



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **First Floor Conference Room, City Hall – 288 Central Ave.**
Meeting Date: **Wednesday, February 19, 2020**
Meeting Time: **5:30 PM**

1. Welcome

Members Present: Chair Bill Baber, Vice Chair Otis Perry, Michael Behrmann, Walter King, Zak Koehler, Vincent Lyon, Susan Smith (Alternate), Deborah Thibodeaux (City Council Liaison)

Members Absent: Becky Ohler (Alternate)

Others Present: None.

2. Citizen's Forum

None.

3. Approval of Regular Meeting Minutes of January 15, 2020 and Committee Minutes of January 22, 2020 and January 29, 2020.

Otis Perry moved to approve the meeting minutes of January 15, 2020. Seconded by Zak Koehler. Vote: U/A.

Otis Perry moved to approve the committee meeting minutes of January 22, 2020. Seconded by Mike Behrmann. Vote: U/A.

Otis Perry moved to approve the committee meeting minutes of January 29, 2020. Seconded by Susan Smith. Vote: U/A.

4. Staff Updates

Assistant City Planner Elena Piekut was not present to provide a staff update.

A. Request for Proposals – Solar Power Purchase Agreement

Bill Baber would like an update on this.

B. Staff Position Proposal

Bill Baber said this proposal is still with the City Manager's budget but he does not expect it to happen this year due to the large unexpected increase in solid waste and recycling costs.

C. Energy Reporting – EPA Portfolio Manager

Bill Baber asked Vincent Lyon for an update. Vincent said the EPA provided a Skype training to him and Elena Piekut and that Elena provided him with two years of energy use data. He will be working on inputting it and connecting with the automatic Eversource account updating. Bill noted that there may be Excel scripts in Jackson Kaspari's files for converting data. The group also discussed the possibility of automated Unifit data input.



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D. Conservation Law Foundation Municipal Roundtable

No update.

E. Committee Meeting Guidelines

Bill Baber discussed guidelines from the City Attorney on the requirements of public meetings.

F. Other

None.

5. Old Business

A. Sustainability Committee

Zak Koehler reported that he, Otis Perry, Bill Baber, and Councilor Thibodeaux met to discuss this effort. He said they have examined similar committees in other nearby communities. They have discussed having a “sustainability forum” to explore interest in the topic city-wide.

B. Renewable Energy Tax Exemption

Bill Baber said there was a deadline to get a resolution to the City Council. Mike Behrmann offered a summary of the discussions of the subcommittee on this topic, the number one recommendation of which was to remove the cap on the assessed value exempted.

Walter King made a motion to recommend the City Council not put a monetary cap on the renewable energy tax exemption. Otis asked that it contain types of renewable energy other than solar. Otis Perry seconded. Mike Behrmann noted that the Commission is available to advise the Council on these topics.
Vote: U/A

C. Annual Goals Review

Bill Baber asked for a copy of the goals that were established.

D. Energy Report

None.

E. Budget

Bill Baber reported that Director Parker does not anticipate that the Energy Planner Position will be funded this year, but that it remains in the budget at this time.

6. New Business



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A. “Alternative” Energy Ordinance

Bill Baber led a review of the existing “Small Energy Wind System” section of the Zoning Ordinance and potential amendments to transition it to an Alternative or Renewable Energy Ordinance.

7. Other Business / Member Comments

None.

8. Call for Agenda Items

None.

9. Adjourn

Otis Perry moved to adjourn. Seconded by Zak Koehler. Vote: U/A.