



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, September 9, 2020**
Meeting Time: **7:00 pm**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL ATTENDANCE**
- 5. PROCLAMATIONS/AWARDS**
- 6. APPROVAL OF AGENDA**
- 7. PUBLIC HEARINGS**

A. CHAPTER 141 – VEHICLES AND TRAFFIC: SCHEDULES B, C, I, L.
SPONSORED BY MAYOR CARRIER BY REQUEST

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Email correspondence must be directed to CityCouncil-All@doover.nh.gov, Voicemails must be left at (603) 516-6338, and written letters or correspondence must be directed to City of Dover, ATTN: City Council, 288 Central Avenue, Dover, NH 03820.

Correspondence that does not state the individual's name and Dover address shall not be placed on file with the Council public meeting record.

- 9. CITY MANAGER'S REPORT**
- 10. APPROVAL OF MINUTES**
- 11. MAYOR'S REPORT**
- 12. UNFINISHED BUSINESS**

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 141 – VEHICLES AND TRAFFIC: SCHEDULES B, C, I, L.
SPONSORED BY MAYOR CARRIER BY REQUEST

B. ORDINANCES IN THE 3RD READING



CITY OF DOVER

CITY COUNCIL - AGENDA

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C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B20044 TRUST FUND INVESTMENT ADVISORY SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. AWARD OF MAINTENANCE AGREEMENT TO SOUTHWORTH-MILTON, INC. FOR CATERPILLAR GENERATORS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. APPROVAL OF EASEMENT – 21 NUTE ROAD (MAP L, LOT 11)**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board | 16. Pool Advisory Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. 400th Anniversary Committee | 18. Solid Waste Advisory Commission |
| 4. Appointments Committee | 19. Transportation Advisory Commission |
| 5. Arena Commission | 20. Waterfront TIF Advisory Board |
| 6. Arts Commission | 21. City Council / School Board Collaborative Committee |
| 7. Conservation Commission | 22. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 8. Downtown TIF Advisory Board | 23. COAST |
| 9. Energy Commission | 24. Cocheco Waterfront Development Advisory Committee |
| 10. Heritage Commission | 25. Dover Main Street |
| 11. Legislative Liaison | 26. Strafford Regional Planning Commission |
| 12. Library Board of Trustees | 27. Tri-City Homelessness Task Force |
| 13. McConnell Center Advisory Committee | |
| 14. Ordinance Committee | |
| 15. Parking Commission | |

B. RESOLUTIONS

- 1. 2021-2022 NEW HAMPSHIRE MUNICIPAL ASSOCIATION LEGISLATIVE POLICY CONFERENCE**
SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN

City Manager's Report

September 9, 2020

Reporting on August 2020



Legal Department

Joshua Wyatt, City Attorney

The Office of General Legal Counsel provides legal support to the City Council, City Manager, city staff and volunteers on boards, commissions and committees of the City of Dover to assist efforts in providing services to our constituents and/or customers. In addition, legal support is also provided to the Dover School Board and Superintendent of Schools.

	For Month	FY21	FY20	FY19
Legal Matters/Questions Handled	56	101	466	342
Document Creation & Review Including Contracts	24	46	256	269
Right to Know Requests Processed	04	12	49	41
Resolutions	07	13	75	53
Ordinances	03	08	10	18

Customer Focused Outcomes: Right to Know Requests

Pursuant to RSA 91-A, the following Right to Know requests were received this month:

- 15 Partridge Lane, Meisner Brem Corp.
- McEneaney Survey Associates, Payment Report by Year
- Perkins Coie, Election Information
- 272 Dover Point Road, Tax Information

Product & Process Outcomes: Assistance to City Departments

City Council	Attention to resolutions and ordinances as needed or requested by City Council;
Community Services	Assistance with Great Bay Draft Permit; Assistance with code enforcement; assistance with water/sewer issues;
Executive	Assistance with compliance and document retention questions; Assistance with new administrative regulation; Assistance on HR matters;
Fire & Rescue	Assistance with contracts and procurement; Assistance with permit issuance; Right to Know questions;
Finance	Prepare and review various contracts, track and file City claims with Primex; Assistance with collection issues;
Planning	Assistance with development related contracts; Assistance with ordinances and re-zoning; Assistance with enforcement issues; Assistance with lot line restoration requests; Assistance with CDBG program;
Police	Assistance with code enforcement; Assistance with purchases; Assistance with Right to Know requests; Assistance with termination of Eversource license;
Public Library	No legal assistance needed.
Public Welfare	Assistance with compliance issues;
Recreation	Assistance with certain leases and short-term use agreements for programs; Assistance with grant matter;
School	Assistance with contract issues and compliance questions;
Committees	No legal assistance needed.

Financial Outcomes: Litigation

Opioid Epidemic Litigation: Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USCD in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation.

McQuade Realty, Inc v. JAD Investments LLC & City: City Attorney filed an Answer and Appearance. File sent to outside counsel. Case is being put on track for new discovery and trial deadlines.

Little Tree Education, LLC et al v. City: Received Summons and Complaint on 4/15/19. Order affirming ZBA received in September 2019. Motion to reconsider denied. An appeal has been filed with the New Hampshire Supreme Court. The appeal has been fully briefed. City Attorney's Office filed brief in May 2020.

Mary Hebbard v. City of Dover, John & Karen Brough and Ryan Colbath: Served on City on 4.17.2019. Case is in general discovery. Trial is scheduled in October 2020. In February 2020, the City filed a partial motion for summary judgment; which is now believed to be fully briefed and awaiting decision.

Mary & Rick Hebbard v. City: Complaint filed in October 2019 concerning drainage in the Tanglewood subdivision. Case is in general discovery. Trial is scheduled in November 2020. A partial summary judgment motion was filed in April 2020 and is now believed to be fully briefed and awaiting decision.

City of Dover v. Bowers: Complaint filed by City in August 2020 for failure to pay the City of cost of construction work. Case will provide to serve of process once the Court issues a summons.

Stergoi et.al v. City of Dover: Planning Board appeal filed in August 2020 by certain abutters. The Court has not yet issued an order or summons and the City has not yet been served with a summons.

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters.

Dover Business & Industrial Development Authority

by Daniel Barufaldi

Leadership & Governance Outcomes:

Summary:

In July, the majority of the downtown restaurants (35) that closed down as a result the coronavirus epidemic or the government regulations put in place to combat its spread and resultant loss of life April to May have re-opened with outdoor table service and 100% inside seating capacity. Dover's unemployment rate went from 9.2% to 8.0% in August. One significant effect was the resurgence of the restaurant sector due to the extraordinary efforts of the City of Dover to provide outdoor table seating with delivery of water filled Jersey barriers, allowing overhead covers and parking space conversion where necessary. Dover now has 35 restaurants operating with the outdoor seating in place. At the end of August, most Dover restaurants were re-opening inside table service at 100% capacity and most wish to retain the outdoor seating until year-end and to subsequent years. The restaurant activity is important as the rest of the downtown retailers depend on Dover's 70 restaurants to bring people to Dover. Our airtime radio marketing campaign continued in August with I-Heart Media and with CGI Communications providing 6-7 Dover videos for "Dover is Re-opening for Business" media sites in September.

The stock market strength in August has greatly increased consumer spending and has raised people's confidence going forward. It is anticipated that some volatility will continue through Q3. We are all waiting to see what will happen with the cutoff of existing stimulus packages and the probability of another Federal stimulus bill and what form it will take. The durable goods sector reported some significant sales gains after the previous sales declines. Dealerships are trying to sell cars on line and are experiencing success. The manufacturing sector, including capital goods and aircraft related parts, continues to show declines including some major layoffs due to the economic paralysis engendered by the coronavirus in international trade and tourism and the Boeing MAX problems. . Most downtown retailers are on reduced hours and staffing. Staffing firms reported a small but persistent rising tide of employment. Commercial real estate activity continues for projects already started, but new projects remain limited. Residential real estate markets saw some major increases in closed single family home sales at sustained high prices and multifamily residential apartment projects continue strong for the moment. Planned modest wage increases are gone and layoffs continue. Most recently the US economy was growing at a record pace (GDP growth at 2.6% over Q2, 2019 but declining to a recessionary state at least up to the beginning of the third quarter of 2020. Mortgage interest rates most recently declined slightly with the Federal Reserve near zero interest rates now a great value.

Selected Business Services:

Demand for consulting and advertising is down sharply over last year at this time. Software and IT services providers are experiencing a pause in activity. Some consolidation is now being experienced in the institutional healthcare sector. Wentworth Douglas Hospital's merger with Mass General and possibly Exeter is part of an overall consolidation trend in institutional healthcare. This is expanding the range of medical specialties available to the Dover market. WDH has opened a medical practice facility at the Pease Development Authority and has another urgent care center planned on a Dover Point Rd. site. Portsmouth Regional Hospital has opened a stand-alone ER building at Exit 7 in Dover. Tele-med service is expanding and may become a more permanent segment of medical services after the pandemic abates. Wages, while historically up significantly in critical skill areas. Have flattened with the loss of elective procedures during the pandemic. Increased health insurance costs remain a concern with the uncertainty of the future reform of the Affordable Care Act and the challenge of being able to increase pricing to cover the increased cost.

Predictions for 2020 revenue growth in the services sector are now in doubt.

Commercial Real Estate:

Non-residential commercial real estate sales activity continued at about half of the previous rate locally, and with flat activity in the Portland markets and declines in Connecticut. Boston and Rhode Island markets paused somewhat in this period. New build costs for needed 20,000 SF – 30,000 SF manufacturing/ assembly/ warehouse/ office spaces at Enterprise Park are causing sticker shock for several prospects and delaying project initiation but with two breakthrough projects beginning to be considered this coming month. The lack of at site utilities on Innovation Way has limited the developments considering that location. Accelerator units of 1,200 – 2,500 SF are sorely needed to house small post startup companies to get underway and to grow in Dover. The Orpheum co-worker space will help alleviate this problem to a very small degree. Office leasing was non-existent this month. Land sales have tanked this month. The lending environment remains highly favorable to brave borrowers, with historically low interest rates but with somewhat tighter lending standards. The flow of investment capital declined for commercial lease properties across the Seacoast, sourced from private equity firms, pension funds, foreign investors, REITS and high net worth individuals. Leverage ratios are on the rise among some investors, but remain low in absolute terms. Local multi-family and mixed use construction remains active so far with local inventory in this category rising rapidly. The outlook remains cloudy across the region so far in this sector. Forecasts call for more uncertainty in fundamentals moving forward. Fiscal policy and uncertainty around the business and employment effects of the pandemic uncertainty at both the state and federal levels are causing a reluctance to commit assets until things calm down.

See Local Major Development Projects Section below.

Residential Real Estate:

Residential real estate markets are now contributing strong performance on the Seacoast. Home buyer confidence still appears to be there for higher priced homes which seems counter intuitive unless these are investments in non-monetary assets in anticipation of rising inflation as the Treasury prints money to pay off Federal deficits with cheap dollars. Completed sales of single family homes increased year-over-year in Q1 and Q2 but Q3 and Q4 unit sales in 2019 declined slightly and 2020 unit sales to date declined slightly due to lack of inventory. Rising prices are convincing sellers to put homes on the market. Median selling prices continue to rise locally and are up another 6.7% year-over-year 2019-2020. Condo sales though somewhat mixed regionally, are up slightly locally as well as condo pricing and pending sales. Median sale prices in NH and in Dover increased again in the period for single family homes to the \$367,000 range. Pending sales suggest the markets for high-end single family houses and condo's will continue, though abated, throughout 2020 with a probable more significant pause in growth late in late 2020 or early 2021. Realtors are having more luck trying to sell homes on-line.

Manufacturing & Related Services:

Most local manufacturers supplying domestic markets are now reporting poor results with 85% reporting severe market weakness. One point-of-purchase systems supplier is experiencing sales decreases significant enough to require 80% layoffs. Local manufacturing has grown 400 jobs this year but this month Safran and Albany International announced some layoffs due to the airline problems mentioned above. ACLARA in Somersworth is shutting the former GE meters plant and is changing their business model to outsource production. The Phase 1 Chinese trade agreement is not expected to have a substantive positive effect as tensions between the U.S. and China continue to mount. The one exception is some agricultural products being purchased to offset crops lost to flooding in China. Manufacturing firms reporting on inventory levels are citing higher levels. Most contacts in the manufacturing sector indicate that both staffing levels and wage growth are now unstable especially in the airplane parts business. Capital investment is stable locally except for some new builds being deferred due to building costs exceeding the value of the completed building at present and the corona virus effect. Foreign investment in the US is growing rapidly due to the uncertainties rampant in the Chinese, Brazilian, Venezuelan and European economies and the pro-business messages from the new administration. Some major capital spending projects are now delayed. The Silver Square development is now making Phase II progress on this \$50 million dollar development.

Regional manufacturers are now governed by caution and uncertainty.

Labor demand has been strong in IT and software, electronics, engineering, quality assurance tech and legal skills. This is expected to change shortly as manufacturers deal with reduced demand. Talks with the Chamber of Commerce Education Committee, Dover high School CTC, Great Bay Community College, Somersworth High School CTC and UNH for BIZEDConnect are suspended for the immediate future. Recent reductions in the NH BPT and EPT are being maintained by the Governor's veto so far. The FY2020 property tax increase, with the tax cap budget from the School District, is causing concern at several local businesses when combined with high electric energy costs and water processing costs and their concerns about their survivability.

Retail & Tourism:

Due to the limits on gatherings necessitated by the pandemic and the fear surrounding it, local retail and tourism activities are highly curtailed. Local hotels have gone from an occupancy rate of just under 90% to 30% occupancy and several postponed weddings. On-line shopping has, to some extent, prospered due to the brick and mortar retail closings. Many regional malls are being repurposed to other uses and many national/international retail chains have closed in the US, Canada and worldwide. Many large retailers are making infrastructure investments to participate more fully in on-line sales with on-site drive through pick up points. It is anticipated that many of the big box chain stores in neighboring municipalities will close when their leases expire.

Local retailers and all local businesses have been informed of the recent SBA Emergency loans and grants programs, SELF Program and most recently, the GAP Program, and NH Chamber Relief Program as well as the DoverCARES Emergency Loan Fund.

Employment and Wages:

Local labor market pressure collapsed with the widespread business closures and layoffs. Wages for wait staff and experienced retail workers have begun to move upward but the \$600 a week addition to unemployment checks was pulling wait staff out of the labor market as they make a lot more money staying home. Unless extended by Congress, it is gone for the moment and may not exceed \$300 extra per week in future programs.

In the higher skill set categories, doctors, paramedics, physician's assistants and nurses are no longer in short supply as elective procedures were suspended in anticipation of COVID-19 surges that didn't materialize in the magnitude anticipated in NH. NH hospitals are in deficit and some doctor and nurse layoffs are expected as elective procedures are back on track again locally but not in heavily infected states.

Local Major Development Projects:

- First Street Development Phase 2 (River Mark) is nearing completion.
- Third Street Development (Changing Places) is nearing completion.
- Silver Square Development: Phase 1 completion, Phase 2 underway.
- 49,000 SF at 27 Production Drive is again up for sale.
- Cathartes Project (Orpheum completing occupancy).
- Well over \$100,000,000 in Dover development underway.
- Enterprise Park Developments suffering from "sticker shock" for new builds. Two projects expected to begin in 2020.
- Fosters Building sold for \$1.5 million / Kostis Brothers (renovation in process).
- The Old courthouse Building on First and 2nd may now be renovated for a mixed use facility. Currently again on the market.
- 6 Grove St. Project is underway but paused.
- The Fosters building on Venture Dr has a buyer.
- Birch Hill Armory on Industrial Park Dr. is nearing completion
- The H. Morris building on Venture Dr.

Parking Division

Meter Activity

	July 2020	July 2019	July 2018
Meter Transactions	31,195	42,047	39,950
Income from Meters - Total	\$55,422	\$64,795	\$55,295
Income from Meters – Parking Garage	\$4,105	\$7,646	\$4,892
Meter Days	26	22	21
Average Meter Transactions Per Day	1,200	1,911	1,902

	Fiscal YTD 2021	Fiscal Year 2020	Fiscal Year 2019
Meter Transactions	31,195	442,999	466,721
Income from Meters - Total	\$4,105	\$792,054	\$648,806
Meter Days	26	292	249
Average Meter Transactions Per Day	1,200	1,517	1,874

Electric Vehicle Charging Stations

Month	Number of Times Charging Stations Used	Amount Added to Parking Activity Fund
July 2019	31	\$88.00
August 2019	18	\$44.00
September 2019	38	\$188.00
October 2019	32	\$140.00
November 2019	23	\$87.00
December 2019	28	\$102.00
January 2020	25	\$82.00
February 2020	31	\$94.00
March 2020	23	\$85.00
April 2020	02	\$6.00
May 2020	05	\$17.00
June 2020	08	\$21.00
July 2020	05	\$28.00

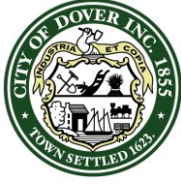
COAST

Ridership Activity

New Coast routes began end of June 2020. Those pertaining to Dover are below:

Month	Route 1 Dover/Somersworth/ Berwick	Route 13 Dover/Somersworth	Route 33 Downtown Dover/County Complex/Portland Ave	Route 34 Downtown Dover/Knox Marsh Rd
July 2020	3,103	2,313	965	133

J. MICHAEL JOYAL, JR.
CITY MANAGER

 CITY OF DOVER	<table> <tr> <th colspan="2">CITY COUNCIL - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>City Hall, Council Conference Room</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, August 26, 2020</td></tr> <tr> <td>Meeting Time:</td><td>7:00 pm</td></tr> </table>	CITY COUNCIL - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	City Hall, Council Conference Room	Meeting Date:	Wednesday, August 26, 2020	Meeting Time:	7:00 pm
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1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Ciotti led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Cullen, Councilor Manley, Councilor O'Connor, Councilor Shanahan, and Councilor Williams. Councilor Thibodeaux attended virtually.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Mayor Carrier clarified two changes to the Agenda:

Item 13.B.1. to be moved up to immediately following the Citizen's Forum.

Item 13.A.11. to be moved to 13.B.3. with a referral to a public hearing to be held on September 23, 2020.

Deputy Mayor Ciotti moved for the approval of the amended Agenda; seconded by Councilor Shanahan.

Roll Call Vote: 8/0.

7. PUBLIC HEARINGS

A. CHAPTER 97, SECTION 1 – LICENSING BOARD SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closing the Public Hearing.

B. CHAPTER 9: BOARD, COMMISSIONS AND COMMITTEES, SECTION 1 SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closing the Public Hearing.

C. CHAPTER 125: STREETS AND SIDEWALKS, SECTION 9 SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closing the Public Hearing.

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8. CITIZEN'S FORUM

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Email correspondence must be directed to CityCouncil-All@dover.nh.gov, Voicemails must be left at (603) 516-6338, and written letters or correspondence must be directed to City of Dover, ATTN: City Council, 288 Central Avenue, Dover, NH 03820.

Correspondence that does not state the individual's name and Dover address shall not be placed on file with the Council public meeting record.

Daniel Pontoh, 14 Trakey Street: He spoke in favor of Item 13.B.1.

Alison Frisella, 17 Addison Place: She spoke in favor of Item 13.B.1.

Elizabeth Fowler, 4 Birchwood Place: She spoke in favor of Item 13.B.1.

Linnea Nemeth, 21 Taylor Road: She spoke in favor of Item 13.B.1.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.

13.B.1.

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.

Councilor O'Connor moved to suspend the rules to allow Zachary Koehler speak to the Council; seconded by Councilor Shanahan.

Roll Call Vote: 8/0

Mr. Koehler spoke to the Council regarding the history of the country and the resolution regarding Indigenous People's Day.

Roll Call Vote: 7/1; Passed. Councilor Cullen was opposed.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He discussed the water shortage and the mandate to conserve water usage.

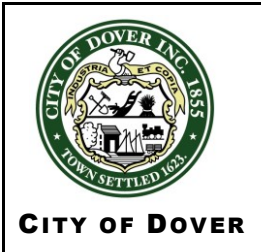
He spoke about the upcoming September 8, 2020 NH Primary Election, and getting absentee ballots in the mail as soon as possible.

He discussed revenues. Development has been tracking well. He spoke about the Ice Arena.

He recognized the anniversaries of employees listed in his report.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor Manley

Roll Call Vote: 8/0.



CITY COUNCIL - MINUTES

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10. APPROVAL OF MINUTES

A. August 12, 2020

Deputy Mayor Ciotti moved to approve the Minutes as presented.
Roll Call Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier spoke about events he attended: Dover Main Street meeting, Homeless Committee, Joint Building Committee – Dover High School.

Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Manley.
Roll Call Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 9: BOARD, COMMISSIONS AND COMMITTEES, SECTION 1 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Shanahan.

Councilor Shanahan moved to amend the ordinance to the following:

§9-27 Ethics Commission.

The membership and duties of the Ethics Commission shall be as provided in §C11-5 of the City Charter and Chapter 21, Ethics, Code of, of the Code of the City of Dover.

Motion was seconded by Councilor Cullen.
Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for its adoption as amended; seconded by Councilor Manley.
Roll Call Vote: 8/0.

2. CHAPTER 125: STREETS AND SIDEWALKS, SECTION 9 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor O'Connor.
Councilor Shanahan gave an overview of the Ordinance change to the Council.
Roll Call Vote: 8/0.



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B. ORDINANCES IN THE 3RD READING

1. CHAPTER 97, SECTION 1 – LICENSING BOARD SPONSORED BY MAYOR CARRIER BY REQUEST

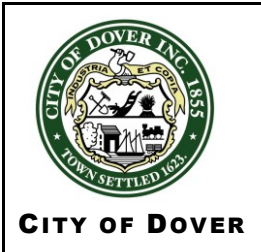
Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Manley.
Roll Call Vote: 8/0.

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **RAFFLE – Pope Memorial Humane Society – Cocheco Valley**
2. **RAFFLE – Greater Dover Chamber of Commerce**
3. **RAFFLE – St. Mary Academy**
4. **B19088 HOUSEHOLD HAZARDOUS WASTE COLLECTIONS – CONTRACT
EXTENSION TO MXI ENVIRONMENTAL SERVICES, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST**
5. **B20063 PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY
FACILITIES AND UTILITIES CHAPTER OF MASTER PLAN - RESILIENCE
PLANNING & DESIGN LLC
SPONSORED BY MAYOR CARRIER BY REQUEST**
6. **B21007 BROADWAY SOIL LOADING, TRANSPORTATION AND DISPOSAL
SPONSORED BY MAYOR CARRIER BY REQUEST**
7. **DATA MANAGEMENT INC. - TIMECLOCK PLUS APPLICATION
SPONSORED BY MAYOR CARRIER BY REQUEST**
8. **VEHICLE REPLACEMENT PARTS AND SUPPLIES - STATE OF NH CONTRACT
WITH FISHER AUTO PARTS & SANEL NAPA
SPONSORED BY MAYOR CARRIER BY REQUEST**
9. **EGGI ADDITIONAL SCOPE OF WORK - SUSTAINABLE YIELD ASSESSMENT
OF THE HUGHES PRODUCTION WELL
SPONSORED BY MAYOR CARRIER BY REQUEST**
10. **REAFFIRMATION AND REAUTHORIZATION OF BUILDING PERMIT FOR 2
LANCASTER STREET
SPONSORED BY MAYOR CARRIER BY REQUEST**



CITY COUNCIL - MINUTES

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11. APPROVAL OF TREE CUTTING ON OLD GARRISON ROAD SPONSORED BY MAYOR CARRIER BY REQUEST

Moved to Item 13.B.3. – to be referred to a public hearing to be held on September 23, 2020.

12. APPROVAL OF FIRST AMENDMENT TO LEASE AGREEMENT BETWEEN CITY OF DOVER AND BREAKIN CHAINS DISC GOLF SUPPLIES, LLC DATED MAY 28, 2019 SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

1. School Board
2. Planning Board
3. 400th Anniversary Committee
4. Appointments Committee
5. Arena Commission
6. Arts Commission
7. Conservation Commission
8. Downtown TIF Advisory Board
9. Energy Commission
- 10. Heritage Commission**
- 11. Legislative Liaison**
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Committee
25. Dover Main Street
26. Strafford Regional Planning Commission
27. Tri-City Homelessness Task Force

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor O'Connor.

Councilor Cullen pulled Item 13.A.12.

Roll Call Vote: 8/0.

Deputy Mayor Ciotti moved for the adoption of Item 13.A.12.; seconded by Councilor Cullen.

Roll Call Vote: 8/0.

Councilor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Deputy Mayor Ciotti moved to accept the Legislative Liaison Report; seconded by Councilor Manley.

Roll Call Vote: 8/0.

Councilor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Deputy Mayor Ciotti moved to accept the Ordinance Committee Report; seconded by Councilor Williams.

Roll Call Vote: 8/0.

 CITY OF DOVER	CITY COUNCIL - MINUTES Meeting Type: Regular Meeting Meeting Location: City Hall, Council Conference Room Meeting Date: Wednesday, August 26, 2020 Meeting Time: 7:00 pm
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Deputy Mayor Ciotti gave an overview of the Parking Commission Report to the Council.
Deputy Mayor Ciotti moved to accept the Parking Commission Report; seconded by Councilor Shanahan.
Roll Call Vote: 8/0.

Councilor O'Connor gave an overview of the Pool Advisory Committee Report to the Council.
Deputy Mayor Ciotti moved to accept the Pool Advisory Committee Report; seconded by Councilor Manley.
Roll Call Vote: 8/0.

Councilor O'Connor gave an overview of the Recreation Advisory Board Report to the Council.
Deputy Mayor Ciotti moved to accept the Recreation Advisory Board Report; seconded by Councilor Cullen.
Roll Call Vote: 8/0.

Deputy Mayor Ciotti gave an overview of the Appointments Committee Report to the Council, with the following recommendation to be appointed:
Casey Conley - alternate on the Zoning Board of Adjustment.
Deputy Mayor Ciotti moved to accept the Appointments Committee Report; seconded by Councilor

Roll Call Vote: 8/0.

B. RESOLUTIONS

- 1. DECLARING THE SECOND MONDAY IN OCTOBER AS INDIGENOUS PEOPLE'S DAY IN THE CITY OF DOVER**
SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to immediately follow Citizen's Forum.

- 2. B21001 ROCK SALT & SOLAR SALT COOPERATIVE PURCHASE**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Manley.
Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

- 3. APPROVAL OF TREE CUTTING ON OLD GARRISON ROAD**
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 23, 2020.)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on September 23, 2020;
seconded by Councilor Manley.
Roll Call Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Wednesday, August 26, 2020**
Meeting Time: **7:00 pm**

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 141 – VEHICLES AND TRAFFIC: SCHEDULES B, C, I, L.
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 9, 2020.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Ciotti moved to refer to a public hearing on September 9, 2020; seconded by Councilor Williams.
Roll Call Vote: 8/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Mayor Carrier recognized Deputy Mayor Ciotti's birthday.

Councilor O'Connor thanked Community Services for conducting the Hazardous Waste Day event.

16. ADJOURN

Deputy Mayor Ciotti moved to adjourn; seconded by Councilor Manley.
Roll Call Vote: 8/0.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2020.08.26 - 012**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 41-Schedule B
42-Schedule C
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The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to enact various amendments to the City's Vehicle and Traffic Code in the interest of improving the administration, enforcement, and availability of parking for the benefit of the public.

2. AMENDMENT

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 41, Schedule B: Prohibited Turns at Intersections, as follows:

a. THE FOLLOWING ARE REPEALED:

§ 141-41 Schedule B: Prohibited Turns at Intersections.

In accordance with § 141-7, it shall be unlawful for the driver of any motor vehicle to make a left-hand turn at the following intersections:

Street	Direction of Travel/Intersection
Angle Street	When emerging from Angle Street onto Central Avenue between the hours of 7:00 a.m. and 7:00 p.m.
Boston Harbor Road	South at the intersection of north on ramp to Spaulding Turnpike (near Motor Vehicle Substation)
Central Avenue	South at the intersection of Central Avenue with Broadway
Chestnut Street	North at the intersection with Washington Street
Chestnut Street	South at the intersection with Third Street
Church Street	When emerging from Church Street onto Central Avenue between the hours of 7:00 a.m. and 7:00 p.m.
Third Street	East at the intersection with Central Avenue

3. AMENDMENT

Chapter 141 entitled "Vehicles and Traffic" is hereby amended by revising Section 42, Schedule C: Stop Intersections, as follows:

a. THE FOLLOWING ARE ADDED:

§ 141-42 Schedule C: Stop Intersections.

In accordance with § 141-8, the following streets are designated as full stop street intersections:

Stop Sign on	At Intersection of:
Abbott Street	Central Avenue
Abbott Street	Mount Vernon Street
Academy Street	Church Street



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

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Stop Sign on

Adelle Drive
Alder Lane
Allan Street
Alumni Drive
Alumni Drive
Amy Lane
Angle Street
Apache Street
Applevale Drive
Arch Street
Ash Street
Ash Street
Ash Street
Ash Street
Ash Street (4-way)
Atkinson Street
Atkinson Street
Atkinson Street
Atlantic Avenue
Auburn Street
Augusta Way
Austin Drive
Ayers Lane
Back Road
Baker Street
Beech Road
Beech Road
Belanger Drive
Belknap Street
Belknap Street
Belknap Street
Bellamy Road
Benjamin Way
Beverly Lane
Birchwood Place **[Added 4-25-2018 by Ord. No. 2018.04.11-003]**
Boxwood Lane
Brickyard Drive
Browning Drive
Cailey Anna Lane
Canney Lane

At Intersection of:

Durham Road
Wilbrod Avenue
Old Rochester Road
Bellamy Road
Durham Road
Sixth Street
Central Avenue
Old Rochester Road
Middlebrook Road
Washington Street
Central Avenue
Grove Street
Horne Street
Mt. Vernon Street
Maple Street
St. Thomas Street
Silver Street
Washington Street
Portland Avenue
New Rochester Road
Middle Road
Garrison Road
Royer Lane
Henry Law Avenue
East Concord Street
Longmeadow Road
Stark Avenue
Dover Point Road
Fisher Street
Silver Street
Washington Street
Durham Road
Danielle Lane
Bellamy Road
Central Avenue

Cottonwood Drive
Isaac Lucas Drive
Tennyson Avenue
Corbin Drive
Overlook Drive



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Stop Sign on

Canney Lane
Cataract Avenue
Cataract Avenue
Chandler Way
Chapel Street
Charles Street
Cherrywood Drive
Chestnut Street
Chestnut Street (4-way)
Church Street
Church Street
Clearwater Drive
Clifford Street
Clifford Street [Added 1-28-2015 by Ord. No. 2015.01.14-001]
Cobble Hill Drive
Cochecho Street
Columbus Avenue
Columbus Avenue
Conifer Commons
Constitution Way
Corbin Drive
Cordeiro Drive
Cornerstone Drive
Cottonwood Drive
Country Club Drive
County Farm Cross Road
County Farm Cross Road
County Farm Road
County Farm Road
Court Street
Crescent Avenue
Crestview Drive [Added 12-26-2016 by Ord. No. 2016.10.12-013]
Crosby Road
Cushing Street
Cushing Street
Danielle Lane
Danielle Lane
Dean Drive
Deborah Lane

At Intersection of:

Quaker Lane
Bellamy Road
Rutland Street
Knox Marsh Road
Portland Avenue
Central Avenue
Sixth Street
Central Avenue
Sixth Street
Central Avenue
Locust Street
Spur Road
Rutland Street
Towle Avenue

Elmview Circle
Rogers Street
Littleworth Road
Tolend Road
Glenwood Avenue
Dover Point Road
Mast Road
Varney Road
County Farm Cross Road
Wildewood Drive
Gulf Road
County Farm Road
Sixth Street
County Farm Cross Road
Sixth Street
Central Avenue
Horne Street
Glenwood Avenue

Littleworth Road
Silver Street
Washington Street
Mathes Hill Drive
Spruce Lane
Tolend Road
Spur Road



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Stop Sign on

Digby Lane
Dover Neck Road
Dover Point Road (northbound)
Drew Road
Dover Street
Dover Street
Dunn's Bridge Lane
Durrell Street
East Street
East Concord Street
East Concord Street
East Watson Street
Ela Street
Elliott Park
Elm Street
Elm Street
Elmview Circle
Emerald Lane [Added 12-9-2015 by Ord. No. 2015.10.28-02]
Essex Street
Essex Street
Everett Street
Evergreen Valley Drive
Ezras Way
Fairway Drive
Fayette Street
Fieldstone Drive
Fifth Street
Fifth Street
Fifth Street [Added 8-27-2014 by Ord. No. 2014.08.13-16]
Fisher Street
Fisher Street
Florence Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]
Florence Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]
Florence Street
Forest Street
Forest Street
Fourth Street

At Intersection of:

Back River Road
Middle Road
Route 4
Back River Road
East Street
Park Street
Durham Road
St. John Street
New York Street
Ham Street
Hill Street
Court Street
Pearl Street
Stark Avenue
Silver Street
Summer Street
Court Street
Susannah's Crossing

Forest Street
Portland Avenue
Ham Street
Sullivan Drive
Littleworth Road
Gulf Road
Green Street
Long Hill Road
Central Avenue
Chestnut Street
Grove Street

Locust Street
Rutland Street
Broadway

Oak Street

Pearl Street
Essex Street
Hancock Street
Central Avenue



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Stop Sign on

Fourth Street
Fourth Street **[Added 12-9-2015 by Ord. No. 2015.10.28-025]**
Fourth Street
Foxtail Ridge
Franklin Plaza
French Cross Road
Garrison Road
George Street
Gerrish Road
Glen Hill Road **[Added 4-23-2014 by Ord. No. 2014.04.09-006]**
Glencrest Avenue
Glenwood Avenue
Governor Sawyer Lane
Grady's Lane
Grandview Drive
Green Street
Grove Street
Grove Street
Grove Street
Grove Street
Grove Street (northerly and southerly)
Hale Street
Hale Street
Ham Street
Ham Street
Ham Street
Hampshire Circle
Hancock Street
Hancock Street
Hanson Street **[Added 4-25-2018 by Ord. No. 2018.04.11-003]**
Hanson Street
Harlans Way
Hawthorne Road
Henry Law Avenue
Hill Street
Hill Street
Homestead Lane

At Intersection of:

Chestnut Street
Grove Street

Washington Street
Sixth Street
Central Avenue
Tolend Road
Back River Road
Henry Law Avenue
Old Dover Point Road
Tolend Road

Horne Street
Sixth Street
Stark Avenue
Mast Road
Littleworth Road
Washington Street
Ash Street
Third Street
Fifth Street
Fourth Street
Hough Street
Sixth Street
Central Avenue
Locust Street
Broadway
Central Avenue
Park Street
Whittier Street
Forest Street
Portland Avenue
Central Avenue

Henry Law Avenue
Mast Road
Stark Avenue
George Street
Broadway
Central Avenue
Dover Point Road



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Stop Sign on

Horne Street
Horne Street
Horne Street
Hough Street
Hough Street
Hough Street
Hough Street
Hough Street
Hubbard Road
Hubbard Road
Industrial Park Drive
Ironwood Lane
Ironwood Lane
Isaac Lucas Circle
Ivans Lane
Karens Way
Keating Avenue
Kent Avenue
Kent Avenue
Kirkland Street
Kirkland Street
Landing Way
Leathers Lane
Leighton Road
Lexington Street
Lexington Street
Locust Street
Long Hill Road
Long Hill Road
Longmeadow Road
Lowell Avenue
Maple Street
Maple Street
Maple Street
Martin Lane
Mast Road
Mast Road
Mathes Hill Drive
Mathes Hill Drive
Mechanic Street
Merry Street **[Added 12-26-2016 by Ord. No.**

At Intersection of:

Glenwood Avenue
Hough Street
Sixth Street
Central Avenue
Grove Street
Horne Street
Maple Street
Mt. Vernon Street
Hawthorne Road
Middle Road
Littleworth Road
Cherrywood Drive
Cottonwood Drive
Middle Road
Dover Point Road
Cordeiro Drive
Renaud Avenue
Newport Road
Applevale Drive and Middlebrook Road
Central Avenue
Locust Street
Dover Point Road
Back River Road
Dover Point Road
Silver Street
Washington Street
Washington Street
Old Rochester Road
Sixth Street
Woodland Road
Central Avenue
Ash Street
Hough Street
Sixth Street
Henry Law Avenue
Back River Road
Spruce Lane
Danielle Lane (south)
Mast Road
Chapel Street
Central Avenue



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Stop Sign on

2016.10.12-013]

Merry Street
Middle Road
Middle Road
Middlebrook Road
Milk Street
Mineral Park Drive
Mohawk Drive
Morningside Drive (southerly)
Mt. Vernon Street
Mt. Vernon Street
Mt. Vernon Street
Mt. Vernon Street (4-way)
Mulligan Drive
Mulligan Drive
Nelson Street
Newport Road
Newport Road
Newton Street
New Bellamy Lane
New Bellamy Lane
New York Street
Niles Street
Northam Drive
Northway Circle
Oak Street
Old Dover Point Road
Old Littleworth Road
Olde Madbury Lane
Old Rochester Road
Old Rochester Road
Old Stage Road
Orchard Street
Overlook Drive
Park Street
Park Street **[Added 3-27-2019 by Ord. No. 2019.03.13-005]**
Park Street
Park Street
Parker Street
Parker Street

At Intersection of:

Ridge Street
Back Road
Dover Point Road
Stark Avenue
Central Avenue
Pleasant View Circle
Shawnee Lane
River Dale Avenue
Hough Street
Lowell Avenue
Sixth Street
Ash Street
Back Road
Samuel Hanson Avenue
Atkinson Street
Middlebrook Road
Hawthorne Road
New Rochester Road
Dover Point Road
Spur Road
Broadway
Henry Law Avenue
Glenwood Avenue
Plaza Drive
Atlantic Avenue
Dover Point Road
Littleworth Road
Knox Marsh Road
Indian Brook Drive
Long Hill Road
Littleworth Road
Central Avenue
Tuttle Lane
Ham Street
Hill Street

New York Street
Oak Street
Rutland Street
Woodman Park Drive



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Stop Sign on

Pearson Drive
Penny Lane
Philip Street
Philip Street
Pierce Street
Pierce Street
Pinecrest Lane
Pineview Drive
Plaza Drive
Pleasant View Circle
Pointe Place **[Added 3-27-2019 by Ord. No. 2019.03.13-005]**
Pondview Drive
Portland Avenue
Production Drive
Progress Drive
Quail Drive
Quaker Lane
Redden Street
Renaud Avenue
Reservoir Street
Reyner's Brook Drive
Richmond Street
Ridge Street
River Street
Riverside Drive
Roberta Drive
Roberts Road
Rogers Street
Roosevelt Avenue
Roosevelt Avenue
Rutland Street
Rutland Street
St. John Street
St. John Street
St. Thomas Street (westerly)
St. Thomas Street (westerly)
St. Thomas Street (westerly)
Salem Avenue
Samuel Hanson Avenue
Sandpiper Drive

At Intersection of:

Dover Point Road
Henry Law Avenue
Long Hill Road
Old Rochester Road
Broadway
Central Avenue
Weeks Lane
Dover Point Road
Glenwood Avenue
Whittier Street
Julia Drive and Teresa Drive

Mast Road
Main Street
Sixth Street
Knox Marsh Road
Sixth Street
Tuttle Lane
Horne Street
Shamrock Lane
Mt. Vernon Street
Sixth Street
Washington Street
Driveway of 833 Central Avenue
Henry Law Avenue
Dover Point Road
Dover Point Road
Dover Point Road
Portland Avenue
Horne Street
Mt. Vernon Street
Central Avenue
Silver Street
Broadway
Chapel Street
Atkinson Street
Belknap Street
Locust Street
Applevale Drive
Back Road
Watson Road



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Stop Sign on

School Street
Seaborne Drive
Second Street
Shamrock Lane
Shawnee Lane
Shaw's Lane
Sixth Street
Sixth Street (4-way)
South Pine Street
South Watson Lane
South Watson Lane
Southwood Drive
Spring Street
Spring Street
Spruce Lane (easterly and westerly)
Spur Road **[Added 4-1-1992 by Ord. No. 04-92]**
Station Drive
Strafford Road
Sullivan Drive
Summer Street
Summer Street **[Added 3-27-2019 by Ord. No. 2019.03.13-005]**
Summer Street
Sumner Drive
Sunnybrooke Drive
Sunset Drive
Susannah's Crossing **[Added 12-9-2015 by Ord. No. 2015.10.28-026]**
Sylvan Drive
Tennyson Avenue
Tennyson Avenue
Third Street
Third Street
Third Street (westerly)
Thornwood Drive **[Added 3-27-2019 by Ord. No. 2019.03.13-005]**
Three Rivers Farm Road
Towle Avenue
Towne Drive
Trakey Street
Trakey Street

At Intersection of:

Main Street
Garrison Road
Chestnut Street
Renaud Avenue
Old Rochester Road
Garrison Road
Central Avenue
Chestnut Street
Central Avenue
East Watson Street
Stark Avenue
Mast Road
Central Avenue
Locust Street
Back River Road
Gerrish Road
Sixth Street
Old Rochester Road
Old Rochester Road
Central Avenue
Elm Street

Locust Street
Knox Marsh Road
Mast Road
Bellamy Road
Emerald Lane

Durham Road
Court Street
Henry Law Avenue
Chestnut Street
Grove Street
Chestnut Street
Julia Drive and Teresa Drive

Gulf Road
Clifford Street
Henry Law Avenue
Central Avenue
Locust Street



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Stop Sign on

Tuttle Lane
Tuttle Lane
Union Street
Upper Factory Road [Added 4-23-2014 by Ord. No. 2014.04.09-007]

Wallace Drive
Washington Street [Added 12-26-2016 by Ord. No. 2016.10.12-013]

Watson Road
Watson Road
Wentworth Douglass Hospital Driveway
Wentworth Douglass Hospital ER Entrance
Wentworth Terrace
Westgate Drive
Westwood Circle
Whittier Street
Whittier Street
Wilbrod Avenue
Wildewood Drive
Wildewood Drive
Willand Avenue
Willand Avenue
Williams Street
Willow Street
Wingate Lane
Winston Avenue
Winston Avenue
Woodland Road
Woodman Park Drive
Young Street

At Intersection of:

Dover Point Road
Middle Road
Court Street
Tolend Road
Columbus Avenue
Arch Street
County Farm Road
Tolend Road
Old Rollinsford Road
Central Avenue
Hilton Park Drive
Knox Marsh Road
Littleworth Road
Glenwood Avenue
Tolend Road
Glenwood Avenue
Cottonwood Drive
Sixth Street
New Rochester Road
Old Rochester Road
Henry Law Avenue
Tolend Road
Back River Road
Applevale Drive
Applevale Drive and Middlebrook Road
Stark Avenue
Clifford Street
Main Street

4. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 48, “Schedule I: No Parking at Any Time”, as follows:

§ 141-48 Schedule I: No Parking at Any Time.

In accordance with the provisions of § 141-17, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park it or permit it to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing borne by the owner of the vehicle:



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Street	Side	Location
Abbey Lane	Southerly	From the intersection with Rutland Street easterly to the end of said Abbey Lane
Abbott Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Mount Vernon Street
Academy Street	Both	Northerly for a distance of 100 feet starting at the intersection of Church Street
Alumni Drive	Both	From the intersection with Bellamy Road easterly to the intersection of Durham Road
Angle Street	Northerly	From Academy Street to Central Avenue
Arch Street	Both	From the intersection with Silver Street northerly to the intersection of West Concord Street
Ash Street	Southerly	From intersection with Central Avenue westerly to the parking lot entrance in the rear of No. 678 Central Avenue
Atkinson Street	Easterly	From the intersection with Washington Street southerly to the intersection with Silver Street
Ayers Lane	Both	Entire length
Baker Street	Southerly	From the intersection of East Concord Street easterly for a distance of 300 feet
<u>Baker Street</u>	<u>Northerly</u>	<u>From the intersection with East Concord Street, easterly to the intersection with Broadway, between December 1 and April 1</u>
<u>Belknap Street</u>	<u>Easterly</u>	<u>From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1</u>
Belknap Street	Easterly	From the intersection with Washington Street to the intersection with St. Thomas Street
Belknap Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Westerly	From the intersection with Silver Street northerly to the intersection with Washington Street, between December 1 and April 1
Bellamy Road	Easterly	From Alumni Drive southerly for a



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Street	Side	Location
Bellamy Road	Easterly	distance of 440 feet From the intersection with Cataract Avenue southerly to Alumni Drive
Bellamy Road	Westerly	From the Bellamy River Bridge southerly to 200 feet beyond Lisa Beth Drive
Boyle Street	Northerly	From Court street Easterly for a distance of 200 feet
Brick Road [Added 12-9-2015 by Ord. No. 2015.10.28-027]	Northerly	From the intersection of Central Avenue easterly for a distance of 100 feet
Broadway	Easterly	From the PSNH Pole No. 114/25 (a point across from Florence Street) northerly to the intersection with Oak Street
Canney Lane	Northerly	Entire length
Central Avenue	Both	From the intersection with Back River Road easterly to the intersection with Stark Avenue
Central Avenue	Easterly	From the intersection with Ham Street northerly for a distance of 35 feet
Central Avenue	Easterly	From the intersection with Pierce Street northerly to the driveway of 547 Central Avenue (formerly Seacoast Savings Bank)
Central Avenue	Easterly	From the intersection with Indian Brook Drive southerly to the PSNH pole number 1/71
Central Avenue	Easterly	From the intersection with South Pine Street Southerly to the PSNH pole number 1/147
Central Avenue	Easterly	From the PS Pole No. 1/1305 to the island of PS Pole No. 1/130A
Central Avenue	Easterly	From the south property line of 633 Central Avenue to the driveway of 655 Central Avenue
Central Avenue	Easterly	From the southerly driveway of 189 Central Avenue northerly to the intersection with George Street
Central Avenue	Easterly	From Washington Street north for a distance of 320 feet.



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Street	Side	Location
Central Avenue	Westerly	From Church Street to Silver Street, except during Sunday Religious Services at the First Parish Church
Central Avenue	Westerly	From the driveway to 146 Central Avenue southerly to a point 30 feet south of intersection with Trakey Street
Central Avenue	Westerly	From the intersection with Indian Brook Drive southerly to the intersection with Reservoir Street
Chapel Street	Both	From the intersection with Portland Avenue westerly to St. John Street
Chapel Street	Northerly	From the intersection with Main Street easterly to St. John Street
Charles Street [Added 4-23-2014 by Ord. No. 2014.04.09-005]	Northerly	From Central Avenue easterly for a distance of 150 feet
Charles Street [Added 4-23-2014 by Ord. No. 2014.04.09-005]	Southerly	From Central Avenue easterly for a distance of 240 feet
<u>Charles Street</u>	<u>Southerly</u>	<u>From Mill Street Westerly for a distance of 70 feet</u>
Chestnut Street	Both	From the intersection with Washington Street northerly to the intersection with Third Street
Chestnut Street	Both	From the intersection with Washington Street southerly to the intersection with St. Thomas Street
Chestnut Street	Westerly	From the intersection with Fourth Street northerly for 50 feet
Church Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street, except for school buses and parents picking up or discharging students or during church services at the First Parish Congregational Church. When both student pick-up/discharge and church services occur at the same time, school buses alone shall take precedence
Clifford Street	Northerly	From the intersection with Towle Avenue easterly for a distance of 30 feet



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Street	Side	Location
Court Street	Northerly	From Central Avenue to Boyle Street
Court Street	Northerly	From the intersection with Union Street easterly for a distance of 110 feet
Court Street	Southerly	From the intersection with Central Avenue to the intersection with Union Street
Court Street	Southerly	From South Pine Street westerly for a distance of 100 feet
Cushing Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Easterly	The entire length, between December 1 and April 1
Dover Street	Northerly	From the easterly corner of the property at 18-20 Dover Street, westerly for a distance of 135 feet, from 7:00 a.m. to 5:00 p.m. Monday through Friday
Durham Road	Both	From the intersection of Back River Road to the intersection of Mast Road
Durrell Street	Northerly and westerly	The entire length from St. John's Street to Winter Street
East Watson Street	Both	From the intersection with Central Avenue easterly to the intersection with South Watson Lane
<u>Elm Street</u>	<u>Westerly</u>	<u>From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1</u>
Essex Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Southwesterly	From the intersection with Portland Avenue northwesterly to the dead end, between December 1 and April 1
<u>Everett Street</u>	<u>Westerly</u>	<u>From the intersection with Baker Street, southerly to the intersection with Ham Street, between December 1 and April 1</u>
Ezra's Way	Easterly	Entire length
Fern Court	Westerly	From the intersection with Folsom Street, northerly, and then westerly to the dead end
Fifth Street	Northerly	From the intersection with Central Avenue westerly to Chestnut Street,
Fifth Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Northerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1



CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Street	Side	Location
<u>Fifth Street</u>	<u>Southerly</u>	<u>From the intersection with Grove Street, westerly to the intersection with Tammany Park, between December 1 and April 1</u>
First Street [Amended 9-3-2014 by Ord. No. 2014.08.13-014]	Northerly	From the westerly driveway of 1 First Street easterly to the intersection with Central Avenue
Folsom Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Southerly	The entire length, between December 1 and April 1
Forest Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Northwesterly	The entire length, between December 1 and April 1
Fourth Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Northerly <u>Southerly</u>	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly for a distance of 100 feet
Fourth Street	Southerly	From the intersection with Chestnut Street easterly to Public Service Pole No. 53/1A
Fourth Street	Southerly	From the Cochecho River bridge easterly to the intersection of Frances Drive, a distance of 250 feet
Garrison Road	Southerly	From the intersection with Shadow Drive easterly to the intersection with Meridian Drive
George Street [Added 10-26-2016 by Ord. No. 2016.10.12-013]	Northwesterly	From the intersection with Sonnett Street to the intersection with Henry Law Avenue, except where individual parking spaces are marked by the City
George Street	Southeasterly	From the northeast corner of the property line of 233 Central Avenue northeasterly to the intersection with Sonnett Street
Greenfield Drive	Northerly	From the intersection with Garrison Road easterly to the northwest corner of Greenfield Drive traffic circle
Ham Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]	Northerly	From Central Avenue to Park Street



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Street	Side	Location
Hampshire Circle	Northerly	From the southerly intersection with Whittier Street continuing around on that side of Hampshire Circle to the northerly intersection with Whittier Street
<u>Hamilton Street</u>	<u>Northerly</u>	<u>From the intersection with Elm Street, westerly to the intersection with Belknap Street, between December 1 and April 1</u>
Hancock Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Southwesterly	The entire length, between December 1 and April 1
Hanson Street [Added 4-25-2018 by Ord. No. 2018.04.11-003]	Both	Entire length
Henry Law Avenue	Easterly	From the Maglaras Park entrance road to Browning Drive
Henry Law Avenue	Westerly	From the intersection of Browning Drive northerly for a distance of 75 feet
Henry Law Avenue	Westerly	From the intersection of George Street southerly to a point directly across from Towne Drive
Henry Law Avenue	Westerly	From the intersection with Williams Street southerly to the intersection with George Street
<u>High Ridge Drive</u>	<u>Southerly</u>	<u>From the intersection with Floral Avenue easterly to the dead end, between December 1 and April 1</u>
Horne Street	Westerly	From the intersection with Glencrest Avenue southerly to the driveway of 68 Horne Street
Industrial Park Drive [Added 5-23-2018 by Ord. No. 2018.05.09-004; amended 3-27-2019 by Ord. No. 2019.03.13-005]	Easterly then southerly (inside of curve)	From the westernmost driveway from 89 Industrial Park Drive (Eversource Pole No. 305/12B) northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource Pole No. 305/15BS), from November 1 to April 1
Ivan's Lane	North	Entire length
Kirkland Street	Southerly	
Lexington Street [Added 11-13-	Easterly	The entire length, between December 1



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Street	Side	Location
2019 by Ord. No. 2019.10.23-013]		and April 1
Lincoln Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Northerly Southerly	<u>From the intersection with Chestnut Street, westerly to the intersection with Grove Street. The entire length, between December 1 and April 1</u>
Lisa Beth Drive		
Locust Street	Easterly	From the intersection with Silver Street southerly to the intersection with Central Avenue
Locust Street	Easterly	From the intersection with St. Thomas Street southerly to the intersection with Silver Street
Long Hill Road	Both	From the intersection with New Rochester Road (Route 108) westerly to the intersection with Old Rochester Road (Route 16B)
Main Street	Easterly	From the intersection with Washington Street northerly to the intersection with Chapel Street
Mechanic Street	Both	From intersection of School Street northerly to the intersection of Chapel Street
Mill Street	Both	From a point 370 feet from Central Avenue easterly for a distance of 700 feet
Mineral Park Drive	Northerly	From the intersection with Washington Street to the intersection with Pleasant View Circle
Morin Street	Both	From the intersection with Central Avenue, westerly to PSNH Pole No. 1/18B
Nelson Street	Southerly	From the intersection with Atkinson Street westerly to the intersection with Belknap Street
Nelson Street	Southerly	From the intersection with Locust Street westerly to the intersection with Atkinson Street, between December 1 and April 1



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Street	Side	Location
New York Street	Both	From the intersection with Broadway to the intersection with East Street
New York Street	Southerly	From the intersection with Central Avenue easterly to the Public Service Pole 111/12
Old English Village Road	Southerly	From the intersection with Central Avenue easterly to the Rollinsford Town Line
Old Garrison Road	Both	Along the entire 510 foot frontage of Tax Map J, Lot 10-6, owned by State of New Hampshire Fish and Game Department
Old Rollinsford Road	Both	From the intersection with Central Avenue to the Wentworth Douglass Hospital
Orchard Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Orchard Street Lot service road	Both	Entire length from its intersection with Orchard Street northerly, then westerly to its exit to Orchard Street Lot
Overlook Drive	Westerly	Entire length
Park Street Park Parking Lot [Added 4-12-2017 by Ord. No. 2017.03.22-004]		No parking during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31
Paul Street	Easterly	From the intersection with Henry Law Avenue, to the intersection with Wallingford Street
Pierce Street	Both	Entire length
Plaza Drive	Easterly	From the intersection with Glenwood Avenue northerly to the intersection with Northway Circle
<u>Plaza Drive</u>	<u>Easterly</u>	<u>From the intersection with Northway Circle, northerly to the end of the Street, between December 1 and April 1</u>
Pleasant View Circle	Westerly	From the intersection with Washington Street northerly to the intersection with Whittier Street



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Street	Side	Location
Portland Avenue	Easterly	From the north boundary of 161 Portland Avenue southerly to the north boundary of 149 Portland Avenue
Portland Avenue	Northerly	From PSNH pole 119/3A to the entrance of the Portland Avenue Parking Lot
Portland Avenue	Northerly	From the intersection with Chapel Street to the entrance with Portland Avenue parking lot
Portland Avenue	Southerly	The intersection with Chapel Street easterly and westerly for a distance of 100 feet
Portland Avenue [Amended 12-9-2015 by Ord. No. 2015.10.28-028]	Westerly	From the intersection of Oak Street southerly for a distance of 600 feet
Preble Street	Southerly	From the intersection with Central Avenue easterly then southerly along the westerly side to the intersection with Pierce Street
Quaker Lane	Westerly	Entire length
<u>Richmond Street</u>	<u>Westerly</u>	<u>Entire length</u>
River Street	Easterly	From the intersection with Henry Law Avenue northerly for a distance of 130 feet
River Street	Westerly	From the intersection with Henry Law northerly to Washington Street
Rogers Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Southwesterly	The entire length, between December 1 and April 1
Rogers Street	Westerly	From the intersection with Cochecho Street northerly for a distance of 400 feet
Royer Lane	Both	Entire length
Sandpiper Drive	Southerly	From the intersection with Watson Road to the cul-de-sac
School Street	Southerly	From the westerly entrance to the School Street Parking Lot easterly to the intersection with Mechanic Street
Shaw's Lane	Easterly	Entire length from Garrison Road to Tideview Drive
Silver Street [Amended 12-26-	North	From the intersection with Central



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Street	Side	Location
2016 by Ord. No. 2016.10.12-013]		Avenue westerly to the intersection with Knox Marsh Road
Silver Street [Amended 12-26-2016 by Ord. No. 2016.10.12-013]	South	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Smith Well Road	Westerly	From Glenwood Avenue to Barry Street
Sonnet Street	Both	From the intersection with George Street easterly to the intersection with Hanson Street
South Pine Street	North	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street
South Pine Street	Southerly	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street excluding the area between public service pole 150/4 easterly to public service pole 150/7A
Spring Street	Northerly	From Central Avenue to Locust Street
St. John Street	Easterly	From the intersection with Broadway southerly to the intersection with Chapel Street
St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday.
St. Thomas Street	Southerly	The angled spaces between the McConnell Center and Atkinson Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday.
<u>St. Thomas Street</u>	<u>Northerly</u>	<u>From the intersection with Atkinson Street, westerly to intersection with Belknap Street, between December 1 and April 1.</u>
<u>St. Thomas Street</u>	<u>Northerly</u>	<u>Two spaces in front of 33/35 St.</u>



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Street	Side	Location
		<u>Thomas Street, between December 1 and April 1</u>
Summer Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Southerly	From the intersection with Central Avenue westerly to the intersection with Belknap Street, between December 1 and April 1
Susannah's Crossing	Southerly	Entire length of publicly accepted portion of the street
Third Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Third Street [Added 11-13-2019 by Ord. No. 2019.10.23-013]	Northerly Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Third Street	Northerly	From the driveway of 33 Third Street westerly for 15 feet
Towle Avenue	Easterly	From the intersection with Clifford Street northerly for a distance of 30 feet
Towle Avenue	Westerly	From the intersection with Clifford Street northerly for a distance of 30 feet
Twombly Street	Northerly and easterly	From the intersection with Preble Street easterly and southerly to the intersection with Pierce Street
Union Street	Westerly	From the intersection with Court Street northerly to the intersection with Federal Street
Washington Street	Easterly	Between the intersection with Pleasant View Circle northerly to the intersection with Mineral Park Drive
Washington Street	Southerly	From the intersection with Locust Street westerly for a distance of 56 feet
Washington Street	Southerly	From the easterly most driveway of 150 Washington Street to Atkinson Street
Washington Street	Westerly	From the intersection of Morrison Lane northerly for a distance of 150 feet
<u>West Concord Street</u>	<u>Northerly</u>	<u>From the intersection with Lexington Street, westerly to the intersection with Arch Street, between December 1 and April 1</u>
Whittier Street	Both	From the intersection with Mineral Park



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Street	Side	Location
		Drive northerly to the Whittier Street Bridge
Wildewood Lane	Both	From the intersection of Cottonwood Drive to the beginning of the cul-de-sac
Wildewood Lane	Northeasterly	From Sixth Street to Cottonwood Drive
Williams Street	Both	From the intersection with Central Avenue easterly to the intersection with Henry Law Avenue
Winter Street	Both	From the intersection with St. John Street easterly to the intersection with Durrell Street
Winter Street (formerly Cedar Street)	Northerly	From the intersection with Durrell Street easterly to the dead end
Young Street	Northerly	From the intersection with Main Street and Portland Avenue easterly to the Cochecho River
Young Street	Southerly	From the intersection of Main Street easterly to the Cochecho River, between December 1 and April 1

5. AMENDMENT

Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 51 Schedule L: “Parking Meter Zones”, as follows:

Street	Location
(Reserved)	
§ 141-51 Schedule L: Parking Meter Zones. [Added 4-22-2015 by Ord. No. 2015.04.22-012]	
Metered Parking Garage	Location
Orchard Street Parking Garage [Amended 12-26-2016 by Ord. No. 2016.10.12-013; 11-14-2018 by Ord. No. 2018.10.24-011; 5-22-2019 by Ord. No. 2019.05.08-009]	Parking spaces on levels 1 and 2 within the parking structure which is south of Orchard Street, between Chestnut Street and Central Avenue, not including the 3 posted Police Station visitor spaces on the first floor of the parking garage unless otherwise posted
Metered Parking Lot	Location
Belknap Lot	320 Central Avenue and 18 Locust Street; southerly of Washington Street between Central Avenue and Locust Street
Fourth Street Parking Lot [Added 4-12-2017 by Ord. No. 2017.03.22-004]	East of Chestnut Street, south of Fourth Street and west of the railroad tracks. All spaces except as otherwise posted



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Henry Law Avenue Recreation Parking Lot - Henry Law 6 Henry Law Avenue, easterly and then northerly Avenue **[Added 4-12-2017 by Ord. No. 2017.03.22-004]** of Henry Law Avenue

Locust Street Lot **[Added 12-9-2015 by Ord. No. 2015.10.28-029; repealed 5-23-2018 by Ord. No. 2018.05.09-004]**

Orchard Street Lot **[Amended 8-24-2015 by Ord. No. 2015.07.08-016; 12-9-2015 by Ord. No. 2015.10.28-029; 5-25-2016 by Ord. No. 2016.05.11-007]**

North of Orchard Street southerly of the Cochecho River between Central Avenue and Chestnut Street not including 2 posted spaces in the northeast corner of the lot, 2 posted spaces in front of 40 Chestnut Street (Cochecho Park Apartments) that are free 15 minute limit spaces, and 2 posted Police Station visitor spaces in front of 40 Chestnut Street (Cochecho Park Apartments) 31 River Street easterly of the Cochecho River and north of Henry Law Avenue

River Street Lot

Third Street Lot **[Amended 8-24-2015 by Ord. No. 2015.07.08-016]**

North of Third Street southerly of the railroad tracks between Chestnut Street and Central Avenue

Transportation Center Lot **[Amended 8-24-2015 by Ord. No. 2015.07.08-016]** 33 Chestnut Street westerly of Chestnut Street between First Street and Third Street

Metered On-Street Parking Spaces	Side	Location
Atkinson Street	Westerly	From the intersection with Washington Street, southerly to the intersection with St. Thomas Street
Broadway [Added 12-26-2016 by Ord. No. 2016.10.12-013; amended 5-22-2019 by Ord. No. 2019.05.08-009]	Southerly	From the intersection with Central Avenue easterly to the intersection of St. John Street
Central Avenue [Amended 10-11-2017 by Ord. No. 2017.09.27]	Easterly	From the intersection with Fourth Street southerly to the intersection with Kirkland Street
Central Avenue [Added 10-11-2017 by Ord. No. 2017.09.27]	Westerly	From the intersection with Fourth Street southerly to the driveway between 236 and 240 Central Avenue
Chapel Street [Amended 8-24-2015 by Ord. No. 2015.07.08-016]	Southerly	From the intersection with Central Avenue easterly to the driveway on the west side of 15 Chapel Street
Chestnut Street [Amended 8-24-2015 by Ord. No. 2015.07.08-016]	Easterly	From the intersection with Fourth Street northerly to the intersection with Fifth Street
First Street	Northerly	From the westerly edge of 1 First Street westerly to the intersection with



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First Street	Southerly	Chestnut Street From the intersection with Central Avenue westerly to the end of public parking at the rear of 432 Central Avenue
Fourth Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Hale Street	Both	From the intersection with Central Avenue westerly to the intersection with Locust Street
Henry Law Avenue	Easterly	From the intersection with Washington Street southerly to George Street
Kirkland Street [Added 10-11-2017 by Ord. No. 2017.09.27]	Northerly	From the intersection with Central Avenue westerly to the intersection with Academy Street
Locust Street [Amended 10-11-2017 by Ord. No. 2017.09.27]	Both	From the intersection with Hale Street northerly to the intersection with Washington Street, unless otherwise posted
Main Street	Westerly	From the intersection with Washington Street northerly to the intersection with School Street
River Street	Easterly	From the intersection with Henry Law Avenue northerly to the intersection with Washington Street
St. John Street [Added 5-22-2019 by Ord. No. 2019.05.08-009]	Westerly	From the intersection of Broadway southerly to the intersection with Chapel Street
School Street	Both	Both sides from the intersection with Main Street easterly to the intersection with Mechanic Street
Second Street	Both	Both sides from the intersection with Chestnut Street easterly to the intersection with Central Avenue
St. Thomas Street	Both	Both sides from the intersection with Central Avenue westerly to the intersections with Locust Street
Third Street	Southerly	Southerly side from the intersection with Chestnut Street easterly to the intersection with Central Avenue



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Washington Street

Both

Both sides from intersection of
Chestnut Street easterly to the
intersection of River Street

TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk



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DOCUMENT HISTORY:

First Reading Date: 08/26/2020	Public Hearing Date: 09/09/2020
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		



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ORDINANCE BACKGROUND MATERIAL:

This ordinance enacts recent recommendations of the Parking Commissions, the Transportation Advisory Commission (“TAC”), or in some instances City staff. An overview of each amendment is provided below.

Overview of Amendments to Schedule B:

- **Boston Harbor Road:** With the progression of the Newington-Dover Spaulding Turnpike project and recent reconfiguration of the Exit 6 interchange, Boston Harbor Road no longer has a direct on-ramp near the Motor Vehicle Substation. The revision is proposed and is editorial in nature because this intersection no longer exists.
- **Chestnut Street:** This revision was previously recommended by the TAC, conditioned upon intersection reconfiguration related to the 104 Washington Street (Orpheum Apartments) project. This development resulted in a widening of the northerly approach of Chestnut Street to Washington Street, which now accommodates a dedicated northbound left turn lane that is incorporated into the traffic signal phasing.

Overview of Amendments to Schedule C:

- **Salem Avenue, Winston Avenue (two instances), Kent Avenue (two instances), and Newport Road:** The TAC endorsed these amendments after consideration of resident concerns regarding the absence of stop signs throughout this neighborhood. In particular, this revision will clarify the right-of-way rule at the four-way intersection of Kent, Winston, Applevale, and Middlebrook where no stop signs are present and it is unclear which is the “through” roadway. This revision will add a total of seven (7) new stop signs in this neighborhood (Salem Avenue intersects with Applevale at each end).

Overview of Amendments to Schedule I:

- **Baker Street, Belknap Street, Elm Street, Everett Street, Fifth Street, Hamilton Street, Plaza Drive, St. Thomas Street (two instances), West Concord Street, Fourth Street, Lincoln Street, Third Street:** After the transition to a storm-based Winter Parking Ban, Community Services discovered that certain streets were too thin to allow for plowing and the passage of emergency vehicles. Accordingly, these additions/changes were identified this past winter season by Community Services as needing to be added or amended.
- **Charles Street:** This amendment is recommended by staff. It formalizes a restriction that has historically been in place with a yellow line across from the City’s sewer pump station, which maintains sight distance for this intersection where the two streets intersect at an acute angle and allows for traffic passage to be maintained while City staff perform maintenance at the Charles Street sewer pump station.
- **Lisa Beth Drive:** This amendment is editorial in nature. There is no regulation in place and no need to show the street in an incomplete row in the schedule.
- **Richmond Street:** This revision was endorsed by the TAC after consideration of resident concerns regarding the street width and emergency vehicle access. Richmond Street averages only 25’6” in



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width. By comparison, Atkinson Street has an average width of 31'6" yet is already restricted on one side. The fire hydrant servicing this neighborhood is on the westerly side of Richmond Street.

Overview of Amendments to Schedule L:

- Atkinson Street: This amendment has been requested by tenants and management of the McConnell Center in order to create turnover parking on the northerly side of the building. The Parking Commission voted at its July 2020 meeting to include the section of Atkinson Street from Washington Street to St. Thomas Street to the metered parking program. Much of the pressure was due to the Court System and nearby bank enforcing their private property rights as the Orpheum Apartments opened up.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2020.09.09 – 143**

Resolution Re: B20044 Trust Fund Investment Advisory Services

WHEREAS: The Sealed Request for Proposal (RFP) #B20044 was solicited and received on March 26, 2020 @ 2:00 p.m. for Trust Fund Investment Advisory Services, and five (5) bid responses were received by the City; and

WHEREAS: On August 25, 2020, the Board of Trustees of Trust Funds reviewed the five responses for necessary qualifications, experience, skills, project understanding, fees and compensation, and approach and ability to comply with proposed scope of services; and

WHEREAS: The Board of Trustees of Trust Funds unanimously accepted Clarfeld Citizens Private Wealth Management RFP submission as the bid deemed most advantageous to the City. It is the recommendation of the Board, contingent upon City Council approval, to award to Clarfeld Citizens Private Wealth Management of Manchester, NH at proposed fees provided in conjunction with Bid #B20044. The contract shall be for a period of five (5) years, subject to cancellation by either party upon ninety (90) calendar days' written notice.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager, or designee, is hereby authorized to contract with the vendor, Clarfeld Citizens Private Wealth Management (CCPW) of Manchester, NH, consistent with their bid response and contract authorized herein.

In accordance with NH RSA 31:38-a, expenses incurred for investment advisor services shall be charges against the trust funds, proportionally allocated based upon each trust's principal and accumulated income balance.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2020.09.09 – 143**
Resolution Re: B20044 Trust Fund Investment Advisory Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2020.09.09 – 143**

Resolution Re: B20044 Trust Fund Investment Advisory Services

RESOLUTION BACKGROUND MATERIAL:

A Sealed Request for Proposal (RFP) #B20044 was solicited and received on March 26, 2020 @ 2:00 p.m. for Trust Fund Investment Advisory Services. Five bid responses were received and reviewed by the Board of Trustees of Trust Funds for necessary qualifications, experience, skills, project understanding, fees and compensation, and approach and ability to comply with proposed scope of service. A scoring matrix was established and completed to evaluate each of the five bid responses.

The City of Dover, NH has \$13,794,546 held in trust funds as of June 30, 2020, which are currently managed by Clarfeld Citizens Private Wealth Management. Part of the management of these funds, while preserving principal, is to achieve income and growth objectives and portfolio goals, in accordance with all applicable NH State laws related to Trust Funds.

The vendor selected to manage the trust funds is subject to the adopted Investment Policy of the Board of Trustees of Trust Funds, custodial services, as well as preparation of State of New Hampshire annual forms MS-9 and MS-10, and monthly investment reporting. In addition, the management firm shall also commit to attend up to four quarterly meetings of the Trustees of Trust Funds to provide portfolio review and continuing investment recommendations, as well as discussions of such related items as extraordinary economic or market circumstances, the adopted Investment Policy and administrative matters.

On August 25, 2020, the Board of Trustees of Trust Funds unanimously accepted Clarfeld Citizens Private Wealth Management RFP submission contingent upon City Council approval. The proposed contract shall be for a period of five (5) years, subject to cancellation by either party upon ninety (90) calendar days' written notice. The performance of the investment manager will be reviewed annually and contract adjustments may be made as needed. The Board of Trustees of Trust Funds will consider a rebid every five years. The estimated Year 1 cost for investment advisor services is \$75,000.

Award Information:

A contract will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Contract	Advertised:	Yes
Invitations emailed:	107	Number of Responses:	5
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	N/A	Contract:	Yes
Prices will hold for:	5 Years	Estimated Delivery:	As needed, after 7/1/2020
Recommended Award to:	Clarfeld Citizens Private Wealth Management	Fund:	Trust Fund
Other Approvals Required:	Board of Trustees of Trust Funds, approved 8/25/20	References Checked:	Yes. Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B20044 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: R – 2020.09.09 – 144
Resolution Re: Award of Maintenance Agreement to Southworth-Milton,
Inc. for Caterpillar Generators

- WHEREAS: Southworth-Milton, Inc. is the authorized dealer/distributor for Caterpillar generators in the New England region and the City of Dover has twenty (20) Caterpillar emergency generators at various wells and pump stations, the fire stations, police station, Community Services Facility, City Hall and McConnell Center that were previously purchased through this vendor; and
- WHEREAS: The generators require semi-annual inspections and maintenance which has been completed by Southworth-Milton, Inc. using Caterpillar trained technicians since the original purchases, Southworth-Milton Inc. has offered a set price agreement in the amount of \$29,762.00 for the November 2020 and May 2021 inspections and maintenance; and
- WHEREAS: Per Dover Purchasing Code 5-29F, Exemptions to Competitive Bidding, the Purchasing Agent may, with approval of the City Manager, waive bidding procedures when sole-source purchases are utilized where the proposed purchase is manufactured or provided by one entity.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Southworth-Milton, Inc. of Milford, MA for Caterpillar generator inspection and maintenance services in the amount of \$29,762.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43250.4433.00000.00	Sewer Maintenance Charges Equipment	27,369	16,071
5300.1.300.43320.4433.00000.00	Water Maint Charges Equipment	51,614	44,597
1000.1.300.43180.4431.00000.00	F&G Maint Charges Bldg	141,822	141,822
1000.1.220.42220.4434.00000.00	Fire Maint Charges	76,620	73,088
3381.1.350.41941.4431.00000.00	McConnell Center Maint Equip	27,000	21,463
1000.1.210.42170.4431.00000.00	Police -Maint Chrgs - Buildings	2,580	1,892
1000.1.300.41941.4433.00000.00	Maint Chrgs - Equipment	2,750	2,750



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: R – 2020.09.09 – 144
Resolution Re: Award of Maintenance Agreement to Southworth-Milton,
Inc. for Caterpillar Generators

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Susan Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: R – 2020.09.09 – 144
Resolution Re: Award of Maintenance Agreement to Southworth-Milton, Inc. for Caterpillar Generators

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department has used Southworth-Milton, Inc. to maintain the Caterpillar generators located throughout the City of Dover since their original purchase. Southworth-Milton, Inc. is the only dealer/distributor for Caterpillar generators in the New England region and the City of Dover has twenty (20) Caterpillar generators at various wells and pump stations, the fire stations, police station, Community Services Facility, City Hall and McConnell Center. These generators require semi-annual (November and May) inspections and maintenance which has been conducted by Southworth-Milton, Inc. and their Caterpillar generator trained technicians since the original purchases. Southworth-Milton, Inc. has offered an annual agreement for these services to be provided in November 2020 and May 2021 in the amount of \$29,762.00. Due to the nature of the emergency generator operations, the Community Services Department requests only Caterpillar trained technicians service the units.

Generator Locations:

61 River Street, Pump Station	Campbell Well
Griffin Well Portable	Willand Pond
Mill Street, Pump Station	City Hall
Leighton Way, Pump Station	11 Lowell, Pump Station
5 Boston Harbor, Pump Station	Stonewall, Pump Station
Community Services Facility, Mast Rd.	Huckleberry Hill WWTP
Charles Street, Pump Station	Calderwood, Pump Station
McConnell Center	Pole Barn, Mast Road
Central Fire Station	North End Fire Station
South End Fire Station	Police Station

Award Information:

A purchase order will be issued to Southworth-Milton, Inc. as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Emailed:	N/A	Number of Responses:	N/A
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	Certificate of Insurance	Contract:	Yes
Prices will hold for:	2020-2021	Estimated Delivery:	Nov 2020 & May 2021
Recommended Award to:	Southworth-Milton, Inc.	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding process



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2020.09.09 – 145**

Resolution Re: **Approval of Easement – 21 Nute Road (Map L, Lot 11)**

WHEREAS: The owner of 21 Nute Road (Map L, Lot 11) recently sought a conditional use permit (“CUP”) from the City’s Planning Board in order to construct a home within the conservation district on Nute Road;

WHEREAS: Nute Road is a public road, at one end of which is a privately owned cul-de-sac, where 21 Nute Road is located;

WHEREAS: As a proposed condition of approval, the property owner offered to grant an easement for the public to pass and repass over a portion of 21 Nute Road (Map L, Lot 11);

WHEREAS: The Planning Board conditionally approved the CUP, with one condition being the grant of the public easement to the City, provided the City Council agrees to accept such an easement;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is hereby authorized to negotiate, finalize, sign, acquire, and accept an easement from the owner of 21 Nute Road (Map L, Lot 11) on terms acceptable to all parties and to take any necessary steps to record said easement at the Strafford County Registry of Deeds.

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal
Form and Compliance:

Joshua M. Wyatt
City Attorney

Recorded by:

Susan Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2020.09.09 – 145**

Resolution Re: **Approval of Easement – 21 Nute Road (Map L, Lot 11)**

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

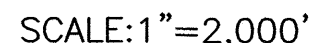
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The easement plan showing the subject property and location of the proposed easement area and surrounding area is included for reference.



N/F	NOW OR FORMERLY
RP	RECORD OF PROBATE
SCRD	STRAFFORD COUNTY REGISTRY OF DEEDS
	MAP 11/LOT 21
	IRON ROD/PIPE FOUND
	IRON ROD SET
	DRILL HOLE SET
	RAILROAD SPIKE SET
	BOUNDARY LINE
	ORIGINAL LOT LINE POCKET 3 FOLDER 1 PLAN #42
	MEAN HIGH WATER LINE
	UTILITY POLE (w/ GUY)
	METER (GAS, WATER, ELECTRIC)
	CATCH BASIN

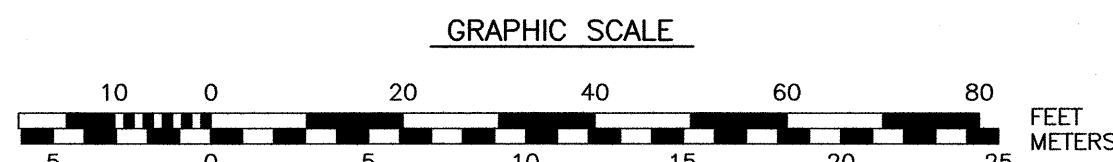
LINE	BEARING	DISTANCE
L1	S15°28'01"W	19.50'

LINE	BEARING	DISTANCE
T1	N58°32'55"W	88.39'
T2	N18°29'50"E	154.30'

E1	N39°09'04"E	23.25'
E2	N68°55'40"E	41.51'

PAUL A. DOBBERSTEIN, LLS #1000

DATE _____



SCALE: 1"=20'

JULY 2020



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2020.09.09 – 146**
Resolution Re: 2021-2022 New Hampshire Municipal Association
Legislative Policy Conference

- WHEREAS: The New Hampshire Municipal Association (NHMA) monitors legislative bills of interest and provides legislative advocacy representing the collective interests of the 234 municipal communities and their residents; and
- WHEREAS: The NHMA is holding the 2021-2022 Legislative Policy Conference on Friday, October 2, 2020; and
- WHEREAS: Representatives of the NHMA have developed recommendations to set priorities for legislative advocacy in the coming year relating to municipal interests that may arise before the New Hampshire Legislature and State agencies, which will be discussed at the upcoming NHMA Legislative Policy Conference; and
- WHEREAS: One additional Floor Policy Proposal has been submitted by the Town of Hudson for consideration at the NHMA Legislative Policy Conference; and
- WHEREAS: The City of Dover is a member of the NHMA and the Dover City Council may therefore designate a delegate to the NHMA Legislative Policy Conference where legislative policies will be discussed and adopted by the NHMA.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

That the Dover City Council endorses the New Hampshire Municipal Association's 2021- 2022 Legislative Policy Recommendations.

That the Dover City Council endorses the New Hampshire Municipal Association Floor Policy Proposal submitted by the Town of Hudson.

That the Dover City Council endorses the New Hampshire Municipal Association Legislative Principles.

That the Dover City Council authorizes Councilor Dennis Shanahan as its voting delegate to vote accordingly during the New Hampshire Municipal Association Legislative Policy Conference and, when deemed necessary, Councilor Dennis Shanahan, or designee, may provide testimony to State of New Hampshire officials on behalf of the City of Dover consistent with the endorsed legislative policies.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2020.09.09 – 146**
Resolution Re: 2021-2022 New Hampshire Municipal Association
Legislative Policy Conference

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Dennis Shanahan
Councilor

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Ciotti		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Joshua Manley, Ward 4		
Councilor Dennis Shanahan, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor John O'Connor, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The following attachments are provided for reference:

- New Hampshire Municipal Association 2021-2022 Legislative Policy Process, Final Policy Recommendations for Legislative Policy Conference October 2, 2020;
- 2021-2022 NHMA Legislative Policy Process Questions & Answers;
- NHMA Legislative Principles;
- New Hampshire Municipal Association 2021-2022 Legislative Policy Process, Floor Policy Proposal.



Legislative Principles

In addition to the established legislative policy positions adopted by the New Hampshire Municipal Association membership, the following principles have also been adopted to guide staff in setting priorities during any legislative biennium:

1. Identify and oppose mandates that violate Part 1, Article 28-a of the New Hampshire Constitution.
2. Work to maintain existing revenue streams to municipalities, (i.e. revenue sharing, meals and rooms tax, highway, and other state aid). Be especially watchful of proposals to reduce local aid in order to meet other funding commitments.
3. Advocate to maintain and enhance existing local authority.
4. Support legislation that provides greater authority to govern more effectively, efficiently, and flexibly at the local level, including local option legislation. If the legislature is considering adopting a program that is particularly controversial at the local level, support a requirement that a local legislative body vote is necessary before full implementation of the measure.
5. Support bills proposed by individual municipal members, except when they conflict with these principles or NHMA's Legislative Policies. Staff should prioritize time and resources when there are competing demands in order to focus on NHMA's broad agenda first.
6. Encourage exemptions from state taxes rather than local property taxes when legislative intent is to preserve statewide resources.
7. Advocate for municipal representation on state boards, commissions, and study committees that affect municipal government and have non-legislative members.
8. Work cooperatively with other groups and associations to support efforts to improve the delivery of services at the local level.
9. Support municipal efforts toward effective regional and state cooperation and delivery of municipal and state services.
10. Advocate for local options for economic development and vitality in partnership, including public-private partnerships, with regional and state economic development goals to encourage the overall economic health and social well-being of New Hampshire.
11. Encourage clarity and the elimination of ambiguity in statutory language, especially in areas of decision-making authority.

**New Hampshire Municipal Association
2021 - 2022 Legislative Policy Process**

Floor Policy Proposal

Submitted by (name): **Hudson Board of Selectmen**

Date: August 20, 2020

City or Town: **Hudson**

Title of Person Submitting Policy:

Selectmen

Floor Policy Proposal approved by vote of the governing body on **July 10, 2018**

To see if NHMA will SUPPORT/OPPOSE:

To see if NHMA will support legislation to lower the abatement interest rate that municipalities pay from 6% to 4% (RSA 76:17-a) to better align it with the interest rate on delinquent taxes that were recently lowered by the NH Legislature.

Municipal Interest to be accomplished by proposal:

To align abatement interest paid by a municipality with the recent lowering of interest rates on delinquent property taxes.

Explanation:

Currently, after the timely payment deadline has passed on payment of property taxes, usually 30 days or more of grace time, 12% interest is charged, for a period of six (6) months, and then 18% interest is charged after those six (6) months. The NH Legislature and the Governor have passed into law, a significant decrease in the interest rate that is charged on late property tax bills. As of January 1, 2019, after the timely payment deadline has passed on payment on property taxes, 8% interest is charged, for a period of six (6) months and then 14% interest is charged. This proposal seeks to lower the interest rate on abatements paid by a municipality from 6% to 4% to better align with delinquent property tax interest rates.



2021-2022 NHMA Legislative Policy Process Questions & Answers

1. What is the purpose of establishing NHMA legislative policy? The New Hampshire Municipal Association (NHMA) is the voice of New Hampshire's cities and towns before the state legislature and state agencies. Adoption of legislative policy allows your municipal voice to be heard through the actions of your organization – NHMA. By adopting legislative policy, local officials can tell elected representatives what they feel are the major concerns of cities and towns.

The NHMA Board of Directors oversees NHMA's advocacy activities. Legislative policy positions direct the board and NHMA staff in representing municipalities before the legislature and state agencies.

2. How are legislative policy recommendations prepared? In the spring of each even-numbered year, NHMA forms legislative policy committees addressing different aspects of municipal government. The three committees this year are:

1. General Administration and Governance;
2. Finance and Revenue; and
3. Infrastructure, Development, and Land Use.

These three policy committees consider issues and problems derived from their own experience as local officials, issues sent in by other members or brought to them by staff, past policy positions, and issues resulting from the most recent legislative session. Each committee holds several meetings during the spring and develops policy recommendations to be voted on by member municipalities at the Legislative Policy Conference.

3. Who votes on adoption, amendment, or rejection of these recommendations, and when? The 2021-2022 NHMA Legislative Policy Conference will be held on Friday, October 2, 2020, at 9:00 a.m. This will likely be a "virtual" conference; we will send final details later this summer. ***Each member municipality will be asked to appoint a voting delegate to cast its vote at this conference.*** Each member municipality, regardless of size, has ***one vote*** on all policy matters.

In the absence of any other designation by the board of selectmen, aldermen, or council, NHMA will recognize one official as a municipality's voting delegate in the following order of priority:

Mayor/Chair of Board of Selectmen/Council Chair

OR

Mayor Pro Tem/Vice or Assistant Mayor/Council Vice Chair

OR

Selectman/Alderman/Councilor

OR

City or Town Manager/Town Administrator/Administrative Assistant

4. Will other policy proposals be voted on at the conference? Yes, municipalities will have the opportunity to submit floor policy proposals for consideration at the conference. Each floor policy proposal must be approved by the governing body of the municipality submitting it, but the proposals will not be reviewed or recommended by NHMA's legislative policy committees. Floor policy proposals will be voted on separately at the conference.

5. How does our voting delegate determine a position on these recommendations? We urge each municipality's governing body to discuss the recommendations in advance of the Legislative Policy Conference and vote to take a position on each one, to give direction to the voting delegate. Otherwise, your voting delegate is free to cast your municipality's vote as he or she desires. ***You do not need to notify NHMA of your positions on the policy recommendations; just provide that information to your voting delegate.***

6. How are the policy recommendations presented and voted on at the Legislative Policy Conference? The chair of the board of directors, as the presiding officer of the Legislative Policy Conference, introduces the entire set of recommendations of each policy committee, one committee at a time, as a slate. The chair and vice chair of each committee will be available to address questions. Any voting delegate may ask that a recommendation be set aside to be debated and voted on separately. The remaining recommendations are voted upon as a slate. After the slate from each policy committee has been voted, the voting delegates will return to those items set aside for separate debate and vote. It is at this time that individual items can be killed, amended, passed over, laid on the table, etc.

7. Are policies adopted by a simple majority vote? No. NHMA's by-laws require a two-thirds affirmative vote of those members present and voting for approval of any NHMA legislative policy.

8. Why is the Legislative Policy Conference separate from the November annual meeting? The Legislative Policy Conference must be held before the annual conference and the annual membership meeting to meet the legislative deadlines for the filing of new bills. The staff needs time after adoption of policies to draft bills and secure sponsors.

9. How will I know what policies are adopted if I don't go to the Legislative Policy Conference? The final 2021-2022 NHMA Legislative Policies will be printed as a supplement in the November/December 2020 issue of *Town & City* magazine. We will also post them on NHMA's web site at www.nhmunicipal.org.

10. What happens if an issue that is not covered by any of these policies comes before the legislature? The NHMA Board determines the position that the staff will advocate on issues not covered by specific NHMA legislative policies. The policy conference also endorses a set of Legislative Principles, which augment the specific legislative policy positions by setting forth general principles that guide staff in their advocacy efforts.



New Hampshire Municipal Association 2021-2022 Legislative Policy Process

Final Policy Recommendations for Legislative Policy Conference October 2, 2020

General Administration and Governance

Local Authority and Efficiency

NHMA supports maintaining local government authority without infringement by the state, and supports measures that enable municipalities to exercise existing authority more efficiently and with greater discretion.

NHMA supports:

- Legislation granting towns the same authority to adopt ordinances that cities have under RSA 47:17;
- The authority of municipalities to regulate or limit the use of firearms on municipal property, and to regulate the carrying of firearms by municipal employees while on duty;
- Legislation allowing a town, by vote of its legislative body, to authorize appointment of the town clerk or town clerk/tax collector by the governing body, or by the chief executive officer based on a town charter;
- Legislation allowing municipalities to satisfy notice publication requirements through the use of electronic notification rather than newspaper publication, in addition to posting notice in public places.

NHMA opposes legislation that detracts from existing local authority.

Right-to-Know Law

NHMA supports the purposes of the Right-to-Know Law: to ensure the greatest possible public access to the actions, discussions, and records of all public bodies, and to ensure government's accountability to the people. NHMA also supports measures to make the law clearer and make compliance with public access requirements easier and less burdensome for public officials and employees and less costly for taxpayers.

NHMA supports:

- Reasonable requirements to make governmental records available electronically if no additional cost is involved;
- The ability to recover reasonable labor costs for responding to voluminous, excessive, or vexatious record requests;
- Exemptions from disclosure that are easy to administer and that provide appropriate protection for confidential and other sensitive information;
- An expedited and inexpensive process for resolving right-to-know complaints;
- Legislation and funding that provide support for education about the Right-to-Know Law.

Elections

NHMA believes that state and local elections should be fair and open, that voting should be simple and convenient without risking election integrity or security, and that election processes should be efficient without imposing undue burdens on local officials.

NHMA supports:

- Establishment of an independent redistricting commission to draw election districts fairly and without regard to partisan advantage;
- Local autonomy over town and city elections;
- More frequent state review and approval of electronic ballot-counting devices;
- Registration and voting processes that are not unnecessarily complex or burdensome, either to voters or to election officials;
- The use of secure technology such as electronic poll books to make election processes more efficient;
- Greater flexibility in the processing of absentee ballots;
- State assistance for the cost of accommodations for disabled voters in local elections.

Labor and Employment

NHMA recognizes the importance of municipal employees, the need for good working conditions, and the right of employees to organize if they choose. NHMA also believes municipal employers should be free to set reasonable terms and conditions of employment or negotiate the same with their employees or employee representatives, without undue state interference.

NHMA supports existing laws governing public employee labor relations, and opposes changes that impose greater burdens or liabilities on employers.

NHMA opposes:

- Legislation creating a mandatory “evergreen clause” for public employee collective bargaining agreements;

- Mandatory binding arbitration as a mechanism to resolve impasses in municipal employee collective bargaining;
- A right to strike for public employees;
- New mandated employee benefits, including any proposal to enhance retirement system benefits that may increase employer costs in future years;
- Unnecessary limits on municipalities' discretion in making hiring decisions;
- Restrictions on municipalities' ability to privatize or use contracted services.

Substance Misuse Prevention & Response

NHMA supports programs to address substance use disorder and response to substance use issues, to include treatment and recovery support programs.

NHMA supports:

- State funding to address substance use disorder for the following efforts:
 - Prevention
 - Treatment
 - Recovery
 - Enforcement;
- Legislation that supports prevention, treatment, recovery, and enforcement efforts.

NHMA opposes:

- Reductions in state funding for substance use disorder or recovery support programs;
- Legislation that makes it more difficult to address the substance use disorder problem in our communities.

Finance and Revenue

Property Taxes and Related Revenues

NHMA supports legislation that allows municipalities to manage property tax levies in a manner that stabilizes tax rates and ensures equity, fairness, and efficiency in the assessment and collection of property taxes.

NHMA supports:

- The continuing right of municipalities to use any recognized method of appraisal upheld by the New Hampshire judicial system;
- Legislation to ensure that:

- property taxes are assessed to the proper owner by requiring that all owner name changes be separately filed at the registry of deeds when such an owner change is not created by a transfer of the property, and
- all liens, whether of a private or institutional nature, be filed at the registry of deeds, and that all changes to the name of a recorded lienholder be similarly filed;
- A legislative commission to study assessment and collection of property taxes and/or municipal utility fees on manufactured housing on land of another and on transient-type properties;
- Legislation ensuring fairness and accuracy in property tax exemptions including ensuring that all household income and assets are taken into account;
- Legislation that prohibits the use of the income approach by a taxpayer in any appeal of assessed value if the taxpayer refuses to provide such information as requested by the municipality;
- A legislative commission to study reimbursement through payments in lieu of taxes (PILOTs) for municipal services provided to exempt charitable properties, including charitable non-profit housing projects;
- Legislation amending RSA 80:56 to enable municipalities to charge a fee for any financial remittance issued to the municipality that is returned as uncollectible.

NHMA opposes:

- Legislation that directly or indirectly increases property taxes, including but not limited to new or expanded mandatory exemptions or credits, or changes in the process for valuing, assessing, or taxing specific classes of properties;
- Legislation that undermines the basic goals of the current use program or reduces the 10-acre minimum size requirement for qualification for current use beyond those exceptions now allowed by the rules of the Current Use Board;
- Legislation that expands the definition of “charitable” in RSA 72:23-1 unless the state reimburses municipalities for the commensurate loss of property tax base;
- An assessment methodology for big box stores that employs comparisons to “dark store” properties abandoned or encumbered with deed restrictions on subsequent use.

State Aid and Non-Property Tax Revenues

NHMA supports funding of state aid to municipalities, supports legislation authorizing local control over non-property tax revenue streams, and opposes legislation that reduces, suspends, or eliminates existing local taxes, fees, or state aid.

NHMA supports:

- Full restoration of revenue sharing under RSA 31-A;
- A state transportation policy that provides adequate and sustainable funding for state and municipal infrastructure and transportation systems and maintains at least the 12 percent share of state highway funds distributed to municipalities;
- Legislation authorizing the establishment of local option fees and providing for periodic adjustments to statutory fees to compensate for factors including, but not limited to, the

effects of inflation, such as an increase in the maximum optional fee for transportation improvements;

- Legislation to ensure the collection of unpaid bills for ambulance and other emergency services;
- Reimbursement from the state for the cost of municipal services provided to state-owned properties;
- Legislation amending motor vehicle registration enforcement laws to ensure collection of all state and local registration fees owed by New Hampshire residents;
- Legislation amending RSA 36-A:5 II to allow trustees of trust funds to invest conservation funds instead of only the town treasurer, if voted by the legislative body;
- Programming that supports reduced cost, cost sharing, or equipment sharing that upgrades or replaces aging or unsafe transportation network(s) for towns.

NHMA opposes:

- Suspension of the statutory catch-up provision of the meals and rooms tax distribution;
- Diversion of state highway funds for non-state transportation network purposes.

New Hampshire Retirement System (NHRS)

NHMA supports the continuing existence of a retirement system for state, municipal, school, and county government employees that is secure, solvent, fiscally healthy, and financially sustainable, and that both employees and employers can rely on to provide retirement benefits for the foreseeable future.

NHMA supports:

- Restoration of the state's 35% share of employer costs for police, teachers, and firefighters in the current defined benefit plan and any successor plan;
- Inclusion of participation by a municipal official designated by NHMA on any legislative study committee or commission formed to research alternative retirement system benefits plans or designs;
- Performance of an actuarial analysis of any legislation proposing benefits changes or other plan changes that may affect employer contribution rates.

NHMA opposes:

- Legislation expanding benefits that increase current or future employer contribution costs;
- Legislation that assesses additional charges on employers beyond NHRS board-approved rate changes;
- Legislation that expands the eligibility of NHRS membership to positions not currently covered by the plan;
- Legislation further restricting a municipality's ability to employ NHRS retirees in part-time positions or the imposition of any fees or penalties associated with such employment.

Education Funding

NHMA supports a revenue structure for funding an adequate education to meet the state's responsibilities as defined by the constitution, statutes, and the common law with revenue sources that are predictable, stable, and sustainable.

NHMA supports:

- A revenue structure that is not disruptive to the long-term economic health of the state;
- A revenue structure that is efficient in its administration;
- A revenue structure that is fair to citizens with lower to moderate incomes.

NHMA opposes:

- Retroactive changes to the adequate education funding distribution formula after the notice of grant amounts has been provided to local governments.

Infrastructure, Development, and Land Use

Energy, Environment, and Sustainability

NHMA supports preservation and enhancement of municipal energy, climate, and sustainability planning for communities, protection of the natural environment, and implementation of clean and renewable energy, while recognizing the need for municipalities to manage their resources and the natural environment without undue cost.

NHMA supports:

- Legislation that broadens municipalities' ability to install and use renewable energy sources, including higher caps or elimination of caps on net energy metering;
- Legislation that provides financial and other assistance to municipalities for conservation techniques and installation and maintenance of renewable energy sources;
- Legislation that allows municipalities to adopt local environmental regulations that are no less stringent than those implemented by the state;
- Legislation that enables municipalities to enact measures that promote local energy and land use systems that are both economically and environmentally sustainable;
- Legislation that protects and preserves local natural resources and public infrastructure, builds community resilience, and fosters adaptation to climate change and mitigates its risks;
- Policies that support customer and community choice in energy supply and use competitive market-based mechanisms to promote innovation, cost effectiveness, and sustainability; and

- Legislation that provides state or federal assistance to municipalities to mitigate environmental inequity impacts faced by their residents, and drive early local engagement in decision processes.

NHMA opposes:

- Legislation that overrides local determinations of appropriate energy sources and regulations.

Water Resources Protection, Control, and Management

NHMA supports measures enabling municipalities to protect, control, and manage efficiently and safely water and its resources, treatment, and movement, with a focus on management and infrastructure. NHMA believes any new mandates that impose additional costs on municipalities must be funded by the state or federal government.

NHMA supports:

- Legislation that provides state or federal investment in maintaining and making improvements to the state's critical water infrastructure, including, but not limited to, public drinking water, wastewater, and stormwater systems, and dams;
- Legislation that encourages regional and innovative solutions to drinking water, wastewater, stormwater, and groundwater issues;
- Regulation of emerging contaminants at feasibly achievable levels when supported by relevant scientific and technical standards that are broadly accepted by peer review and cost-benefit analyses, when coupled with appropriate state or federal funding.

NHMA opposes:

- Enactment of stricter drinking water, wastewater, or stormwater regulations for municipalities unless any costs of compliance are funded by the state or federal government.

Solid Waste Management

NHMA recognizes the need for cost-efficient solid waste disposal mechanisms that allow municipalities to protect, control, and manage efficiently and safely solid waste. NHMA believes any new mandates that impose additional costs on municipalities must be funded by the state or federal government.

NHMA supports:

- Programs that support municipal, regional, and state efforts to handle solid waste disposal through reduction, reuse, recycling, resource recovery, composting, and other measures, while maintaining local control;

- Comprehensive state programs to deal with existing and emerging contaminants at no additional cost to municipalities.

NHMA opposes:

- Increased tipping fees to pay for solid waste programs unless they are fully reimbursed by the state.

Housing

NHMA recognizes the need for diverse and affordable housing in New Hampshire and the responsibility of each municipality to afford reasonable opportunities for the development of diverse and affordable housing. NHMA believes municipalities should have discretion in how to satisfy this responsibility and supports legislation that enables municipalities to find innovative ways to ensure an adequate supply of housing.

NHMA supports:

- Legislation that allows municipalities to require the inclusion of affordable and diverse housing opportunities as part of new housing developments;
- Financial and other incentives to municipalities to encourage development of diverse and affordable housing;
- Statewide efforts to provide housing for those recovering from substance misuse, subject to reasonable municipal regulation;
- Policies that encourage documentation and financial traceability of cash and bartered rental transactions;
- Legislation and policies that encourage creative and flexible approaches to meeting housing needs of current and future demographics in different regions.

NHMA opposes:

- Legislation and policies that allow for or encourage housing practices that exclude people from and decrease the availability of quality, affordable housing;
- Legislation that erodes local control over land use decisions.

Land Use

NHMA supports the long-standing authority of municipalities to regulate land use matters with minimal interference from the state.

NHMA supports:

- Legislation authorizing municipalities to regulate short-term rentals of residential properties, including licensing requirements and health and safety protections;
- Legislation enabling municipalities at their discretion to adopt more recent editions of national/international building and fire codes than the current state-adopted editions.

NHMA opposes:

- Legislation that limits municipal control in implementing statewide priorities in zoning and land use regulation;
- New state mandates requiring municipalities to allow specific types of housing;
- All other statewide land use mandates.

Information Technology, Communications, and Cybersecurity

NHMA supports initiatives to make the most current information and communication technology accessible to New Hampshire communities, so long as local authority over land use regulation and safety issues is not compromised.

NHMA supports:

- Legislation that increases the ability of municipalities, especially those in rural and remote areas, to facilitate and advance access to reliable broadband technology to the premises in their communities;
- Legislation that provides flexibility for municipalities in accessing poles and pole attachments, including legislation that directs the New Hampshire Public Utilities Commission to adopt the FCC rule on access to poles called “One-Touch-Make-Ready” in order to facilitate bringing high-speed fiber optic cable to service all New Hampshire communities, homes, and businesses by internet service providers (ISPs) in an expedient and cost-effective manner;
- Legislation that provides state and federal investment, including grants, for installation of high-speed fiber optic broadband technology to serve all New Hampshire communities, homes, and businesses;
- Legislation that requires or encourages and incentivizes providers to disclose information to local government relative to access and broadband connections provided in the municipality to help municipalities better understand and address the needs of their community;
- State investment in cybersecurity assistance to municipalities to protect data and infrastructure.

NHMA opposes:

- Legislation that limits municipalities’ ability to prevent or regulate deployment of technologies that would impede vehicular or pedestrian passage on roadways or sidewalks;
- Statewide mandates on cybersecurity practices unless any associated costs are funded by the state or federal government.

Transportation

NHMA supports state policies that ensure access to convenient, efficient, reliable, and safe multi-modal transportation in New Hampshire as cost effectively as possible.

NHMA supports:

- Appropriate funding for state and local modes of transportation, including but not limited to roads, culverts, and bridges;
- Continued state and federal investment in public transit projects designed to reduce traffic on New Hampshire's roads.

NHMA opposes:

- Any action or inaction by the New Hampshire Department of Transportation that results in the downshifting of road, bridge, culvert, or drainage maintenance responsibilities from the state to municipalities.

Economic Development, Recovery, and Vitality

NHMA supports allowing municipalities to implement measures to foster economic development which allows for the preservation and creation of jobs and vitality within our communities.

NHMA supports:

- Legislation that allows for local adoption of more options and more flexibility to provide incentives for economic recovery and development;
- Expansion and more flexibility of state tax credit and exemption programs to foster economic recovery, development, and vitality.

NHMA opposes:

- Legislation that makes it more burdensome to implement economic recovery, development, and vitality measures.