



CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: **Second Floor Conference Room** - 288 Central Ave., Dover, NH
Meeting Date: Monday, June 11, 2020
Meeting Time: 5:30 pm

MEMBERS PRESENT: Bill Hunt (Chair), Steve Fellows (Vice Chair), Jason Aube, Robert Atwood (Secretary), Amy Kramer-Perry, Piper Bartlett-Browne (Alternate)

Absent (Excused): Abby Lyon, Zach Schmidt (Alternate)

Absent (Un-excused): Richard Erickson

STAFF PRESENT: Steve Bird (City Planner), John Storer (Community Services)

OTHERS PRESENT: Lindsey Williams (City Council Liaison), Scott Bourcier, Leslie Herd

1. **The meeting was convened at 5:32 PM and a roll call was done.**

2. **CITIZEN'S FORUM:** None

3. **APPROVAL OF THE PRIOR MEETING MINUTES** – May 11, 2020

Fellows moved to approve the May 11, 2020 minutes, Kramer-Perry seconded. Motion passes 4-0, with Aube and Atwood abstaining.

4. **OLD BUSINESS:** NONE

5. **NEW BUSINESS:**

- A. NHDES Permit by Notification for Village at Bellamy Commons (Agent: Scott Bourcier, Dubois & King), Assessor's Map H, Lot 18, zoned RM-SU, located at 70 Knox Marsh Road.

Scott Bourcier was present to explain the proposal for in-kind replacement of two existing retaining walls adjacent to Trestle Way. The work will not increase the length or height of the walls, with no permanent impacts to adjacent wetlands. Temporary wetland impacts during repairs of each wall totals 161 linear feet. Retaining walls are failing and will be replaced in kind with larger blocks. We will provide erosion and sediment control and dewatering will be done. Work will be done in two phases, with the upstream side done in 2020 and downstream done in 2021.

Hunt: How will you retain water flow during construction?

Bourcier: The culverts will stay in place and a sediment basin will be constructed.

Hunt: What time of year will it be done?

Bourcier: As soon as possible, maybe July or August. DES will likely add that as a condition.

Fellows: What caused the block failure? Maybe they were inferior blocks.

Bourcier: It was not a construction issue but the smaller blocks have not been maintained.

Kramer-Perry: Have the conditions of the culverts been checked?

Bourcier: Yes they are working fine and are in good condition.

Fellows moved to endorse the NHDES Permit by Notification, Aube seconded. Motion passes 6-0

The Chair signed the original of the application and returned it to the applicant.

- B. Vote on requests for expenditure from the Conservation Fund:

1. Request from Dover Open Lands Committee for Expenditures Associated with Pollinator Workshop (Speaker fee, Plants & Publicity) and Design of 20th Anniversary OLC Logo and Stickers – Not to Exceed \$1,200



CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: **Second Floor Conference Room** - 288 Central Ave., Dover, NH
Meeting Date: Monday, June 11, 2020
Meeting Time: 5:30 pm

Leslie Herd of the OLC was present to explain the funding request. This is the 20th anniversary of the OLC and we wanted to have an event to celebrate. We have worked to improve the property since 2017 and have grown native plants and we have bees. We were going to have this workshop this month but had to cancel due to the virus. We are planning of about 50 people.

Fellows: What is the current balance of the Conservation Fund?

Bird: Right now it is \$1.2 million.

Fellows moved to approve the expenditure not to exceed \$1,200, Kramer-Perry seconded. Motion passes 6-0

2. Request from City of Dover Community Services Department for an Expenditure for the Purchase and Installation of 25 to 30 Street Trees in Vacant Tree Boxes in Downtown Dover – Not to Exceed \$10,000

John Storer was present to explain the request for funding. We have a limited budget for street trees. This is just for the purchase of the trees, the City will provide the labor to remove old stumps and plant the new trees. We have many vacant tree boxes in the downtown. I would like to plant these trees so they are ready of our 400th anniversary. These will provide many benefits including storm water and shade.

Aube: I support planting trees in neighborhoods but the right trees are important so they don't have an impact on the street infrastructure.

Storer: The downtown master plan contains a list of recommended tree species. Having a diversity of trees is a goal. We could use volunteer labor to assist.

Fellows: A major focus of the Forest Management sub-committee was sustainable tree harvests on City property with a goal of funding street trees. I don't want to lose a year by having to wait for income from future tree harvests.

Hunt: I would consider elm trees as they are appropriate for downtowns, especially the Liberty.

Fellows moved to approve the expenditure not to exceed \$10,000, Aube seconded. Motion passes 6-0

6. REPORT FROM THE CHAIR

- A. Review of Correspondence Received From NH Department of Environmental Services: None
- B. Review of Letter From Normandeau Associates RE: Dover All Electronic Tolling Project

Bird reviewed a letter received from Normandeau Associates regarding the Dover-Rochester All Electronic Tolling Project that NHDOT is undertaking on the Spaulding Turnpike. They are looking for your input of priority mitigation efforts such as problematic culvert/bridge crossings, land protection or habitat restoration. We will put this on the agenda for next meeting.

- C. Discussion on Meeting Date Options for July and August

Bird explained that due to the City's desire to utilize only this meeting room for safety purposes, normal meeting dates for many boards and commission will have to change for the next few months. For July the meeting date available is the first Wednesday of each month. July 1st at 5:30 PM.

Aube: I want to retain the regular meeting date as much as possible.

7. OTHER BUSINESS:

8. ADJOURNMENT

Fellows moved to adjourn, Atwood seconded. Motion passes 6-0