



CITY OF DOVER

**DOVER MASTER PLAN
COMMUNITY FACILITIES & UTILITIES COMMITTEE
AGENDA AND MEETING NOTICE**

Meeting Type: Regular Meeting
Meeting Location: Council Conference Room, City Hall, 288 Central Avenue,
Dover, NH
Meeting Date: **Tuesday, August 11, 2020**
Meeting Time: **5:00 – 6:30 PM**

1. **Call to Order**
2. **Welcome and Introductions**
3. **Selection of Steering Committee Chair**
4. **Review of June 30, 2020 Meeting Notes**
5. **Update on Tasks Completed Since Meeting #1**
 - A. Existing Resources Summary – *Liz*
 - B. Overview of Inventory Forms – *Liz and Steve W*
 - C. Update of City Buildings/Facilities – in progress – *Steve W*
6. **Discussion of Potential Outreach Techniques for Outreach Plan – *Steve W***
7. **Next Steps**
 - A. Refine list of City buildings and identify which will be visited
 - B. Trial Run of Inventory Form and Site Visit – Early August
 - C. Distribution of Inventory Forms to Department Contacts – By Mid-August
 - D. Site Visits – Late August and Early September
 - E. Begin outreach efforts - September
 - F. Committee Meeting #3 - September
8. **Adjournment**