



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #5
Meeting Location:	City Hall, Council Conference Room, 288 Central Ave, Dover, NH 03820
Meeting Date:	Monday, May 11, 2020
Meeting Time:	7:00 pm

- A. CALL TO ORDER:** Chairperson Amanda Russell called a meeting of the Dover School Board to order on Monday, May 11, 2020 at 7:04 p.m.

Ms. Russell read the following statement:

In response to the COVID-19 Coronavirus, and in accordance with recommendations by state and federal health officials limiting public gatherings, the public is encouraged to temporarily access public meetings remotely, including cable television and online streaming, and submit comments for public hearings and Citizen's Forum in writing by email to: Doverschoolboard@dover.k12.nh.us or postal mail addressed to: Dover School Board, 61 Locust Street, Suite 409, Dover, NH 03820. The public may also submit comments by leaving a voice message at: 516-MEET (6338). Precautions in public meeting rooms will include limiting the number of people to 10, the use of overflow space if necessary, and the remote participation by some Board members.

Each member must state during roll call that they are in agreement to hold the meeting remotely, and that they are alone in their designated location.

- B. ROLL CALL:** Present were Amanda Russell, Keith Holt, Kathy Morrison, Rachel Burdin, Carolyn Mebert, Zak Koehler and Jessica Rozzo. Each member agreed to meet remotely and that they were alone in their designated location.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents, Christine Boston and Paula Glynn, Director of Technology Christy Prosser, District Administrators, Peter Driscoll, Kim Lyndes, Patrick Boodey, Beth Dunton, Patty Driscoll, Peter Wotton, Lisa Danley and Kim Stephens. Also present were Vicki Harris and Eric Goodman

- C. PLEDGE OF ALLEGIANCE:** Keith Holt led the Pledge of Allegiance.

- D. AGENDA APPROVAL:**

Dr. Harbron requested the Board include the ESSER Assurances under New Business with the other annual assurances.

Keith Holt moved; Zak Koehler seconded to approve the amended agenda with the addition of the ESSER assurances. A roll call **VOTE PASSED 7/0**.

- E. CITIZENS' FORUM:**

Ms. Russell announced that the Board has received many emails pertaining to Dover High School graduation.



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F. APPROVAL OF MINUTES:

1. Special Session, April 6, 2020
2. Regular Meeting #4, May 11, 2020
3. Special Session, April 22, 2020

Zachary Koehler moved; Keith Holt seconded approval of the minutes as presented. A roll call **VOTE PASSED 7/0.**

G. CONSENT AGENDA

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Wendy Nasberg / Teacher / WPS
 - b. Jeanette Rousseau / Admin Assistant / DMS
 - c. Catherine Essenheimer / School Psychologist / HSS
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. New Teacher Nominations
 - b. Annual Administration Nominations
 - c. Annual DTU Nominations
 - d. Spring Coaching Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** May Donations

Keith Holt moved; Zachary Koehler seconded to approve the consent agenda as presented. A roll call **VOTE PASSED 7/0.**

H. STUDENT REPRESENTATIVE REPORT: None

I. POLICY-CHANGES-PROPOSALS:

1. JLCF – Student Wellness Policy – First Reading
2. GCBD – DAA Policy – First Reading
3. Heat Exhaustion Policy – First Reading

Keith Holt moved; Jessica Rozzo seconded to table the Policy Proposals until the next regular meeting. A roll call **VOTE PASSED 7/0.**

J. POLICY ADOPTION:

1. IHAMA – Teaching About Alcohol, Drugs and Tobacco
2. JLCFA – Feminine Hygiene Products
3. JLDDB – Suicide Prevention and Response

Keith Holt moved; Carolyn Mebert seconded to adopt the Policies as presented. A roll call **VOTE PASSED 7/0.**



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K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Youth Risk Behavior Survey Update

Kimberly Stephens, Dean of Students at Dover High School as well as Vicki Harris, spoke on behalf of the Youth Risk Behavior Survey Committee providing data findings from the most recent survey taken last year by students in grades 7-12, 1600 students participated.

The survey provided consistent results as years past with students feeling sad, wanting to harm themselves, or having suicidal thoughts. There was a significant increase in the use of vape products by each grade level.

The committee will continue to share data with the community and gather feedback to build professional development on the specific data.

Mr. Holt inquired if this was an electronic survey, to which Ms. Harris responded in the negative.

2. Annual Assurances: FY21 Program Assurances and FY21 School District General Assurances Approval

Dr. Harbron requests the Board approve the ESSER Assurances as well as the annual assurances. Dr. Mebert inquired if the School District was responsible for the federal funds of the private schools, to which Ms. Glynn responded the District is responsible for St. Mary's, St. Thomas, Portsmouth Christian Academy, Seacoast Charter School and My School.

Carolyn Mebert moved; Zak Koehler seconded to approve the modified course proposal. A roll call **VOTE PASSED 7/0**.

3. Assistant Coaching Stipend Approval

Mr. Wotton provided the percentage being requested to pay a portion of the assistant coaches stipends for fall sports, totaling \$4,600.

Zachary Koehler moved; Rachel Burdin seconded to approve the payment of a portion of the Assistant Coaching Stipends. A roll call **VOTE Failed 5/2**.

4. Dover Teachers Union, Memorandum of Agreement – Time Tracking Approval



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Dr. Harbron provided the Time Tracker MOU clarifies the rules and processes that will be followed pertaining to the Time Tracker.

Keith Holt moved; Jessica Rozzo seconded to approve the Dover Teachers Union Time Tracker Memorandum of Agreement. A roll call **VOTE PASSED 7/0**.

5. Extended School Year/Summer School Update

Dr. Boston discussed the practices that would need to be in place if the District were to have an extended school year session. She began by saying approximately 150 students participate in the ESY program, many with sensory and breathing issues. With social distancing practices in place, and guidance from the DOE and CDC, many additional steps would have to be taken.

The District would have to provide more bus runs, as there would only be approximately 10 students allowed per bus to keep the 6' distance, health and temperature checks would have to be taken prior to students boarding the buses. This would add an additional 30 minutes to each run. Students would need to be placed into separate classrooms with smaller sizes to keep in line with the social distance and remain with only one staff member, limiting the exposure to others. Many students attending would have issues with wearing a mask, as well masks would limit the speech and reading instruction and therapy. Playgrounds would not be able to be used, as the cleaning process would be too time consuming and difficult.

With these, and additional protocols, following a remote program would be the best option for those involved.

Ms. Glynn addressed the issues surrounding Summer School, providing they would run into the same issues that Dr. Boston is facing. Ms. Glynn provided that tutoring could be offered remotely to a select group of students.

After much discussion, The Board agreed that moving towards a remote session of the Extended School Year and Summer School would be the best option moving forward.

6. Dover High School Graduation Approval

Mr. Driscoll spoke on behalf of the graduation activities for the graduating class of 2020, stating "this is the most difficult part of remote learning". Mr. Driscoll has met with the senior class advisors weekly and discussed their concerns and wishes.

Mr. Driscoll explained that the safety precautions that are behind the scenes are of concern, as well as the issue of handling the public following the proper procedures.

After much discussion, the School Board agreed that Mr. Driscoll continue to plan for a virtual graduation, but also continue to search for viable options for an in-person ceremony.



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Mr. Driscoll will be meeting with the class advisors on Wednesday, May 13. Ms. Russell and Mr. Koehler will attend the meeting as well.

Keith Holt moved; Carolyn Mebert seconded to approve the pursuit of a virtual graduation ceremony, while evaluation options that follow safety guidelines. A roll call **VOTE PASSED 7/0**

7. Transportation Contract Amendment Approval (Due to COVID-19)

Mr. Limanni informed the Board that the District has been able to receive a 25% reduction in the First Student transportation contract. He provided there should also be a reduction in the SLC contract as well but is still waiting to hear back from them.

He asks for the Boards approval to negotiate a reduction in contract fees.

Keith Holt moved; Zachary Koehler seconded to allow Mr. Limanni to negotiate the contracts for the remainder of the year in order to reduce spending. A roll call **VOTE PASSED 7/0**

8. Condition of Accounts

Ms. Russell requested a summary of the condition of accounts at each regular meeting, to which Mr. Limanni responded in the positive.

N. SUBMISSION AND PAYMENT OF BILLS:

Keith Holt moved, Carolyn Mebert seconded to direct the Superintendent to pay manifest #20-K in the amount of \$3,575,581.95 for FY20, for the period of April 14, 2020 through May 11, 2020. A roll call **VOTE PASSED 7/0**.

O. SUPERINTENDENT'S REPORT:

Dr. Harbron submitted his report to the Board. He thanked Mr. Driscoll and his team, along with the officers of the senior class for their work in discussing the plans for the graduating class. He also commended the teachers and leadership team for their continuing efforts during the remote learning process, commending them for their hard work and efforts.

P. COMMITTEE REPORTS:

Mr. Koehler has spoken to C&W Manager Mike Brooks in regard to the field and turf maintenance. He is hoping to bring recommendations for policy changes to the Board at its next regular meeting.

Q. SCHOOL BOARD RECENT MATTERS OF INTEREST:



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R. ADJOURNMENT:

Carolyn Mebert moved; Zachary Koehler seconded adjourning the meeting at 9:22 PM.
A roll call **VOTE PASSED 7/0.**

DRAFT