

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0"> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Community Room, Dover Police Station 46 Chestnut Street, Dover, NH 03820</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, July 28, 2020</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Community Room, Dover Police Station 46 Chestnut Street, Dover, NH 03820	Meeting Date:	Tuesday, July 28, 2020	Meeting Time:	8:30 a.m.
Meeting Type:	Regular Meeting								
Meeting Location:	Community Room, Dover Police Station 46 Chestnut Street, Dover, NH 03820								
Meeting Date:	Tuesday, July 28, 2020								
Meeting Time:	8:30 a.m.								

Called to Order at 8:30 a.m. by Chairman Charles Reynolds

ROLL CALL

Members Present: Charles Reynolds (Chairman), Joseph DiGregorio, Thomas Massingham, Anthony McManus, Jack Buckley, Periklis Karoutas, Deputy Mayor Dennis Ciotti (City Council liaison).

Members Absent: Vice Chairman George Maglaras (excused).

Others Present: Debra Galinsky (owner of Time to Shine Barber Shop), John Storer (Community Services Director), William Breault (Chief of Police), Christopher Parker (Assistant City Manager), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

CITIZENS' FORUM

Debra Galinsky, who owns Time to Shine Barber Shop on Lincoln Street, addressed the Commission about the Dec. 1 to April 1 24-hour parking ban on the north side of Lincoln Street and its impact on customer parking. Community Services Director John Storer informed her that he would be recommending that be changed to be no parking during the winter on the south side of Lincoln Street.

MEETING MINUTES

Review and Approval of June 2020 meeting minutes

Commissioner Buckley made a motion to approve the minutes from the June 23, 2020 Parking Commission regular meeting. Motion seconded by Commissioner Massingham.

APPROVED 6-0

STAFF UPDATES

A) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons reported to the Commission that parking meter transactions were up to 60 percent of what the activity was prior to the Covid-19 pandemic. He added that parking permit transactions have nearly reached 100 percent of pre-pandemic levels.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Community Room, Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, July 28, 2020**
Meeting Time: 8:30 a.m.

B) Downtown Development

Assistant City Manager Christopher Parker updated the Commission on a variety of development projects including the 4th Street Depot project, Mechanic Street, Third Street, the former Foster's building, and the Orpheum on Washington Street. He reported that the residential units in all the projects are filling up.

OLD BUSINESS

a) Request for Turnover Parking for McConnell Center – St. Thomas Street

Resolution: Recommend to City Council

1. Amend City Ordinance 141-51. Schedule L: Parking Meter Zones. Metered On-Street Parking Spaces by adding:
 - a. St. Thomas Street: Northerly side, from the driveway between 25 and 33 St. Thomas Street, westerly to the intersection with Belknap Street, and;
 - b. St. Thomas Street: Southerly side, from the intersection with Atkinson Street, westerly to the intersection with Belknap Street.

Background: We have received requests from tenants of the McConnell Center to provide turn over parking spaces in the area of St. Thomas Street and Atkinson Street for their clients/customers.

The Commission voted to table this item at it June 23, 2020 meeting. Commissioner Buckley made a motion to take this item off the table, which was seconded by Commissioner DiGregorio.

APPROVED 6-0

The Commission then voted on a motion made by Commissioner Massingham at the June 23, 2020 meeting, and seconded by Commissioner DiGregorio, to amend the recommend ordinance change to include adding only Atkinson Street as a parking meter zone.

APPROVED 6-0

b) Additions/Adjustments to the Winter Parking Restrictions

Resolution: Recommend to City Council

- c. Amend City Ordinance 141- 48 Schedule I: No Parking at Any Time

ADD: (Between December 1 and April 1)

Baker Street – Northerly side (East Concord Street to Broadway)

Belknap Street – Easterly side (Silver Street to Fisher Street)

Elm Street – Westerly side (Silver Street to Fisher Street)



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Community Room, Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, July 28, 2020**
Meeting Time: 8:30 a.m.

Everett Street – Westerly side (Baker Street to Ham Street)
Fifth Street – Southerly side (Grove Street to Tammany Park)
Hamilton Street – Northerly Side (Elm Street to Belknap Street)
St. Thomas Street – Northerly side (Atkinson Street to Belknap Street)

St. Thomas Street – Northerly side (two spaces in front of 33/35 St. Thomas Street).
West Concord Street – Northerly side (Arch Street to Lexington Street)
Plaza Drive — Easterly side of Northway Circle to the end.

AMEND: (Between December 1 and April 1)

Fourth Street (from the current northerly side restriction to the southerly side (Chestnut Street to Grove Street)

Lincoln Street (from the current northerly side restriction to the southerly side (Chestnut Street to Grove Street)

Third Street (from the current northerly side restriction to the southerly side Chestnut Street to Grove Street)

Background: After the transition to a storm based Winter Parking Ban, Community Services discovered that certain streets were too narrow to allow for plowing and the passage of emergency vehicles. The noted additions/changes were identified this past winter season as needing to be added or amended.

Commissioner DiGregorio made motion to approve the recommendation to the City Council. Seconded by Commissioner Buckley.

APPROVED 6-0

NEW BUSINESS

a) Discussion of Pay-by-Phone and In-Vehicle parking meters

Parking Manager William Simons reviewed the pay-by-phone system allowing users to use the smart phone app Flowbird to pay for parking instead of going directly to the meters. Currently that system accounts for about 2 percent of the metered parking use. He feels that will grow, and people will use that more than the EasyPark in vehicle devices.

b) Commission Members Matters of Interest

No additional matters raised.



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Community Room, Dover Police Station
46 Chestnut Street, Dover, NH 03820
Meeting Date: **Tuesday, July 28, 2020**
Meeting Time: 8:30 a.m.

2) ADJOURN

Commissioner Karoutas made a motion to adjourn, seconded by Commissioner Buckley.

APPROVED 6-0

Meeting adjourned at 8:53 a.m.