



CITY OF DOVER

POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, November 18, 2019
Meeting Time: 7:00pm

Call to Order: Meeting began at 7:00.

Roll Call:

Representatives Present: Pat Campbell, Christophe Cloitre, Tim Paiva, Suzanne Petersen (citizen volunteer), Zach Schmidt, David Tompkins

City Personnel Present: Gary Bannon

Members with Excused Absences: Susan Ball, Jess Bonello, Casandra Lanton

Members Absent: Matthew Keane (City Council Liaison)

Approval of Agenda:

Christophe Cloitre made a motion to approve the agenda as presented. Tim Paiva seconded. Motion was approved unanimously.

Approval of Minutes from July 15, 2019:

Tim Paiva made a motion to approve the minutes as presented. Pat Campbell seconded. Minutes were approved unanimously.

Citizens' Forum: n/a

Reports:

Gary:

- An offer of employment has been made to Erica Friedman as the new Aquatics Facility Manager. She brings a wealth of pertinent experience and will begin work on January 6, 2020.
- Kelsey Boese has been filling both leadership positions at the pool and has done a great job keeping the pool operating. The group thanked Kelsey for her hard work and sacrifices.
- A few new life guards have been hired, but schedule conflicts will probably continue through swim team season.
- Fall lessons were cancelled. Winter lessons will be put on hold until the new Manager arrives and a proper strategy can be formulated.
- The indoor pool has had a few minor facility issues and these were handled.
- The new heating system is working well so far, but with the arrival of winter will come the real test.

Long-range Planning:

The shed project at the outdoor pool could not get past liability differences between the Oklahoma-based vendor and the city. Tim Paiva and the Seacoast Swim Association will take the lead on finding a NH builder/vendor and bring the proposal to the city.



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Finance and Budget:

- The year-to-date balance is within \$6000 of 2018. Having no lessons has reduced income, but at the same time, staff expenses have been reduced.
- Gary will submit the recreation department budget to the city manager in December.

Old Business:

Recreation Master Plan:

The deadline for public input is approaching. Committee members were encouraged to complete the survey on-line. Gary was encouraged to enlist the help of pool staff members to hand out survey link cards to patrons.

New Business:

Pool Staffing - Communications:

Pool staff members are trying to improve communications, but the new facility manager should be instrumental in this effort.

CIP Budget Projects - Jenny Thompson Pool CIP:

- The winter pool covers are fast approaching their useful life, so these need to be replaced. In replacing the covers, anchors in the deck will need to be replaced. In addition to some cracking on the deck, doing both projects simultaneously makes sense and these have been submitted to the CIP queue.
- The liner in the pool is currently made of gunite concrete, most recently redone in 1993. The city should start thinking about how it wishes to reline the pool in the next few years.
- The current liner is holding up fairly well due to non-drying washing techniques, but when the season first starts, many users are subjected to scrapes from rough edges.
- An alternative is to reline the pool with vinyl refab.
- Gary requested committee members to contact pool community colleagues for experiences and recommendations.

Other Business:

- City Council Liaison Matt Keane did not run for re-election and will need to be replaced. Newly re-elected City Councilor John O'Connor has reported indicated an interest in rejoining the pool advisory committee as liaison.
- Following up from past meetings, some staff members are not covering the front desk and issues are ensuing. A request was made to clarify expectations and provide on-going education to staff members. This will be revisited when the new manager comes on board.



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Adjournment:

Tim Paiva made a motion to adjourn. Pat Campbell seconded. Motion passed unanimously. Meeting ended at 7:45.