



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY – PUBLIC MINUTES DRAFT

Meeting Type: Regular Meeting
Meeting Location: City Hall City Council Conference Room
Meeting Date: July 2, 2020
Meeting Time: 4:00 pm

Present: Scott Johnson (Chair), Todd Sigmon (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Doug DeDe, Sean O'Connell, Karen Weston

Absent: (Excused/Unexcused): Periklis Karoutas (Excused), Tim Dargan (Excused), Matt Sylva (Excused), Guy Eaton (Unexcused), Steve Wyrsh (Unexcused)

Ex Officio Members Present: Dan Barufaldi; Economic Development Director; Bob Carrier, Mayor; Michael Joyal; Dover City Manager

1. **CALL TO ORDER**

The Chair called the meeting to order at 4:03 pm

The Chair called for a roll call attendance. A quorum was present

2. **APPROVAL OF MINUTES:**

Review and approval of the March 5, 2020 draft meeting minutes.

Motion: S O'Connell made a motion to approve the March 5 2020 draft meeting minutes. Seconded by K Weston. Vote: Unanimous approval

3. **NON-PUBLIC SESSION:**

David Choate-Colliers International Report.

Enter non-public session pursuant to: RSA 91-A:3 II (c), RSA 91-A:3 II (d), RSA 91-A: 3 II (j)

Motion: D DeDe made motion to enter non-public session. Seconded by S Haddadin Roll call vote U/A

4. **RETURN TO PUBLIC SESSION:**

The Chair requested a motion to return to public session: S Haddadin made motion, seconded by S. O'Connell. Vote: U/A

The Chair requested a motion to seal the non-public meeting minutes pursuant to: **RSA 91-A:3,III**

Motion: K Weston made motion, seconded by D DeDe. Vote: U/A. Meeting minutes sealed.

5. **BOARD MEMBER REPORTS:**

• **Age-Friendly Project: M.Olivier**

Mo expressed concern about the loss of a member of the Economic Development team and how it would impact his ability to manipulate data collected for report. Mo will follow-up with Mike Joyal to prepare for City Council Presentation in August

• **Rezoning Coalition: S.Johnson, S.O'Connell**



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Planning Board met June 23 to review recommendations for zoning modifications. Some discussion about Willand Pond area, but worked out at meeting. Hope is to create another 'Gateway' to the City. Almost all recommendations from this group were approved and will go forward to City Council for review and hopeful ratification July 22, 2020. This would convert some existing residential properties into commercial/mixed use. DBIDA Board discussed and wishes to formally endorse these proposals.

• **Healthcare Project: M.Olivier, T.Sigmon, S.Wyrsch**

No report

• **Downtown Merchants: R.Weston, S.Haddadin, D.DeDe**

Loss of Reid Weston and her visibility with local employers will be a challenge for DBIDA. Another challenge due to so many employers working reduced hours. S Haddadin, D DeDe, and D Barufaldi have been visiting and reaching out to local employers to pledge support. Staffing is also a challenge with so many out on state and federal unemployment assistance. Work has been done to help them apply for PPP and grant assistance. More work will be needed to help them avert continue economic impact of Covid.

• **BizEd Connect: T.Sigmon, S.Johnson**

Progress had been made with Dover CTC prior to Covid outbreak. Decision to work together with Dover CTC, DBIDA, and Dover Chamber to identify opportunities and interested students. Pandemic has slowed interest, but group will move forward once school and local employment situation clears.

• **UNH Liaison: G.Eaton, D.Barufaldi**

Prior to Covid, met with UNH regarding internship opportunities. Could be a great opportunity to connect local businesses with UNH students needing internship opportunities to help with Covid recovery plans. Dan to follow-up

• **City Liaison & CWDAC: R.Carrier**

Mayor Carrier updated. Lots of focus on social/racial issues in City. Main Street group working on beautification projects around the City. Their work has been noticed by DBIDA.

• **State of N.H. Liaison: P.Karoutas**

No report

• **CIP (Infrastructure): M.Sylvia, P.Karoutas**

No report

• **400 Committee: K.Weston**

New logo approved. Fundraising proving tough during trying financial times. New website being created. 501-C3 application in progress.

6. **FINANCIAL REPORT:**

No financials to report on due to Covid impact these past 4 months



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7. **MANAGER'S REPORT**

Dan provided his usual thorough report highlighting key statistics. Advised that Dover has approved \$5,000 to go toward marketing Dover as a great place to do business. Campaign will focus on Dover reopening (Green and White unite) and Buy Local. Request made by DBIDA member to revisit outdoor dining barriers for next summer. Group felt it was a nice look and added to the vibrancy and energy of the downtown.

8. **BOARD MEMBER COMMENTS/QUESTIONS**

Board asked and T Sigmon gave short summary of hospital experience during Covid.

9. **ADJOURN:**

Motion: S Haddadin made motion to adjourn, seconded by S O'Connell. Vote: U/A