



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, 1st Floor Conference Room**
Meeting Date: **Monday, August 3, 2020**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:30 a.m.

Present: Councilor Shanahan, Councilor Williams, Councilor Cullen

Also Present: City Attorney, Joshua Wyatt, Assistant City Manager, Christopher Parker

2. APPROVAL OF PRIOR MEETING MINUTES – July 10, 2020

3. PROPOSED AMENDMENTS TO CHAPTER 170 GOING TO PUBLIC HEARING ON 8/12/20

Parker discussed that in 2018/2019 the Planning Board reviewed various properties on a more limited scale than what the Council has approved now. The Waterfront Committee recommended Dover looks at Maglaras Park. Parker discussed the timeline and rezoning issues and reasons why the zoning map has currently changed. Parker also compared the residential/commercial zoning percentages.

Discussions about the softball fields and playground also commenced between Cullen, Shanahan and Parker.

Committee unanimously voted to move the Ordinance forward for public hearing.

4. PROPOSED AMENDMENTS TO CHAPTER 97-1 GOING TO PUBLIC HEARING ON 8/12/20

Wyatt discussed the Licensing Board Ordinance and a companion amendment relating to the same subject. Wyatt discussed the differences between the Code and statute and that there needs to be clarification as to who is doing what in the Code. If this Ordinance passes, forms and procedures at the police department will need to be updated as to what goes where. Also discussed need for clarification that the City Manager is a member of the Board and not the Mayor. Committee discussed other permits, parades and block parties be delegated to the Licensing Board. Wyatt explained different sections of the Code need to be in different Ordinances.

Committee agreed to proceed with keeping Ordinance(s) on Agenda for hearing, amending Chapter 97 ordinance to reflect discussion today.

5. GENERAL CODE UPDATE

Wyatt explained the discussion he and Parker had with General Code about the recodification of the Code with regard to Chapter 170 changes. General Code will create a new Chapter 170 once the Ordinances pass for Council and Committee to review a final version.



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6. CHARTER COMMISSION REMINDER

Wyatt discussed the Charter states this should take place on the first meeting of the year which would be the January meeting. Wyatt believes this will take some time to complete due to significant issues that could come up. Shanahan discussed JoAnn do some backtracking on the Charter Commission and the timeframe.

Wyatt would like to have more time to review discrepancies, changes in the law governing charter amendments, and educate himself more on the current system and how the charter commission works and suggested next time the Committee meets he will have more information.

5. GENERAL DISCUSSION

Williams discussed modernizing applications.

Wyatt talked about Board of Health needs to be staffed and Ethics discussion.

Wyatt checked in on the physical Code books and Cullen is still reviewing.

6. AGENDA FOR NEXT MEETING

Shanahan recommended timing of the charter commission and possibly ordinances related to Chapter 97 be added; next meeting should take place on September 14, 2020 at 8:30 a.m. due to the holiday on September 7th.

7. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams and Cullen.

Vote: 3/0.