



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, 1st Floor Conference Room**
Meeting Date: **Monday, July 10, 2020**
Meeting Time: **8:00 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:15 a.m.

Present: Councilor Shanahan, Councilor Williams, Councilor Cullen

Also Present: City Attorney, Joshua Wyatt, Assistant City Manager, Christopher Parker

2. APPROVAL OF PRIOR MEETING MINUTES – January 27, 2020

3. DISCUSSION OF CHAPTER 170 ZONING AMENDMENTS

Parker gave an extensive overview using a handout chart showing every zone Dover has and will have after the amendments, including acreage and residential and non-residential zones. Also, Parker discussed the zoning amendments outlined in the upcoming Ordinance to Zoning Chapter 170 with the Committee together with the timeline of events.

Also discussed public issues and concerns with regard to residential and non-residential zoning. There is a limit to how much the City can re-zone. Parker stated this round of rezoning started in 2018 which is an appropriate amount of time.

Shanahan stated he believes in terms of the discussions about the validity and intent of the Zoning Ordinance should be discussed by full Council and the Ordinance Committee needs to know the Ordinance is legally correct and proper processes were taken. Parker went through the public process and timeline that took place of how the amendments occurred and to ensure legality of the Ordinance. Also, he discussed when the required Planning Board meetings occurred with public notice and participation and also covered upcoming City projects with the Committee.

Shanahan asked for a walk through of the red-lined version of the Ordinance. Parker went through explaining amendments. Noting that amendments are written in order as they are in the Code.

Various questions were answered by Parker from Committee.

4. GENERAL CODE: UPDATE SCHEDULE

Wyatt advised the Committee we need to let General Code know the schedule for updates. Wyatt's recommendation was that we do quarterly updates. Shanahan questioned costs. Wyatt advised they would be similar to yearly updates.

Williams questioned electronic versions how they would be updated. Wyatt explained the update process for online and hard copy of the Code. Williams also questioned if quarterly is too long for the Code to become outdated frequently.



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Committee agreed a quarterly update schedule.

Wyatt brought a copy of the Code Binder for the Chair of the Committee to review.

5. GENERAL DISCUSSION

Nothing further discussed.

6. AGENDA FOR NEXT MEETING

Shanahan suggested the Ordinance Committee meet the First Monday of every month beginning with August 3rd at 8:30 a.m.

7. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams and Cullen.

Vote: 3/0.