



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Meeting Notice
Meeting Location:	Council Conference Room, City Hall
Meeting Date:	Wednesday April 22, 2020
Meeting Time:	1:00 P.M.

- A. CALL TO ORDER:** Chairperson Amanda Russell called a meeting of the Dover School Board to order on Wednesday, April 22, 2020 at 1:00 p.m.

Ms. Russell read the following statement:

In response to the COVID-19 Coronavirus, and in accordance with recommendations by state and federal health officials limiting public gatherings, the public is encouraged to temporarily access public meetings remotely, including cable television and online streaming, and submit comments for public hearings and Citizen's Forum in writing by email to: Doverschoolboard@dover.k12.nh.us or postal mail addressed to: Dover School Board, 61 Locust Street, Suite 409, Dover, NH 03820. The public may also submit comments by leaving a voice message at: 516-MEET (6338). Precautions in public meeting rooms will include limiting the number of people to 10, the use of overflow space if necessary, and the remote participation by some Board members.

Each Board member must state during roll call that they are in agreement to hold the meeting remotely, and that they are alone in their designated location.

- B. ROLL CALL:** Present were Amanda Russell, Keith Holt, Kathy Morrison, Carolyn Mebert, Zachary Koehler, Jessica Rozzo and Rachel Burdin. Each member agreed to meet remotely and that they were alone in their designated location.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents Paula Glynn and Christine Boston, IT Director Christy Prosser, and District Administrators Peter Driscoll, Kim Lyndes, Beth Dunton, Patrick Boodey, Patty Driscoll and Peter Wotton.

C. PLEDGE OF ALLEGIANCE

Carolyn Mebert led the Board in the Pledge of Allegiance.

D. RESEARCH REQUEST – CLAYTON CAHOON

Dr. Mebert questioned the purpose of Mr. Cahoon's request, if he is conducting a study or a class project, and provided if it is a study, it has not been approved by the Institutional Review Board. Dr. Harbron will contact Mr. Cahoon for clarifying information.

Zak Koehler moved; Keith Holt seconded to table the research request until further information is received.

A roll call VOTE PASSED 7/0.

E. DOVER HIGH SCHOOL COVID-19 GRADING POLICY

Mr. Driscoll requested the School Board approve an amended grading policy due to the remote learning model, as well as a one-time modification to the athletic agreement.

Carolyn Mebert moved; Zachary Koehler seconded to approve the amended Dover High School grading policy. **A roll call VOTE PASSED 7/0.**



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Zak Koehler moved; Jessica Rozzo seconded to approve the modifications to the Athletic Agreement. **A roll call VOTE PASSED 7/0.**

F. DOVER TEACHERS UNION MOU – TECHNOLOGY

This item was removed from the agenda.

G. DOVER TEACHERS UNION MOU – MODIFIED CALENDAR FOR 2019-2020

Dr. Harbron requested the Board approve the Dover Teachers Union MOU for the Modified Calendar for 2019-2020 which includes what the Board previously approved for the modified calendar.

Keith Holt moved; Zachary Koehler seconded to approve the Dover Teachers Union Modified Calendar MOU. **A roll call VOTE PASSED 7/0.**

H. DOVER TEACHERS UNION MOU – TIME TRACKER

This item was removed from the agenda.

I. DOVER TEACHERS UNION MOU – PERSONAL DAYS (ADDITION TO AGENDA)

Dr. Harbron requested the Board allow for the removal on the limit of 5 teachers taking personal leave per day, which is written in the teachers bargaining agreement. He explained the reason for the limit is to allow for proper substitute coverage, which, at this time, is not needed. If approved, this will expire June 30, 2020.

Keith Holt moved; Carolyn Mebert seconded to approve the Dover Teachers Union Personal Days MOU. **A roll call VOTE PASSED 7/0.**

J. SPRING COACHING SALARIES

Mr. Wotton requested the School Board approve to pay the head coaches 25% of their fall stipend for work that has already been completed or continues to be worked on.

Mr. Koehler feels the District should pay a percentage to both assistant coaches and head coaches to be consistent.

The Board agreed to address a proposal for the assistant coaches at a future School Board meeting.

Keith Holt moved; Jessica Rozzo seconded to approve the spring coaching salaries. **A roll call VOTE PASSED 5/2.**

K. 2020-2021 MEAL PRICES

Mr. Limanni presented the 2020-2021 meal pricing, providing an increase of .20 cents for student meals, and a .25 cent increase for adult breakfasts.

Zak Koehler moved; Keith Holt seconded to approve the 2020-2021 meal prices. **A roll call VOTE PASSED 7/0.**



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L. FISCAL YEAR 2021 BUDGET

Mr. Limanni discussed the Fiscal Year 2020-2021 budget. He informed the Board the most significant expense reductions were in the areas of supplies district-wide (\$80,000), professional services district-wide (\$50,000), software (\$50,000) and natural gas and electric (\$110,000). He is working on a print management savings that is part of the 3-year technology plan currently in creation. The total amount for expense reductions for the general fund operating budget totals \$743,126.

Mr. Limanni provided there were changes in the tax levy for the City of Dover, which increased the District's funds by an additional \$219,000.

He provided revenue increases were due to an increase in parking and transportation (\$23,000), and tuition fees for Barrington and Nottingham. The total revenue projections total \$543,000. These new totals will bring the District's general fund operating budget below the tax cap by \$454.

Mr. Limanni requests the Board approve an updated general fund operating budget of \$66,811,056, which he will present to the City as a tax cap budget.

Dr. Mebert inquired how the tax levy is calculated, to which Mr. Limanni responded he will send the formula the City uses to the Board.

Ms. Russell requested the Board approve the modified budget.

Carolyn Mebert moved; Keith Holt seconded to approve the amended general fund operating budget totaling \$66,811,056. **A roll call VOTE PASSED 7/0.**

M. REPORT ON ITEMS RELATED TO COVID-19 REMOTE LEARNING

Dr. Harbron provided work continues to move forward during the remote learning period. He commended the families, students and staff for the amazing work that is being done.

He provided the Leadership Team is currently working on three models for the start of school in the fall; return to brick-n-mortar, continuing as remote learning, and a blend of remote and brick-n-mortar.

Dr. Harbron said that the Leadership Team is working on how students will pick up any items remaining in the schools, as well as medications, and how teachers will pack up their classrooms while social distancing is still in effect.

The Board discussed blizzard bags and the idea of following a remote learning day as the District is currently doing.

N. MATTERS OF INTEREST

O. ADJOURNMENT:

Zak Koehler moved; Carolyn Mebert seconded adjourning the meeting at 2:40 PM. **A roll call VOTE PASSED 7/0.**



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