landlords to delay increases in rental rates, minimize evictions due to nonpayment of rent due to COVID-19 related circumstances, postpone for the foreseeable future any action that threatens the housing security of any citizen of Dover (e.g., cancellation of Section 8 subsidized housing), until the crisis passes or mitigation actions have become effective.

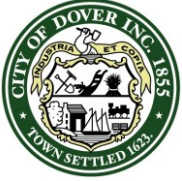
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Dennis Shanahan
Councilor

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2020.04.08 - 057**
Resolution Re: Non-Binding Request for Landlords to Accommodate
Tenants and Exercise Restraint Due to COVID-19

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

By Executive Order issued March 13, 2020, the Governor declared a State of Emergency that is still in place. The Governor has since issued other emergency orders, one of which ([Emergency Order #4](#)) restricts the initiation of eviction proceedings and foreclosure proceedings during the State of Emergency.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2020.04.08 – 004**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 42 Schedule C: Stop Intersections

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to add streets to Section 42 Schedule C: Stop Intersections.

2. AMENDMENT

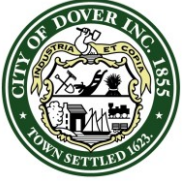
Chapter 141 entitled Vehicles and Traffic is hereby amended by revising Section 141-42, Schedule C: Stop Intersections, as follows:

a. THE FOLLOWING ARE ADDED:

§ 141-42 Schedule C: Stop Intersections.

In accordance with § 141-8, the following streets are designated as full stop street intersections:

Stop Sign on	At Intersection of:
Abbott Street	Central Avenue
Abbott Street	Mount Vernon Street
Academy Street	Church Street
Adelle Drive	Durham Road
Alder Lane	Wilbrod Avenue
Allan Street	Old Rochester Road
Alumni Drive	Bellamy Road
Alumni Drive	Durham Road
Amy Lane	Sixth Street
Angle Street	Central Avenue
Apache Street	Old Rochester Road
Applevale Drive	Middlebrook Road
Arch Street	Washington Street
Ash Street	Central Avenue
Ash Street	Grove Street
Ash Street	Horne Street
Ash Street	Mt. Vernon Street
Ash Street (4-way)	Maple Street
Atkinson Street	St. Thomas Street
Atkinson Street	Silver Street
Atkinson Street	Washington Street
Atlantic Avenue	Portland Avenue
Auburn Street	New Rochester Road
Augusta Way	Middle Road
Austin Drive	Garrison Road
Ayers Lane	Royer Lane



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2020.04.08 – 004**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 42 Schedule C: Stop Intersections

Stop Sign on

Back Road
Baker Street
Beech Road
Beech Road
Belanger Drive
Belknap Street
Belknap Street
Belknap Street
Bellamy Road
Benjamin Way
Beverly Lane
Birchwood Place **[Added 4-25-2018 by Ord. No. 2018.04.11-003]**

Boxwood Lane
Brickyard Drive
Browning Drive
Cailey Anna Lane
Canney Lane
Canney Lane
Cataract Avenue
Cataract Avenue
Chandler Way
Chapel Street
Charles Street
Cherrywood Drive
Chestnut Street
Chestnut Street (4-way)
Church Street
Church Street
Clearwater Drive
Clifford Street
Clifford Street **[Added 1-28-2015 by Ord. No. 2015.01.14-001]**

Cobble Hill Drive
Cochecho Street
Columbus Avenue
Columbus Avenue
Conifer Commons
Constitution Way

At Intersection of:

Henry Law Avenue
East Concord Street
Longmeadow Road
Stark Avenue
Dover Point Road
Fisher Street
Silver Street
Washington Street
Durham Road
Danielle Lane
Bellamy Road
Central Avenue

Cottonwood Drive
Isaac Lucas Drive
Tennyson Avenue
Corbin Drive
Overlook Drive
Quaker Lane
Bellamy Road
Rutland Street
Knox Marsh Road
Portland Avenue
Central Avenue
Sixth Street
Central Avenue
Sixth Street
Central Avenue
Locust Street
Spur Road
Rutland Street
Towle Avenue

Elmview Circle
Rogers Street
Littleworth Road
Tolend Road
Glenwood Avenue
Dover Point Road



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2020.04.08 – 004**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 42 Schedule C: Stop Intersections

Stop Sign on

Corbin Drive
Cordeiro Drive
Cornerstone Drive
Cottonwood Drive
Country Club Drive
County Farm Cross Road
County Farm Cross Road
County Farm Road
County Farm Road
Court Street
Crescent Avenue
Crestview Drive [Added 12-26-2016 by Ord.
No. 2016.10.12-013]
Crosby Road
Cushing Street
Cushing Street
Danielle Lane
Danielle Lane
Dean Drive
Deborah Lane
Digby Lane
Dover Neck Road
Dover Point Road (northbound)
Drew Road
Dover Street
Dover Street
Dunn's Bridge Lane
Durrell Street
East Street
East Concord Street
East Concord Street
East Watson Street
Ela Street
Elliott Park
Elm Street
Elm Street
Elmview Circle
Emerald Lane [Added 12-9-2015 by Ord. No.
2015.10.28-02]

At Intersection of:

Mast Road
Varney Road
County Farm Cross Road
Wildewood Drive
Gulf Road
County Farm Road
Sixth Street
County Farm Cross Road
Sixth Street
Central Avenue
Horne Street
Glenwood Avenue

Littleworth Road
Silver Street
Washington Street
Mathes Hill Drive
Spruce Lane
Tolend Road
Spur Road
Back River Road
Middle Road
Route 4
Back River Road
East Street
Park Street
Durham Road
St. John Street
New York Street
Ham Street
Hill Street
Court Street
Pearl Street
Stark Avenue
Silver Street
Summer Street
Court Street
Susannah's Crossing



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2020.04.08 – 004**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 42 Schedule C: Stop Intersections

Stop Sign on

Essex Street
Essex Street
Everett Street
Evergreen Valley Drive
Ezras Way
Fairway Drive
Fayette Street
Fieldstone Drive
Fifth Street
Fifth Street

Fifth Street [Added 8-27-2014 by Ord. No. 2014.08.13-16]

Fisher Street

Fisher Street

Florence Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]

Florence Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]

Florence Street

Forest Street

Forest Street

Fourth Street

Fourth Street

Fourth Street [Added 12-9-2015 by Ord. No. 2015.10.28-025]

Fourth Street

Foxtail Ridge

Franklin Plaza

French Cross Road

Garrison Road

George Street

Gerrish Road

Glen Hill Road [Added 4-23-2014 by Ord. No. 2014.04.09-006]

Glencrest Avenue

Glenwood Avenue

Governor Sawyer Lane

Grady's Lane

Grandview Drive

At Intersection of:

Forest Street
Portland Avenue
Ham Street
Sullivan Drive
Littleworth Road
Gulf Road
Green Street
Long Hill Road
Central Avenue
Chestnut Street
Grove Street

Locust Street

Rutland Street

Broadway

Oak Street

Pearl Street

Essex Street

Hancock Street

Central Avenue

Chestnut Street

Grove Street

Washington Street

Sixth Street

Central Avenue

Tolend Road

Back River Road

Henry Law Avenue

Old Dover Point Road

Tolend Road

Horne Street

Sixth Street

Stark Avenue

Mast Road

Littleworth Road



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2020.04.08 – 004**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 42 Schedule C: Stop Intersections

Stop Sign on

Green Street
Grove Street
Grove Street
Grove Street
Grove Street
Grove Street
Grove Street (northerly and southerly)
Hale Street
Hale Street
Ham Street
Ham Street
Ham Street
Hampshire Circle
Hancock Street
Hancock Street
Hanson Street [Added 4-25-2018 by Ord. No. **2018.04.11-003**]
Hanson Street
Harlans Way
Hawthorne Road
Henry Law Avenue
Hill Street
Hill Street
Homestead Lane
Horne Street
Horne Street
Horne Street
Hough Street
Hough Street
Hough Street
Hough Street
Hough Street
Hubbard Road
Hubbard Road
Industrial Park Drive
Ironwood Lane
Ironwood Lane
Isaac Lucas Circle
Ivans Lane

At Intersection of:

Washington Street
Ash Street
Third Street
Fifth Street
Fourth Street
Hough Street
Sixth Street
Central Avenue
Locust Street
Broadway
Central Avenue
Park Street
Whittier Street
Forest Street
Portland Avenue
Central Avenue

Henry Law Avenue
Mast Road
Stark Avenue
George Street
Broadway
Central Avenue
Dover Point Road
Glenwood Avenue
Hough Street
Sixth Street
Central Avenue
Grove Street
Horne Street
Maple Street
Mt. Vernon Street
Hawthorne Road
Middle Road
Littleworth Road
Cherrywood Drive
Cottonwood Drive
Middle Road
Dover Point Road



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Stop Sign on

Karens Way
Keating Avenue
Kirkland Street
Kirkland Street
Landing Way
Leathers Lane
Leighton Road
Lexington Street
Lexington Street
Locust Street
Long Hill Road
Long Hill Road
Longmeadow Road
Lowell Avenue
Maple Street
Maple Street
Maple Street
Martin Lane
Mast Road
Mast Road
Mathes Hill Drive
Mathes Hill Drive
Mechanic Street
Merry Street [Added 12-26-2016 by Ord. No. 2016.10.12-013]
Merry Street
Middle Road
Middle Road
Middlebrook Road
Milk Street
Mineral Park Drive
Mohawk Drive
Morningside Drive (southerly)
Mt. Vernon Street
Mt. Vernon Street
Mt. Vernon Street
Mt. Vernon Street (4-way)
Mulligan Drive
Mulligan Drive

At Intersection of:

Cordeiro Drive
Renaud Avenue
Central Avenue
Locust Street
Dover Point Road
Back River Road
Dover Point Road
Silver Street
Washington Street
Washington Street
Old Rochester Road
Sixth Street
Woodland Road
Central Avenue
Ash Street
Hough Street
Sixth Street
Henry Law Avenue
Back River Road
Spruce Lane
Danielle Lane (south)
Mast Road
Chapel Street
Central Avenue

Ridge Street
Back Road
Dover Point Road
Stark Avenue
Central Avenue
Pleasant View Circle
Shawnee Lane
River Dale Avenue
Hough Street
Lowell Avenue
Sixth Street
Ash Street
Back Road
Samuel Hanson Avenue



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Stop Sign on

Nelson Street
Newport Road
Newton Street
New Bellamy Lane
New Bellamy Lane
New York Street
Niles Street
Northam Drive
Northway Circle
Oak Street
Old Dover Point Road
Old Littleworth Road
Olde Madbury Lane
Old Rochester Road
Old Rochester Road
Old Stage Road
Orchard Street
Overlook Drive
Park Street
Park Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]
Park Street
Park Street
Parker Street
Parker Street
Pearson Drive
Penny Lane
Philip Street
Philip Street
Pierce Street
Pierce Street
Pinecrest Lane
Pineview Drive
Plaza Drive
Pleasant View Circle
Pointe Place [Added 3-27-2019 by Ord. No. 2019.03.13-005]
Pondview Drive
Portland Avenue

At Intersection of:

Atkinson Street
Middlebrook Road
New Rochester Road
Dover Point Road
Spur Road
Broadway
Henry Law Avenue
Glenwood Avenue
Plaza Drive
Atlantic Avenue
Dover Point Road
Littleworth Road
Knox Marsh Road
Indian Brook Drive
Long Hill Road
Littleworth Road
Central Avenue
Tuttle Lane
Ham Street
Hill Street

New York Street
Oak Street
Rutland Street
Woodman Park Drive
Dover Point Road
Henry Law Avenue
Long Hill Road
Old Rochester Road
Broadway
Central Avenue
Weeks Lane
Dover Point Road
Glenwood Avenue
Whittier Street
Julia Drive and Teresa Drive

Mast Road
Main Street



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Stop Sign on

Production Drive
Progress Drive
Quail Drive
Quaker Lane
Redden Street
Renaud Avenue
Reservoir Street
Reyner's Brook Drive
Richmond Street
Ridge Street
River Street
Riverside Drive
Roberta Drive
Roberts Road
Rogers Street
Roosevelt Avenue
Roosevelt Avenue
Rutland Street
Rutland Street
St. John Street
St. John Street
St. Thomas Street (westerly)
St. Thomas Street (westerly)
St. Thomas Street (westerly)
Samuel Hanson Avenue
Sandpiper Drive
School Street
Seaborne Drive
Second Street
Shamrock Lane
Shawnee Lane
Shaw's Lane
Sixth Street
Sixth Street (4-way)
South Pine Street
South Watson Lane
South Watson Lane
Southwood Drive
Spring Street

At Intersection of:

Sixth Street
Knox Marsh Road
Sixth Street
Tuttle Lane
Horne Street
Shamrock Lane
Mt. Vernon Street
Sixth Street
Washington Street
Driveway of 833 Central Avenue
Henry Law Avenue
Dover Point Road
Dover Point Road
Dover Point Road
Portland Avenue
Horne Street
Mt. Vernon Street
Central Avenue
Silver Street
Broadway
Chapel Street
Atkinson Street
Belknap Street
Locust Street
Back Road
Watson Road
Main Street
Garrison Road
Chestnut Street
Renaud Avenue
Old Rochester Road
Garrison Road
Central Avenue
Chestnut Street
Central Avenue
East Watson Street
Stark Avenue
Mast Road
Central Avenue



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Stop Sign on

Spring Street
Spruce Lane (easterly and westerly)
Spur Road [**Added 4-1-1992 by Ord. No. 04-92**]

Station Drive
Strafford Road
Sullivan Drive
Summer Street
Summer Street [**Added 3-27-2019 by Ord. No. 2019.03.13-005**]

Summer Street
Sumner Drive
Sunnybrooke Drive
Sunset Drive
Susannah's Crossing [**Added 12-9-2015 by Ord. No. 2015.10.28-026**]

Sylvan Drive
Tennyson Avenue
Tennyson Avenue
Third Street
Third Street
Third Street (westerly)
Thornwood Drive [**Added 3-27-2019 by Ord. No. 2019.03.13-005**]

Three Rivers Farm Road
Towle Avenue
Towne Drive
Trakey Street
Trakey Street
Tuttle Lane
Tuttle Lane
Union Street
Upper Factory Road [**Added 4-23-2014 by Ord. No. 2014.04.09-007**]

Wallace Drive
Washington Street [**Added 12-26-2016 by Ord. No. 2016.10.12-013**]

Watson Road
Watson Road

At Intersection of:

Locust Street
Back River Road
Gerrish Road

Sixth Street
Old Rochester Road
Old Rochester Road
Central Avenue
Elm Street

Locust Street
Knox Marsh Road
Mast Road
Bellamy Road
Emerald Lane

Durham Road
Court Street
Henry Law Avenue
Chestnut Street
Grove Street
Chestnut Street
Julia Drive and Teresa Drive

Gulf Road
Clifford Street
Henry Law Avenue
Central Avenue
Locust Street
Dover Point Road
Middle Road
Court Street
Tolend Road

Columbus Avenue
Arch Street

County Farm Road
Tolend Road



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Stop Sign on

Wentworth Douglass Hospital Driveway
Wentworth Douglass Hospital ER Entrance
Wentworth Terrace
Westgate Drive
Westwood Circle
Whittier Street
Whittier Street
Wilbrod Avenue
Wildewood Drive
Wildewood Drive
Willand Avenue
Willand Avenue
Williams Street
Willow Street
Wingate Lane
Woodland Road
Woodman Park Drive
Young Street

At Intersection of:

Old Rollinsford Road
Central Avenue
Hilton Park Drive
Knox Marsh Road
Littleworth Road
Glenwood Avenue
Tolend Road
Glenwood Avenue
Cottonwood Drive
Sixth Street
New Rochester Road
Old Rochester Road
Henry Law Avenue
Tolend Road
Back River Road
Stark Avenue
Clifford Street
Main Street

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

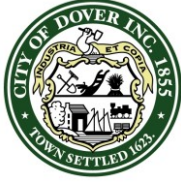
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#: 13.C.1.	
	Ordinance Number:	O – 2020.04.08 – 004
	Ordinance Title:	Vehicles and Traffic
	Chapter:	141
Section:	42 Schedule C: Stop Intersections	

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance proposes adding nine new stop signs in the City: (1) stops sign on Grove Street and the intersection of Third Street; (2) stop signs on Forest Street and the intersection of Essex Street, (3) stop signs at Forest Street at the intersection of Hancock Street; (4) a stop sign at Shamrock Lane at the intersection of Renaud Avenue; (5) a stop sign at Keating Avenue at the intersection of Renaud Avenue; and (6) a stop sign at Renaud Avenue at the intersection of Shamrock Lane;

The proposed stop signs at Grove/Third would convert this intersection from two-way to an all-way stop, in anticipation of more equalized traffic volumes and increased traffic using this intersection. This change was proposed in a traffic study, and subsequently endorsed by City staff and by the Planning Board in connection with the approved project creating additional development at 6 Grove Street (Planning File #16-31C). The developer will provide pavement markings (stop lines) and will install the new stop signs in connection with the project development.

The remaining proposed stop signs are recommended by the Transportation Advisory Commission for public safety reasons.

The proposed stop signs on Forest Street (numbers (2) and (3) in the above paragraph) will effectively convert these two intersections from two-way to all-way stops. This revision is recommended by the Transportation Advisory Commission after consideration of resident concerns in the Forest Street neighborhood. This change will help clarify the right-of-way rule at these locations and is proposed to improve pedestrian safety in the neighborhood.



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The proposed stop signs on Shamrock Lane, Keating Avenue, and Renaud Avenue (numbers (4), (5), and (6) in the first paragraph above) will effectively convert this three-way intersection into an all-way stop, where presently there are no traffic control devices. This revision is recommended by the Transportation Advisory Commission after consideration of resident concerns in this neighborhood, especially following the recent neighborhood reconstruction involving Birchwood, Shamrock, and Renaud Avenue.