

DOVER UTILITIES COMMISSION - MINUTES	
CITY OF DOVER	Meeting Type: Regular Meeting Meeting Location: 271 Mast Road, Dover, NH Meeting Date: Monday, November 18, 2019 Meeting Time: 6:00 pm

Members Present: Chairman Bret Carmichael, Vice Chairman Jay Stephens, Bob Berry, Otis Perry, Mark Moeller

Excused Members Absent: Otis Perry, Bob Berry

Excused Alternate Members Absent: Vacant

Staff Present: William Boulanger, Deputy Director, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:06 p.m.

2. User's Forum - None

3. Approval of Minutes of September 16, 2019

Motion: Moeller made the motion to approve the minutes, Munson seconded.

Vote: U/a

4. Abatement Requests

A. 7-9 Court Street – Robert & Janice Karkos

Janice Karkos, applicant, stated that she received an astronomical water bill. Her tenant is a young woman with two small children. When she received the high usage letter, she went to the property to find out what was going on. Her tenant explained that the toilet had been leaking but she neglected to tell the property owner.

Robert Karkos stated that as a landlord you do not have the right to go into a property without notice. Their tenant works full time and is not home during the day.

Boulanger stated that he ran a usage report. Every hour, the city received a reading from the meter via radio read. The usage shows that the toilet is still leaking. He realizes that the bill is extremely high. The water did go through the meter.

Carmichael stated that he's made his feelings clear on the quarterly billing. He believes that the residents should be billed on a monthly basis.

Motion: Carmichael made the motion that the property owners pay the January invoice and abate the overage for February and March equating to 278 water and sewer units, Munson seconded. The board would also like to advise the Abatement Review Team to make the decision for the next abatement that the property owners will be filing.

Discussion: Stephens stated that he understands Carmichael's motion but for the amount that went through the sewer, the city paid a lot of money to treat.

Carmichael stated the property owners didn't have the timely opportunity to institute the proper response.

Vote: 3-1; Stephens opposed.

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B. 70 Polly Ann MHP - Linda Cloutier

Applicant is unable to attend and will appear at the December meeting.

5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

Motion: Stephens made the motion to approve the reports, Munson seconded.

Vote: U/a

6. New Business

A. Review of Customers Invoice

Deferred to next meeting

7. Old Business - None

8. Areas of Concern

9. Next Meeting Date

December 16, 2019

10. Adjourn

Motion: Munson made the motion to adjourn at 7:17 p.m., Moeller seconded.

Vote: U/a